

**MINUTES OF A MEETING OF COLBURN TOWN COUNCIL**  
**HELD ON MONDAY 15<sup>th</sup> NOVEMBER 2021**  
**IN THE VILLAGE HALL**

**PRESENT**

Mayor                   Angela Dale (Chair)  
Councillors:       **Town** – Miles Burnham, Michelle Dunning, Kevin Foster, Helen Grant, Colin Lyne, Colin Mincher, Jag Sharma, Charlene Thirlwell & Akuila Tutora  
Clerk:                   Philippa Graves  
Deputy Clerk:       Angela Pickersgill

There were no members of the public. No Vacant Seats on the Council.

1. **APOLOGIES RECEIVED** – Cllr Andrea Crowe
2. **“DECLARATION OF INTERESTS”** – item 7 Planning application Cllr Dale, BSG councillor, item 8c Jubilee celebration June 2022 Cllr Foster

**3. MINUTES OF THE PREVIOUS MEETING**

It was **RESOLVED** that the Minutes of the monthly Town Council meeting held on Mon 18th Oct and minutes of the Open Spaces meeting held on Wed 3<sup>rd</sup> Nov 2021 (both circulated) were approved as a true and correct record and were signed by the Chair.

**Matters arising –**

**Closed session to enable questions on Open Spaces minutes confidential matter.**

**Meeting re-opened on completion of discussion.**

**4. POLICE MATTERS**

**Report for period 12<sup>th</sup> Oct to 11<sup>th</sup> Nov 2021** was circulated at the meeting (also on the website).

**Crime reported** for the period **15 incidents**; crime reported for same period 2020 was 32.

**9 Violence** - 2 assaults/threats in domestic setting, 4 Harassment, 3 Public Order

**5 Dishonesty** - 3 Shop Theft, 2 Fraud

**1 Other** – Breach of Domestic Violence Protection Order (dealt with at court)

**ASB – 6 incidents**, same period 2020 was 16

**5 Nuisance, 1 Personal**

Cllr Sharma noted the reduction in crime numbers and asked what “Harassment” covered? PC Martin Lloyd attended the meeting at 7.15 pm and explained that it was a broad term but was often connected to domestic issues.

Keep up to date with Catterick Policing by joining twitter and follow us @NYPCatterickSNT

Anyone interested in Colburn specific incidents or who is interested in Colburn Community Watch can follow us on TWITTER@colburnwatch.

**National 24 hr non-emergency number 101** (15p per call from mobile or landline) or call Crimestoppers anonymously on 0800 555 111

**In an emergency or where a crime is in progress always call 999. Contact details –**

PCSO 6607 Katie Whitehead       [katie.whitehead@northyorkshire.pnn.police.uk](mailto:katie.whitehead@northyorkshire.pnn.police.uk)

PCSO 4551 Sam Clarke               [sam.clarke@northyorkshire.pnn.police.uk](mailto:sam.clarke@northyorkshire.pnn.police.uk)

PC 374 Martin Lloyd                 [martin.lloyd@northyorkshire.pnn.police.uk](mailto:martin.lloyd@northyorkshire.pnn.police.uk)

**5. TO DISCUSS COUNTY COUNCIL MATTERS WITH COUNTY COUNCILLOR HELEN GRANT**

- She had contacted MP Rishi Sunak regarding the discharge of sewerage into our local rivers and those that feed them. The letter in response was circulated at the meeting and put on file with the clerk.
- She requested that when dealing with Highways matters eg. Provision of pathways, PROW, dropped kerbs etc that she is the point of contact otherwise there is considerable time wasted by officers and herself.
- Local Government Re-organisation (LGR) continues at a pace. The official production of the statutory notice is expected imminently. At the recent YLCA meeting, the officer announced that there would NO COST to parishes for the elections proposed for May 2022. That information according to RDC and NYCC is INCORRECT and NYCC will be contacting the parishes to advise there will be a cost levied by the Authority running the elections. Due to differing opinions, she has queried the information with YLCA.
- As the recently appointed deputy chair of the Climate Change Working Group at RDC, she was pleased to report that a successful event had been held at Just the Job where she is a director. North Yorkshire has received £768,876 from the Government's Community Renewal Fund which has been earmarked to help people into work, boost productivity and grow local economies. The project will produce three plans aimed at decarbonising the country's energy system. It will also deliver feasibility studies exploring electric vehicle potential, plant-based renewable energy and how to tackle hard-to-decarbonise buildings.
- She was pleased that the road works on Colburn Lane had gone so well and the information sharing through LOCAL social media had been invaluable. She had made sure that thanks were passed on.

**6. REPORT FROM DISTRICT COUNCILLORS ON RDC MATTERS RELEVANT TO COLBURN**

**Cllr Dale** reported on the recent Corporate Board meeting where a discussion had taken place on alternative schemes to re-direct the monies from the cancelled Tour de Yorkshire event. The options covered were to add to the Community Fund, distribute to existing groups or create a Jubilee 2022 fund. The final decision would be ratified at the December meeting with terms of reference agreed. In answer to a question, the Chair confirmed that all grant schemes, once agreed, are officer led and administered.

Waste Recycling review halted since the national waste strategy had not been concluded and local government re-organisation for North Yorkshire will mean a countywide review of waste and recycling services will be undertaken.

Richmond's COP26 event held on 6<sup>th</sup> November had been a huge success. Anyone interested in joining the various climate change committees would be welcomed.

**Cllr Foster** reported on the Energy Improvement Scheme offering grants to improve heating and insulation in homes this winter. Business week in November offering a range of free virtual events from 22<sup>nd</sup> November.

Cllr Sharma asked about the progress of the Garrison Town Centre scheme put forward for central government "levelling up" cash. Cllr Dale replied that a feasibility study was being done for Princes Gate working together with the MOD and County which should be completed by January. The slippage on the Integrated Care Centre was about 4 – 5 months mainly due to design issues. The MOD were working hard to reduce the time deficit.

**7. TO RECEIVE REPORTS FROM OTHER BODIES AND COMMITTEES TO INCLUDE CURRENT PLANNING APPLICATIONS**

**Present membership –**

**Open Spaces & Play Parks** – Chair Cllr Dale with Cllrs Burnham, Crowe, Dunning & Sharma. Cllr Thirlwell, Deputy Mayor, in attendance.

**Planning** – Chair Cllr Thirlwell with Cllrs Grant, Lyne & Mincher

- Open Spaces & Play Parks** – Next meeting Wed 1<sup>st</sup> December, 6.30 pm.
- Joint Burial Board** – next meeting to be held on Tues 23<sup>rd</sup> Nov at Hipswell Village Hall, 7 pm.
- Garrison Area Partnership** – latest zoom meeting Wed 22<sup>nd</sup> Sept 2021, 4 pm agenda circulated.

## PLANNING –

### Plans NOT agreed by Colburn Town Council –

**NY/2021/0204/FUL Consultation for the purposes of demolition works of buildings and addition of sui generis use class (latin – class of its own) to external storage yard to include asbestos waste transfer station area etc on land at 3 to 7 Foss Way, Walkerville Industrial Estate, Brough with St Giles DL9 4SA (comments by 19.11.21)**

Councillors were unanimous in their condemnation of this scheme exposing the health of all residents at risk from possible contamination from asbestos particles in the air. Walkerville was a **light** industrial site full of car sales and servicing facilities, Screwfix opposite with a regular stream of customers and so many workers and visitors were constantly in the area. The main doctor's surgery was only a short distance further up on the A6136 with many residents walking there on a regular basis. Additional approx. 100 houses had received planning permission and a further 240 houses were planned for land adjacent to A6136 off the main BSG roundabout. All transfer waste vehicles would be using this road and adding to traffic issues at the junction of Foss Way with the A6136 very close to the Lidl roundabout. The front part of the existing building is used for an Exercise Academy for young people and children. There are few such facilities in Colburn which has suffered from the effects of anti-social behaviour in the past. The Town Council questions why such a planning application could be accepted for consultation at this unsuitable site. It would be highly unlikely to happen in Richmond, Bedale or Leyburn so why should the residents of Colburn be subjected to a health threat and further problems on the A6136.

### Plans agreed by Colburn Town Council - none

### Plans passed by RDC -none

## **8. TO DISCUSS FINANCIAL MATTERS (grants awarded under Section 137 of Local Government Act**

- a) **To update the process for purchasing a VAS sign from NYCC** (meeting with Mark Sykes hold on 5<sup>th</sup> Oct). GAP08 Grant has been accepted £1000 towards posts £1500 (£500x3). Locality Grant LB5\100188 has been accepted £2565 towards cost of VAS sign.

Mark Sykes had now been able to check all the locations on the street maps and confirmed the 2 sites for the VAS sign on the A6136 in the vicinity of Sadlers Garage and the Fire Station. He thought the adjacent lamp posts could be utilized and therefore no poles would be required but would have to check with Area 1 office to see if the slippery road warning sign could be removed from the lighting column opposite Fourth Avenue. If batteries are required, the Swarco models last up to 20 weeks whereas the TWM only 4 – 6 weeks.

With regard to speed surveys, neither Forest Drive (because it is a dead end and you have to turn into Blue Nile Way) or Fourth Avenue met the criteria.

- b) **To approve the proposals from the Open Spaces Committee meeting** to purchase a Water Bowser for the planters bought under the Colburn in Bloom project and ratify the Review of the Maintenance Person's contract.

**It was RESOLVED** to purchase a 500 litre Water Bowser at a cost of £2185 plus VAT and delivery to maintain the planters next summer. The bowser would require insurance to cover storage in the garage and in transit. Clerk to action. There was a discussion on the cost of water, where would it be obtained from, the logistics and hours needed for regular summer watering. Grants could be applied from GAP as it was not a recurring item or possibly from NYCC Stronger Communities. Further discussion to take place at Open Spaces meeting.

**It was RESOLVED** to ratify the Review of the Maintenance contract. Clerk to action

- c) **Proposals for celebration of the Queen's Platinum Jubilee June 2022** (details circulated with agenda) A proposal had been put forward by Cllr Foster which it was unanimously agreed was an excellent idea and should be pursued. The discussion centred on the funding issues and meeting a possible shortfall. Cllr Foster proposed that the large screen should be booked now otherwise there might not be availability in the near future. It was proposed that the existing committee structure within the Town Council would be used to have a detailed discussion and the Open Spaces committee would meet on Mon 22<sup>nd</sup> November with a one item agenda. This was agreed with Cllr Foster voting against and Cllr Mincher abstaining. Cllr Foster left the meeting 8 pm.

- d) **To agree to add the Clerk/RFO as a signatory to the Bank account** to allow visa cards to be re-instated on the account due to “Strong Customer Authentication (SCA) live from 1.11.2021.  
**It was RESOLVED** to add the Clerk/RFO as signatory to the Bank account to gain access to visa cards for office use.

**To approve Payment/receipt list from 19<sup>th</sup> Oct – 15<sup>th</sup> Nov** (circulated by email)  
**To receive monthly figures (Oct) with bank reconciliation** (circulated with agenda)  
It was **RESOLVED** to approve the above as circulated.

9. **DATE OF NEXT MEETING: Monday 13<sup>th</sup> December (Precept setting) commencing at 6.30 pm in the Village Hall followed by Monday 17<sup>th</sup> January 2022**

**10. ANY OTHER BUSINESS (at the Chairman’s discretion)**

**Cllr Dale** thanked those who helped to plant the 3 large bags of bulbs and advised more bulbs were on order. Residents were pleased to see bulbs being planted particularly in front of First Avenue housing where flower beds had been removed.

Cllr Dunning was thanked for representing the Town Council at the Hipswell Remembrance Service and laying the wreath since Cllr Dale was away that day.

Thurs 2<sup>nd</sup> December – Christmas Tree lights on ceremony.

MP Rishi Sunak attended a recent Friday Veterans’ Breakfast which was much appreciated by all.

Sat 4<sup>th</sup> Dec Christmas Fair in the Village Hall

Sun 12<sup>th</sup> Garrison Gathering event at Risedale School

Colburn Panto Thurs to Sat 9<sup>th</sup> – 11<sup>th</sup> Dec, Village Hall

**Cllr Mincher** recently enquired about the defibs and their maintenance and wished to thank the Deputy Clerk for all the hard work she does in this connection which is time consuming. Vote of thanks given to the office staff.

**Cllr Sharma** shared a Dementia event at The Bridge on Fri 26<sup>th</sup> November at 3.30 pm

**The meeting closed at 8.30 pm.**

**COLBURN TOWN COUNCIL 15<sup>th</sup> Nov 2021****Payments & Receipts for approval** – list circulated by email and attached to minutes

It was **RESOLVED** to approve the following payments and receipts made since the last Town Council meeting 18<sup>th</sup> Oct:

**Online Payments (visa, DD, BACS)**

20.10	145	BACS -re-imburse litter bin bags, Deputy Clerk		£48.21
	146	BACS – Colburn Leisure Centre – agreed grant Business Plan		£5000.00
27.10	147	BACS - GB Sport & Leisure – wet pour repair kit		£116.27
	148	BACS – Castironrads Ltd – blasting, priming 3 tier planter		£192.00
	149	BACS – Great North Air Ambulance – Section 137 grant		£500.00
	150	BACS – Yorkshire Air Ambulance – Section 137 grant		£500.00
29.10	151	DD – Bank of Ireland monthly charges		£5.83
28.10	152	DD – Bank of Ireland online banking		£5.00
1.11	153	RDC garage rental Nov		£40.83
2.11	154	DD – BT a/c		£48.22
3.11	155	BACS – Deputy Clerk re-imburements; 2 wreaths	£38.50)	
	156	BACS – Deputy Clerk re-imburement, brown packing tape	£1.50)	£40.00
	157	BACS – Clerk re-imburement, office mobile	£7.00)	
	158	BACS - “ “ stamps	£5.10)	
	159	BACS “ “ envelopes	£2.00)	£14.10
	160	BACS – Agilico Technologies Sept copier charges		£51.00
5.11	161	BACS – Fresh Mango Technologies – Monthly IT support	£64.80)	
		BACS - Fresh Mango Technologies – Back up	£7.20)	
		BACS – Fresh Mango Technologies – Microsoft 365 licences	£9.12)	£81.12
15.11	162	BACS – MANY Bookkeeping Nov payroll		£15.00
	163	BACS – RDC Replacement Dog Bin Colburn Lane		£270.00
	164	BACS – Clerk’s salary Nov		£1037.11
	165	BACS – Deputy Clerk’s salary Nov		£583.55
	166	BACS – Gedney Bulbs for planters		£359.40
	167	BACS – Robertson’s Garden Services – 30/8 – 1/10/21	£2326.50)	
	168	BACS – Mileage	£80.20)	
	169	BACS – Playpark repairs: wetpour, chipper hire, bin fittings	£315.28)	£2721.98

**Receipts**

19.10	20	HMRC – Vat refund		£1557.09
28.10	21	NYCC – Dinner Ticket		£45.00
2.11	22	CCLA – interest		£1.31
2.11	23	NYCC Locality Budget grant 100188 VAS sign		£2565.00
2.11	24	NYCC Locality Budget grant 100189 Plinths grant		£1700.00
8.11	25	Helen Grant – wreath repayment		£15.00