

**MINUTES OF A REMOTE ZOOM MEETING OF COLBURN TOWN COUNCIL**  
**HELD ON THURSDAY 22<sup>nd</sup> APRIL 2021**

Postponed from original date of 19<sup>th</sup> April due to the mourning period  
for the death of Prince Philip

**PRESENT**

Mayor: Angela Dale (Chair)  
Councillors: **Town** – Miles Burnham, Michelle Dunning, Kevin Foster, Helen Grant, Colin Lyne, Colin Mincher, Jag Sharma & Charlene Thirlwell (joined 6.50 pm)  
Clerk: Philippa Graves  
Deputy Clerk: Angela Pickersgill (on holiday)

There were no members of the public online.  
Currently TWO Vacant Seats - Albermarle and Colburn Moor parts of Ward.

1. **APOLOGIES RECEIVED** – none
2. **“DECLARATION OF INTERESTS”** – none

**3. MINUTES OF THE PREVIOUS MEETING**

It was **RESOLVED** that the Minutes of the monthly Town Council meeting held on Monday 15<sup>th</sup> March, amended minutes of the Open Spaces meeting held on 7<sup>th</sup> April 2021 (both circulated with agenda) and the minutes of the Planning meeting held on 14<sup>th</sup> April (circulated by email) were approved as a true and correct record and would be signed by the Chair.

Open Spaces minutes - Cllr Foster had asked when the decision to hold fortnightly litter picks had been taken. It was in response to requests from the volunteers at the 3<sup>rd</sup> April Litter Pick, agreed and subsequently the 17<sup>th</sup> April Litter Pick was arranged. Minutes amended to show this decision.

**Matters arising** – none

**4. POLICE MATTERS**

**Report for period 12<sup>th</sup> Mar to 11<sup>th</sup> Apr 2021** was circulated by email (also on the website). Taken as read.  
**Crime reported** for the period **22 incidents**; crime reported for same period 2020 was 28.  
11 Violence, 9 Dishonesty (4 fraud online), 2 other.

**ASB – 21 incidents**, same period 2020 was 11  
**16 Nuisance (10 Covid related)**, 5 Personal.

Cllr Sharma noted 5 Harassment entries (under Violence) and asked for further information. Was there any connection with hate crime? Office to action query.

Keep up to date with Catterick Policing by joining twitter and follow us @NYPCatterickSNT  
Anyone interested in Colburn specific incidents or who is interested in Colburn Community Watch can follow us on TWITTER@colburnwatch.

**National 24 hr non-emergency number 101** (15p per call from mobile or landline) or call Crimestoppers anonymously on 0800 555 111

**In an emergency or where a crime is in progress always call 999. Contact details –**

PCSO 6607 Katie Whitehead [katie.whitehead@northyorkshire.pnn.police.uk](mailto:katie.whitehead@northyorkshire.pnn.police.uk)  
PCSO 4551 Sam Clarke [sam.clarke@northyorkshire.pnn.police.uk](mailto:sam.clarke@northyorkshire.pnn.police.uk)  
PC 374 Martin Lloyd [martin.lloyd@northyorkshire.pnn.police.uk](mailto:martin.lloyd@northyorkshire.pnn.police.uk)

5. **7 pm TO DISCUSS HGV PARKING IN COLBURN AND BROUGH WITH ST GILES with the assistance of Colin Dales, RDC, David Kirkpatrick (Team Leader NYCC Traffic Engineering) & Neil Linfoot (Area 1 Improvement Manager)**

The question of illegal HGV parking on the highway network had been originally discussed at the Richmond Area NYCC meeting in March. A PSPO had been used to support the problem experienced in Leeming Bar. The issue in Colburn was the use of the Business Park and Foss/Easton Way, Walkerville as overflow to the free Colburn Lorry Park. At the Business Park there were major environmental issues of food packaging litter, pee bottles and faeces bags left by drivers which had to be cleared by volunteers. Also refrigerated lorries could be heard “humming” overnight by nearby residents. Lorry drivers had been approached by residents asking them to move but some had been very abusive in their replies.

David Kirkpatrick spoke of various options under the Highways Act to restrict parking but it would be essential to get accurate numbers to understand how much displacement would likely take place with enforcement and what might be the effect on local private roads. Leeming Bar area had a Public Spaces Protection Order imposed by Hambleton DC but joint enforcement between community officers and police was the key to success.

Colin Dales spoke of the PSPO brought in to protect the Falls Area in Richmond but there were not the resources at the District Council or police to support a lorry parking issue. Displacement would be the biggest problem regardless of which regulatory option is taken.

It was noted that at Walkerville the weight restriction signs were totally ignored. Could NO HGV signs be used with Scarborough contracted to do late night ticketing? Could ANPR (automatic numberplate recognition) be used? No, not for this purpose. Could temporary eighteen month experimental orders be tried as used on Colburn Lane? How full was Barton (A1) lorry park at night – from local reports full.

Cllr Dunning supported the permit idea for local resident drivers as this was the original intention of the Lorry Park to provide safe lorry overnight parking for drivers who could then walk home. Unfortunately, it is the huge numbers of long-distance drivers who are now attracted by the Free Lorry Parking sign.

Neil Linfoot thanked everyone for their contribution and he and David Kirkpatrick were now fully aware of the issues. They would look at various options and report back in a couple of weeks before the next Council meeting which could then discuss their preference and look at a trial option. Colin Dales and David Kirkpatrick supported this suggestion.

Neil, Colin and David were thanked for their attendance and helpful contribution to solving this problem.

6. **TO RECEIVE THE NEW CODE OF CONDUCT DESIGNED BY THE LOCAL GOVERNMENT ASSOCIATION** (circulated with agenda)

It was unanimously **RESOLVED to adopt the NEW Code of Conduct.**

7. **TO DISCUSS COUNTY COUNCIL MATTERS WITH COUNTY COUNCILLOR HELEN GRANT**

Cllr Grant sent in a written report:

Local Government Review consultation period came to an end on 19<sup>th</sup> April. Locally we have to await the outcome from Government for the way forward. The number of local representatives will be decided by the boundary review which will take place in tandem.

Covid numbers continue to reduce and are lately in the region of >20 (as low as 4) in Richmondshire. The vaccination programme is moving at pace and has been very successful.

New NYCC inhouse Highways company which will hopefully address many of the criticisms that have been made about the previous contract.

I am particularly interested in the National Bus Strategy which is being formed and how that might impact on areas such as ours.

Taylor Wimpey will be funding the repair and re-instatement of the road between the A1 junction and Colburn Lane end. Work will commence 14 weeks or so.

I have asked how developers can be compelled to contribute to an alternative way in and out rather than just compounding the problem on the A6136. I have asked for progress on a reroute and am still awaiting a meeting.

Re-surfacing work will take place in June at Albermarle; Maple Close and Falkland Road.

**8. REPORT FROM DISTRICT COUNCILLORS ON RDC MATTERS RELEVANT TO COLBURN**

**Cllr Dale** – it had been a busy month with the latest Corporate Board meeting supporting investment in community infrastructure with a Playpark scheme offering £10,000 max per application and £220,000 for upgrading and additional street lighting. Councils invited to bid. Both schemes to be agenda items at next Open Spaces meeting 5<sup>th</sup> May (resident made a written request for an additional light corner of Grange/Meadowfield Road due to darkness in the area).

Major investment of £1.26 million for Richmond Swimming Pool to fund a programme of external improvements to ‘future proof’ the facility which has not had a renovation since 1994. A new roof with solar panels will be installed together with an improved ventilation system, pool glazing and curtain walling fitted. New twenty-year lease agreed with Richmondshire Leisure Trust.

**Cllr Foster** – 16 places have been approved through the council’s Kickstart gateway to the government scheme which provides new job placements for 16-24 year olds who are on Universal Credit and at risk of long term employment.

District Council offices re-opened to the public Monday 12<sup>th</sup> April. Colburn office in the Library has a four week staggered opening (advertised on Town Council website)

Funding available for free central heating systems. Residents should apply before the money runs out, 7 systems available (details on RDC website).

**9. TO RECEIVE REPORTS FROM OTHER BODIES AND COMMITTEES TO INCLUDE CURRENT PLANNING APPLICATIONS**

**Present membership** – Cllr Dale as chair of both committees with Deputy Cllr Thirlwell invited to attend and/or chair as necessary

**Open Spaces & Play Parks** – Cllrs Burnham, Dunning, Grant & Sharma

**Planning** - Cllrs Lyne, Mincher & Thirlwell

**a. Open Spaces & Play Parks** – next meeting Wed 5<sup>th</sup> May, zoom 6.30 pm. Vistry are looking at installing a hard surface similar to The Chase for Marne Grange Play Park to replace the grass/mud scenario. Maintenance contractor has been emptying the bins as agreed. No further resident complaints.

**b. Joint Burial Board** – latest zoom meeting held on Tues 23<sup>rd</sup> March at 6 pm, agenda and mins of 26<sup>th</sup> January circulated by email.

**c. Garrison Area Partnership** – latest zoom meeting 14<sup>th</sup> April 2021, 4 – 5 pm. Link and agenda had been circulated for information.

**PLANNING**

**Plans agreed by Colburn Town Council-** see minutes of Planning Meeting 14<sup>th</sup> April for comments

**21/00180/Approval of Reserved Matters for Service Family Accommodation up to 170 units at land north of Le Cateau Primary School (closing date 28<sup>th</sup> April 2021).**

**21/00181/Approval of Reserved Matters for Service Family Accommodation up to 170 units at land north east of Somme Barracks (closing date 21 April 2021)**

**Plans passed by Richmondshire District Council:- none**

**10. TO DISCUSS FINANCIAL MATTERS (grants awarded under Section 137 of Local Government Act**

**To receive Schedule of Payments List for 2021-22 (circulated with agenda)**

**To approve Payment/receipt list from 16<sup>th</sup> Mar – 22<sup>nd</sup> Apr (circulated by email)**

**To receive monthly figures (Mar) with bank reconciliation (circulated with agenda)**

It was **RESOLVED** to approve the three schedules as circulated.

**11. DATE OF NEXT MEETING: Monday 17<sup>th</sup> May commencing at 6.30 pm on Zoom or face to face in the Village Hall with Annual Meeting followed by regular monthly Council meeting**

Decision awaited from the High Court on whether zoom meetings will be allowed to continue beyond Thurs 6<sup>th</sup> May. It was agreed to continue on zoom if permissible.

**12. ANY OTHER BUSINESS (at the Chairman's discretion)**

**Cllr Sharma** – confirmed that he cannot attend meetings on Wednesday evenings due to work commitments. Could the Open Spaces be moved to another night? Cllr Dale responded that it was very difficult to find another regular meeting night but she would re-visit the matter.

**Cllr Lyne** – asked about repairing the edges to the grass outside Bridge Close Play Park which was dug up by a utility company. They were supposed to be re-instated but no work has taken place. Agenda item for Open Spaces meeting.

**The meeting closed at 7.35 pm.**

**COLBURN TOWN COUNCIL 22<sup>nd</sup> April 2021**

**Payments & Receipts for approval** – list circulated by email and attached to minutes

It was **RESOLVED** to approve the following payments and receipts made since the last Town Council meeting 15<sup>th</sup> March:

**Online Payments (visa, DD, BACS)**

18.3	BACS – YLCA training webinar Colin Lyne	£15.00
	BACS – GB Sport & Leisure – playpark items	£124.37
19.3	BACS – United Carlton – copier charge Mar	£62.92
31.3	DD – Bank of Ireland online banking charge	£5.00
31.3	DD – Bank of Ireland monthly charges	£3.65
6.4	DD – BT a/c	£47.98
	DD – RDC garage rental Apr	£34.06
7.4	BACS -Business Stream- water rates Broadway	£434.02
	BACS – YLCA – annual subscription	£826.00
	BACS – HMRC PAYE 4th quarter 2021	£513.80
	BACS – Office mobile	£7.00
	BACS – Fresh Mango Technologies – Apr IT support	£64.80
	BACS - Fresh Mango Technologies – Back up and Microsoft licences	£16.32
	BACS – YLCA – webinar training Clerk	£22.50
19.4	BACS – RDC – allotment rent first quarter	£87.50
	BACS – MANY Bookkeeping – Apr payroll	£15.00
	BACS – Clerk's salary Apr	£1087.63)
	Copy paper	£7.00)
	Mileage Apr	£10.00)
	BACS – Deputy Clerk's salary Apr	£589.09
	BACS – Robertson's Garden Services 25/1 – 19/2/21	£1584.00

**Receipts**

2.4	CCLA Investment interest	£2.36
16.4	VAT refund Apr 2020 – Mar 2021	£2344.68