

MINUTES OF A MEETING OF COLBURN TOWN COUNCIL
HELD ON MONDAY 20th SEPTEMBER 2021
IN THE VILLAGE HALL

PRESENT

Mayor Angela Dale (Chair)
Councillors: **Town** – Miles Burnham, Helen Grant, Colin Lyne & Colin Mincher
Clerk: Philippa Graves
Deputy Clerk: Angela Pickersgill

There were no members of the public.
Currently One Vacant Seat - Albermarle part of Ward.

CLOSED SESSION FOR THE CO-OPTION OF NEW COUNCILLOR FOR SEAT OF COLBURN MOOR

Andrea Crowe, (a previous Colburn councillor) was co-opted to Colburn Town Council. The Declaration of Office was signed and Cllr Crowe took her seat for the meeting.

To Rescind the delegated power given to the clerk/RFO at the Annual Meeting held on Thurs 6th May due to the covid restrictions to hold public meetings. Committee meetings and planning consultations may continue lawfully to be held on zoom.

This was formally agreed by all present.

1. **APOLOGIES RECEIVED** – Cllrs Michelle Dunning, Kevin Foster, Jag Sharma & Charlene Thirlwell
2. **“DECLARATION OF INTERESTS”** – Cllr Mincher is the Town Council’s representative on Colburn Leisure Centre matters, non-pecuniary interest (Item 8)

3. **MINUTES OF THE PREVIOUS MEETING**

It was **RESOLVED** that the Minutes of the monthly Town Council meeting held on Mon 19th July and minutes of the Open Spaces meeting held on Wed 15th Sept 2021 (both circulated) were approved as a true and correct record and were signed by the Chair.

Matters arising – Climate Change Action Plan for the website will be reviewed at the next Open Spaces meeting on Wed 6th October.

4. **POLICE MATTERS**

Report for period 12th Aug to 11th Sept 2021 was circulated at the meeting (also on the website).

Crime reported for the period **22 incidents**; crime reported for same period 2020 was 20.

15 Violence 5 assaults/threats in domestic setting

2 Sexual assault

3 Dishonesty (1 Theft + 2 Fraud online)

1 Criminal Damage

1 Bail offence

ASB – 17 incidents, same period 2020 was 11

10 Nuisance, 3 Personal, 4 Environmental (3 noise complaints + 1 about smell of cannabis)

Keep up to date with Catterick Policing by joining twitter and follow us @NYPCatterickSNT

Anyone interested in Colburn specific incidents or who is interested in Colburn Community Watch can follow us on TWITTER@colburnwatch.

National 24 hr non-emergency number 101 (15p per call from mobile or landline) or call Crimestoppers anonymously on 0800 555 111

In an emergency or where a crime is in progress always call 999. Contact details –

PCSO 6607 Katie Whitehead katie.whitehead@northyorkshire.pnn.police.uk

PCSO 4551 Sam Clarke sam.clarke@northyorkshire.pnn.police.uk

PC 374 Martin Lloyd martin.lloyd@northyorkshire.pnn.police.uk

5. TO DISCUSS COUNTY COUNCIL MATTERS WITH COUNTY COUNCILLOR HELEN GRANT

- a) Local Government Review shows 2 options; Colburn together with Hipswell and Scotton joined with Lower Wensleydale. Her preferred option was to leave the 3 Catterick Garrison parishes (Colburn, Hipswell & Scotton) together in situ with 2 representatives as per the original officer recommendation.
- b) She was Chair of Care & Independence and reported there was a shortfall of some 500 carers and this will be further impacted by some 400 unvaccinated carers in the non NYCC workforce. Winter pressures may be difficult this year. There is a £180M budget and some 2000 staff.
- c) Informed members of JUST BE which is 24/7 365 service for those with suicidal and self-harming thoughts.
- d) Reported numerous potholes, lights and ‘bandaged’ light stands awaiting completion of work.
- e) Money was still available from her Locality Budget but organisations must contact her with any suitable projects within the next 3 weeks.

6. REPORT FROM DISTRICT COUNCILLORS ON RDC MATTERS RELEVANT TO COLBURN

Cllr Dale reported that the Corporate Board met last Tuesday and included a new last resort policy to deal with non-payment of Council Tax. This could see committal to prison but would only be used when all other enforcement options have been exhausted and would be approved by the Chief Executive. The new policy will be considered by Full Council later this month.

There was a further discussion on Local Government Review and the proposed NYCC warding arrangements for this area. It was agreed to write to the MP’s Rishi Sunak and Michael Gove, Kemi Badenoch (Ministry of Housing, Communities & Local Government) explaining the links between the parishes of Colburn, Hipswell & Scotton, their similar predominantly urban characteristics, the emerging Catterick Garrison Master Plan within the Local Plan and being the main area of economic and housing growth within the district. All these facts were acknowledged in the first warding map by NYCC issued as part of the LGR proposal for discussion and had the full support of Councillors. The change appears to have been made to remove a two-member ward and meet the number requirements but will appear irrational to the electorate and have a detrimental effect within the ward.

7. TO RECEIVE REPORTS FROM OTHER BODIES AND COMMITTEES TO INCLUDE CURRENT PLANNING APPLICATIONS

Present membership –

Open Spaces & Play Parks – Chair Cllr Dale with Cllrs Burnham, Dunning & Sharma. Cllr Thirlwell, Deputy Mayor, in attendance. Andrea Crowe joined The Open Spaces Committee

Planning – Chair Cllr Thirlwell with Cllrs Grant, Lyne & Mincher

Monitoring Internal Systems – Cllr Mincher to liaise with the office to have a monthly check on internal recording and computer systems and report back at Town Council meetings.

a. Open Spaces & Play Parks – Next meeting Wed 6th October, zoom 6.30 pm.

b. Joint Burial Board – latest extraordinary meeting held on 6th Sept at Colburn Village Hall. Restructured Board has all policies and procedures now in place.

c. Garrison Area Partnership – latest zoom meeting 14th April 2021, mins circulated. Next meeting Wed 22nd Sept 2021, 4 pm agenda circulated.

Report from Zurich Engineering, Annual Play Park Inspection 2nd & 3rd September

The report was circulated with the agenda and all the inspection details of each piece of equipment within the 7 Play Parks are held on the Zurich Crimson Support database. There were 4 “Serious Defects” alerts which had been discussed with the Maintenance Contractor and quotes for various bushes, screws, chains, swing seat had been obtained through GB Sport & Leisure amounting to £314.70. Overall, the report had been very positive and the Play Areas were in a good, safe condition.

PLANNING -Chair passed to Cllr Grant to discuss Planning matters since Cllr Dale sits on RDC Planning Committee.

21/00180/AORM Amended Proposal for 170 houses at Land north of Le Cateau Primary School

The comments concerned the removal of trees which would be compensated elsewhere. Councillors questioned whether this policy would actually be pursued and what were the consequences for the wildlife in this

particular wooded area which would be displaced. Planting trees on a piece of moorland did not help the sustainability of the environment within the Garrison area. All development increases sewerage being carried to the Colburn plant through antiquated pipework and created more lorry journeys along Colburn Lane to the works.

21/00181/AORM Amended Proposal for 170 houses at Land north of Somme Barracks, Horne Rd
Councillors agreed the amendments addressed the main issue of the impact of this development on the existing housing on Cleveland Road. The play area had been moved as requested. Sewerage problem as above applies which affect Colburn residents living adjacent to works and on Colburn Lane.
Both applications were for MOD Service housing and were closing 30th Sept 2021.

Plans NOT agreed by Colburn Town Council

21/00713/OUTLINE application for residential development of up to 100 houses at Land west of Brewery House, Byng Road, Colburn DL9 4DR (closing 4th Oct 2021)

The developers had consulted with the Town Council before submitting this application. Although the quality of house design and construction was of a high quality, the Town Council had severe doubts about the suitability of the only access positioned in a dip which could be subject to flooding. The plans proposed removal of trees and long-established hedgerows to aid visibility on a narrow stretch of road with narrow footpaths along which high numbers of school children walk morning and late afternoon. This was considered a major safety concern.

Colburn would require a contribution from a Section 106 agreement to support the recreational facilities as children from this proposal would use the large Albermarle play area. This is well kept and has been updated and improved and there is space for additional equipment in the future.

Sewerage would flow to the Colburn works and this is another development putting pressure on the old underground pipework and number of lorries using Colburn Lane for access to the works.

As a result of the above discussion, it was agreed to ask for a representative from Yorkshire Water to meet with Town councillors and speak about the state of the underground pipework, results of the camera survey which was undertaken and the effects of the current and proposed housing developments on the works and usage of Colburn Lane (zoom meeting acceptable).

Plans agreed by Colburn Town Council

21/00681/Full Planning Permission for Single Storey Extension to the rear at 6 Goodwood Avenue, Colburn DL9 4GH (closed 17th Aug 2021)

21/00553/Full Planning Permission for Two Storey Side Extension with Internal Alterations at 14 Westridge Crescent, Colburn DL9 4DS (closed 18th Aug 2021)

Plans passed by RDC

21/00434/FULL Planning Permission to Change Existing Garage Roof from Flat to Low Pitched and Installation of 1m wide Roof to Front Elevation 4 St Cuthberts Avenue, Colburn DL9 4NT (passed 23rd July 2021)

21/00681/FULL Planning Permission for Single Storey Extension to Rear of 6 Goodwood Avenue, Colburn DL9 4GH (passed 9th Sept 2021)

Chair returned to Cllr Dale

8. TO DISCUSS FINANCIAL MATTERS (grants awarded under Section 137 of Local Government Act

To approve re-imburement (£1380) for surveys carried out at Colburn Leisure Centre as part of agreed £5000 grant for a Development Plan (Part B of Project Brief). Letter circulated with agenda. The requested refund actually forms part of the Existing Life Cycle report Part A.

It was **RESOLVED** to re-imbure the Leisure Centre for this part payment of the £5000 grant towards the Business Plan (£3620 balance) upon receipt of a paid invoice.

To discuss grant request from Citizens Advice (letter circulated with agenda). £1000 is in the budget for this Section 137 grant. It was agreed to ask the CAB to bring their mobile advice service van to the Village Hall on a Tuesday when Foodshire is open. It was **RESOLVED** to pay a grant of £1000 to support the CAB services.

To discuss the possible purchase of a temporary VAS sign from NYCC (information circulated with agenda. Councillors were in agreement to follow up the proposal and representatives meet with Darren Griffiths NYCC to discuss positions and contract. Cllr Grant offered to pay £2650 through her Locality Budget for the sign and £1000 would be applied for through the Garrison Area Partnership to help cover the £1500 required for the 3 signposts. Clerk to arrange meeting with Darren Griffiths.

To approve Payment/receipt list from 19th July – 16th Aug (circulated by email) **& 17th Aug – 20th Sept** (circulated with agenda)

To receive monthly figures (July/Aug) with bank reconciliation (circulated with agenda)

It was **RESOLVED** to approve the above as circulated.

9. DATE OF NEXT MEETING: Monday 18th October commencing at 6.30 pm in the Village Hall followed by Monday 15th November 2021

10. ANY OTHER BUSINESS (at the Chairman's discretion)

Cllr Lyne – raised some points about the Leisure Centre which Cllr Mincher was able to answer outside of the meeting. He also raised the issue of human waste from the Works being spread as fertiliser on adjacent fields and the smell it produced. It was agreed that this was legally correct but there were strong conditions attached to minimise smell and annoyance to residents. The field should be ploughed within a certain time period and roads cleaned to negate liquid spillages.

Cllr Dale – asked for the litter picks to be advertised individually and change the pictures regularly

The meeting closed at 8.45 pm.

COLBURN TOWN COUNCIL 20th Sept 2021

Payments & Receipts for approval – list circulated by email and attached to minutes

It was **RESOLVED** to approve the following payments and receipts made since the last Town Council meeting 19th July:

Online Payments (visa, DD, BACS)

31.8	DD – Bank of Ireland online banking		£5.00
31.8	DD – Bank of Ireland monthly charges		£5.89
1.9	DD – RDC garage rental Sept		£40.83
	BACS – Office mobile		£7.00
	BACS – Village Hall office rental July – September		£780.00
2.9	DD – BT a/c		£59.89
6.9	visa – Richmond Print – card for dinner invitations		£7.00
	visa – Tesco – envelopes for dinner invitations		£6.00
8.9	visa – Post Office – stamps for Major’s Dinner invitations		£20.46
10.9	BACS – Fresh Mango Technologies – Monthly IT support	£64.80)	
	BACS - Fresh Mango Technologies – Back up	£7.20)	
	BACS – Fresh Mango Technologies – Microsoft 365 licences	£9.12)	£81.12
	BACS – Agilico Technologies – Aug copier charges		£51.00
15.9	BACS – GB Sport&Leisure – play park repairs from Annual inspection		£154.80
	BACS – GB Sport&Leisure - “ “ “ 2 “ “		£222.84
	BACS – Fresh Mango Technologies – Cloud Antivirus renewal		£35.94
	BACS – David Ogilvie Engineering – Sunflower bench		£1135.20
	BACS – Amberol Ltd – additional planter for Colburn project		£278.40
20.9	BACS – Clerk’s salary Sept	£960.93)	
	Copier paper	£7.00)	
	Envelopes	£5.00)	£972.93
	BACS – Deputy Clerk’s salary Sept		£528.15
	BACS – Robertson’s Garden Services – 28/6 – 30/7/21		£2310.00

Receipts

1.9	Tub sponsorship Helen Grant		£50.00
2.9	CCLA – interest		£1.26
3.9	Northern Powergrid – Wayleave		£48.88
14.9	NYCC Locality Grant 100433 Planters		£1000.00