

MINUTES OF A REMOTE ZOOM MEETING OF COLBURN TOWN COUNCIL
HELD ON MONDAY 19th JULY 2021

PRESENT

Mayor Angela Dale (Chair)
Councillors: **Town** – Miles Burnham, Michelle Dunning, Kevin Foster, Helen Grant, Colin Lyne (joined 7 pm), Colin Mincher, Jag Sharma & Charlene Thirlwell
Clerk: Philippa Graves

There were no members of the public online.
Currently TWO Vacant Seats - Albermarle and Colburn Moor parts of Ward.

1. **APOLOGIES RECEIVED** – none
2. **“DECLARATION OF INTERESTS”** – none

3. MINUTES OF THE PREVIOUS MEETING

It was **RESOLVED** that the Minutes of the monthly Town Council meeting held on Mon 21st June and minutes of the Open Spaces meeting held on Wed 7th July 2021 (both circulated) were approved as a true and correct record and would be signed by the Chair. An amendment was made to the Open Spaces minutes following a discussion on the siting of planters due to there being no further meeting until Wed 1st Sept.

Matters arising – none

4. POLICE MATTERS

Report for period 12th June to 11th July 2021 was circulated by email (also on the website). Taken as read.

Crime reported for the period **25 incidents**; crime reported for same period 2020 was 22.

15 Violence including 7 assaults/threats in domestic setting, 2 Harassment, 3 assault, 2 Public order, 1 sexual (suspect known to the victim)

7 Dishonesty (2 Shop & 1 Domestic Theft), 2 Burglary, 1 stolen motor vehicle, 1 online Fraud.

3 Criminal Damage.

ASB – 11 incidents, same period 2020 was 13

4 Nuisance, 7 Personal

It was noted that the incident relating to damage to the Village Hall wall was still being investigated and PCSO Hughes was patrolling the Piper Hill steps near the Play Park as a known meeting place for youngsters. Some anti-social behaviour is moving between Brough with St Giles and Colburn, police aware.

Keep up to date with Catterick Policing by joining twitter and follow us @NYPCatterickSNT
Anyone interested in Colburn specific incidents or who is interested in Colburn Community Watch can follow us on TWITTER@colburnwatch.

National 24 hr non-emergency number 101 (15p per call from mobile or landline) or call Crimestoppers anonymously on 0800 555 111

In an emergency or where a crime is in progress always call 999. Contact details –

PCSO 6607 Katie Whitehead katie.whitehead@northyorkshire.pnn.police.uk

PCSO 4551 Sam Clarke sam.clarke@northyorkshire.pnn.police.uk

PCSO 5750 Mark Hughes mark.hughes2@northyorkshire.police.uk

PC 374 Martin Lloyd martin.lloyd@northyorkshire.pnn.police.uk

5. **CLIMATE CHANGE UPDATE** – Environment & Climate Change Action Plan from Lisle Ryder, Newton-le-Willows Parish Councillor (circulated with agenda)
Councillors were interested in the Action Plan and felt Colburn already carried out many of the listed actions and should create their own List to include the popular wildflower bed on the A6136 and regular litter picks which could be updated regularly as new projects are completed. This could be published on the website and social media for good publicity. To be added to Open Spaces agenda for 1st Sept for further discussion.

6. **TO DISCUSS COUNTY COUNCIL MATTERS WITH COUNTY COUNCILLOR HELEN GRANT**

Cllr Grant reported that she had been very busy since the last Town Council meeting with much of the correspondence related to poor condition of roads and road markings. She had arranged for the markings outside the Primary School to be refreshed which has prevented random parking around the school crossing.

- Weed killing contract in Richmondshire had not been let in the way that it had in the past hence the poor state of estate roads. Having intervened, this will now take place although late in the season and she would raise the matter at the next County Council meeting.
- Made safe a vandalised water authority cap.
- Following complaints about erratic driving she had found the VRN of the vehicle and reported to the Police
- Resurfacing in the Albermarle area has taken place with issues related to the finished product which have now been addressed.
- Local Government Review continues with the likelihood of a decision prior to the end of July but this could not be confirmed.
- Reminder to councillors to use the REPORT IT facility on the NYCC website where everything related to County Council can be included. In the event of an unsuccessful response, she would intervene.
- Encourage members to complete the various District Council surveys on green spaces and local plan which have a county aspect to them. Major changes envisaged which will further exacerbate the traffic on the A6136.
- The road condition (part dropping away) at the shop area of Colburn Lane has been reported.

Cllr Dale asked about the road condition at the White Shops junction where the road is dipping. Cllr Grant confirmed that the road had been inspected but the repair will be a long job. Cllr Foster found the filters for turning across the traffic difficult. However, there have been no reported accidents from this system.

Although not a County Council matter, she was chair of the Community Safety Partnership for Richmondshire. In that role she is asking that particular attention is paid to domestic violence during Domestic Violence month which is October. She would like to ask Colburn Town Council to make it a priority to share information during October which can only be of value to those people who fall victim to domestic abuse.

7. **REPORT FROM DISTRICT COUNCILLORS ON RDC MATTERS RELEVANT TO COLBURN**

Cllr Dale reported –

- The Corporate Board had approved funding for the authority's Economic Action and Recovery Plan with a £150,000 boost used to fund small business grants, apprenticeships, the annual business week and further feasibility studies including rural sites and Colburn Lorry Park (£20,000). An innovative scheme for the site is being looked for which could be a combination of residential, commercial or community use. Plans must include climate change objectives to drive down carbon emissions. A temporary portaloos will be installed on the site to help drivers but there

are no facilities at either Easton Way or the Business Park where overspill lorries park when the Colburn Park is full.

- With rise in covid, many staff are self-isolating so the emptying service for waste bring banks are being disrupted. Staff have been handling the difficult situation extremely well and during last year, there were only 2 weeks when the bin service or road gritting was disrupted.
- Drew attention to the Parliamentary Boundary consultation
- The new logo for the Climate Change programme has been designed by a local student.

Cllr Foster confirmed his support for the staff and asked residents to be kind and show patience in the current situation. He hoped social housing and bungalows would be included in the plans for the Lorry Park re-development.

8. TO RECEIVE REPORTS FROM OTHER BODIES AND COMMITTEES TO INCLUDE CURRENT PLANNING APPLICATIONS

Present membership –

Open Spaces & Play Parks – Chair Cllr Dale with Cllrs Burnham, Dunning & Sharma. Cllr Thirlwell, Deputy Mayor, in attendance.

Planning – Chair Cllr Thirlwell with Cllrs Grant, Lyne & Mincher

a. Open Spaces & Play Parks – Next meeting Wed 1st September, zoom 6.30 pm.

b. Joint Burial Board – next meeting Tues 20th July at 6.30 pm.

c. Garrison Area Partnership – latest zoom meeting 14th April 2021, 4 – 5 pm. Next meeting Wed 22nd Sept 2021.

PLANNING

Plans agreed by Colburn Town Council

21/00431/Full Planning Permission for Single Storey Extension to the rear at 3 Horseshoe Close, Colburn DL9 4GB (closed 30th June 2021)

21/00439/Full Planning Permission to create an Opening to install a Large Fire Door at Rear of Property at 9 Broadway, Colburn DL9 4RF (closed 30th June 2021)

21/00434/Full Planning Permission to change Existing Garage Roof from Flat to Low Pitched and Installation of 1m wide roof to Front Elevation over Bay Window and Door at 4 St Cuthberts Avenue, Colburn DL9 4NT (closed 6th July 2021)

Plans passed by RDC

21/00286/FULL Planning Permission for Change of Use to Hot Food Takeaway at 17 Hildyard Row, Colburn DL9 4DH (passed 1 July 2021)

21/00431/FULL Planning Permission for Single Storey Extension to the Rear of 3 Horseshoe Close, Colburn DL9 4GB (passed 8th July 2021)

Local Plan Preferred Options consultation – the clerk asked if there were any further amendments to the Infrastructure section Policy 11 & 12 following the RDC presentation with Bart Milburn and team on 7th July. As there were none, the clerk was asked to send the circulated response by the Fri 23rd July deadline.

21/00529/Full Planning Application for 240 Dwellings at Land North of Catterick Road A6136

This new application within the Brough with St Giles ward closes on 3rd August and it was agreed to discuss in order to meet the comment deadline. It was noted that representatives of Miller Homes & Pegasus Group had had a zoom consultation with Colburn Town Council on 31st March which had been appreciated and the application contained a well-presented Design Statement with good maps and 3D illustrations.

The main issues which the Town Council wished to raise in response were:

- This was a green field site which was taking out agricultural land and changing the look of the countryside. It was adjacent to the A6136 and would form a new entrance point to the whole Garrison area so the design of the site and houses should be of high quality with particular attention paid to suitable green open spaces within the site and the maintenance of a green perimeter to set a tone for high standard of development.
- The Town Council did not approve of the proposed filter lane into the entrance which was very close to the main Brough with St Giles roundabout. A similar situation arises at the entrance/exit to the Business Park and it is impossible at peak times to exit turning right across the traffic on the A6136. Drivers are forced to turn left, travel to the nearby mini roundabout to come back out of Colburn. The Town Council favour a roundabout at the junction with the Tunstall side road which is further away from the main BSG roundabout and will allow all traffic to move safely on the busy A6136 (similar to top of Colburn Lane/Woodside Chase).
- The effect of this development alongside the 107 houses on the adjacent plot will add to the strain on the old pipework running through Colburn to the Sewerage Works. There has been an increase in odour and flies for residents living in properties backing onto the works as development continues apace within the area. Consideration must be given to a new road access to the Sewerage works in the long term especially if an enlarged capacity is required and every developer should be paying their share as part of the planning process.
- Both this application and the adjacent 107 houses refer to the Colburn Leisure Centre as an attraction to the purchase of one of their houses. There should be a Section 106 contribution as this centre needs investment to maintain and improve the facilities for a wider membership.
- It is hoped that solar panels and heat pumps will be incorporated in the build.

9. TO DISCUSS FINANCIAL MATTERS (grants awarded under Section 137 of Local Government Act)

To approve Payment/receipt list from 22nd June – 19th July (circulated by email)

To receive monthly figures (June) with bank reconciliation (circulated with agenda)

It was **RESOLVED** to approve the above as circulated.

10. DATE OF NEXT MEETING: Monday 20th September commencing at 6.30 pm in the Village Hall

11. ANY OTHER BUSINESS (at the Chairman's discretion)

Cllr Grant – asked about dates for the Mayor's dinner. To be arranged, might be a Saturday night at the Hanson Sport and Social Club.

Cllr Sharma – asked whether the proposed 630 houses at Area B/Harley Hill could be objected to under the Local Plan. Cllr Foster stated that the annual house building requirement was set by the government so no objection could be made.

Cllr Dale – reported speeding on Forest Drive. Cllr Grant to follow up.

Suggested the purchase of VAS (vehicle activated speed) sign be looked at. The clerk to contact NYCC. Garden & Scarecrow Competition had gone well with table entries for cakes, produce and flowers in the Village Hall on the Saturday together with raffle. £300 raised for Mayor's charity. Next year need to incorporate the Open gardens section which could not be run due to covid restrictions this year but residents are keen to walk around nice local gardens. Theme required for next year's Scarecrow competition. Agreed that a Newsletter was required now with covid restrictions lifted to get information across on activities to include a Christmas Light competition. Christmas an agenda item for Open Spaces 1st Sept.

No litter picks in August – to re-start with meetings in September.

The meeting closed at 8 pm.

COLBURN TOWN COUNCIL 19th July 2021

Payments & Receipts for approval – list circulated by email and attached to minutes

It was **RESOLVED** to approve the following payments and receipts made since the last Town Council meeting 21st June:

Online Payments (visa, DD, BACS)

23.6	BACS – Starboard Systems – Scribe set up and membership	£918.00	
	BACS – Amberol Ltd – Planters	£3278.70	
25.6	BACS – Colburn Hub & Café – Foodshare Grant Section 137	£1000.00	
	BACS – Colburn Youth Project Year 1 – Section 137 grant	£7740.00	
30.6	DD – Bank of Ireland monthly charges	£4.07	
1.7	DD – RDC garage rental June	£40.83	
	DD – Bank of Ireland online banking charge	£5.00	
5.7	DD – BT a/c	£47.98	
	BACS – Agilico Technologies – June copier charges	£51.00	
	BACS – Office mobile	£7.25	
	BACS – HMRC – PAYE 1 st quarter	£523.60	
9.7	visa Amazon card for Gardening Comp prize winners	£7.68	
	BACS – Fresh Mango Technologies – Monthly IT support	£64.80)	
	BACS – Fresh Mango Technologies – Back up	£7.20)	
	BACS – Fresh Mango Technologies – Microsoft 365 licences	£9.12)	£81.12
	BACS – Robertson’s Gardening Services – Broadway new Signpost, digging out old and installing new		£480.00
14.7	visa – cash Gardening Competition prizes		£353.00
16.7	BACS – MANY Bookkeeping – July payroll	£15.00	
	BACS – RDC – Lottery licence	£20.00	
	BACS – RDC – Allotment lease 2 nd quarter	£87.50	
	BACS – Clerk’s salary July	£995.66)	
	Mileage July	£4.50)	
	Copier paper	£7.00)	£1007.16
	BACS – Deputy Clerk’s salary July		£555.85
	BACS – Robertson’s Garden Services – 16/4 – 21/5/21	£2310.00)	
	Waste disposal	£51.90)	£2361.90

Receipts

23.6	NYCC Locality Budget Grant LB5\100033 – Bench	£1000.00
2.7	CCLA – interest	£1.51
7.7	Axa-insurance Claim Broadway broken sign post	£480.00
14.7	Allotments Association annual rental	£200.00