

MINUTES OF A MEETING OF COLBURN TOWN COUNCIL
HELD ON MONDAY 13th DECEMBER 2021
IN THE VILLAGE HALL

PRESENT

Mayor Angela Dale (Chair)
Councillors: **Town** – Miles Burnham, Andrea Crowe, Michelle Dunning, Helen Grant, Colin Lyne, Colin Mincher, Jag Sharma, Charlene Thirlwell (6.55 pm) & Akuila Tutora
Clerk: Philippa Graves
Deputy Clerk: Angela Pickersgill

There were no members of the public. No Vacant Seats on Council.

1. **APOLOGIES RECEIVED** – none, Cllr Kevin Foster not attended.
2. **“DECLARATION OF INTERESTS”** – none

3. **MINUTES OF THE PREVIOUS MEETING**

It was **RESOLVED** that the Minutes of the monthly Town Council meeting held on Mon 15th Nov and minutes of the Open Spaces meeting held on Mon 22nd Nov (both circulated with agenda) and Wed 1st Dec 2021 (circulated by email) were approved as a true and correct record and were signed by the Chair.

Matters arising –

Town Council – AOB Garrison Gathering at Risedale School – successful event working in partnership with other groups. Money raised would be used for future events.

Update on development plans for Colburn Leisure Centre presented at the Council meeting 18th October – a statement from Andy White had been circulated with the agenda on the outcome of the discussions with the Football Foundation and North Yorkshire Football Association on the establishment of an All-Weather Pitch at the Centre. Colin Mincher, the Town Council’s representative on the Trust’s Board had noted various points which could have future implications.

- a) Both NYFA and Football Foundation wish to support the construction of a full-sized pitch 106 x 70 meters at the campus. They will require documentation such as which groups wants to use the facility including priority groups, financial viability of the proposal to cover maintenance costs and a sinking fund for surface replacement after 10 years.
- b) Would there be any planning issues due to floodlights, noise to neighbouring houses or any special conditions imposed prior to design commencing? Unlikely as it has been a Sports Centre with a used football pitch for quite a period of time.
- c) VAT is an issue as an additional 20% cost increase would be unsustainable.
- d) The Town Council would need to agree as owners of the land to a 21 year legal charge on the scheme. Clawback funding is usual should the business fail or stop trading.
- e) Upfront professional fee payment will be required and there is currently a shortfall of £10,000 which needs to be met.

Overall, councillors felt it was a good plan, should be supported and was the best way forward to create a viable business on the site.

Open Spaces 1st Dec – Raised flower beds at the Broadway. It was agreed that the Town Council would take over responsibility for the soil and maintenance of the plants but not the brick structure which remained the property of Richmondshire District Council. Clerk to write to Gary Hudson.

Bulb planting – the Chair expressed a big thank you to Jen, Carl & David McCormack, Barry and Nicky who worked extremely hard planting bulbs with councillors. Thanks also given to Deputy Clerk, Angela Pickersgill, for her good work clerking and organising during this busy year.

4. **POLICE MATTERS**

Report for period 12th Nov to 11th Dec 2021 was circulated at the meeting (also on the website).

Crime reported for the period **28 incidents**; crime reported for same period 2020 was 13.

15 Violence - 3 assaults/threats in domestic setting, 8 assaults in a public setting (3 in licensed premises), 2 harassment, 2 Public Order

9 Dishonesty - 6 Shop Theft, 3 Fraud

4 Criminal Damage)

ASB – 7 incidents, same period 2020 was 15

4 Nuisance, 3 Personal

Keep up to date with Catterick Policing by joining twitter and follow us @NYPCattericksNT

Anyone interested in Colburn specific incidents or who is interested in Colburn Community Watch can follow us on TWITTER@colburnwatch.

National 24 hr non-emergency number 101 (15p per call from mobile or landline) or call Crimestoppers anonymously on 0800 555 111

In an emergency or where a crime is in progress always call 999. Contact details –

PCSO 6607 Katie Whitehead katie.whitehead@northyorkshire.pnn.police.uk

PCSO 4551 Sam Clarke sam.clarke@northyorkshire.pnn.police.uk

PC 374 Martin Lloyd martin.lloyd@northyorkshire.pnn.police.uk

5. TO DISCUSS COUNTY COUNCIL MATTERS WITH COUNTY COUNCILLOR HELEN GRANT

Cllr Grant reported on the considerable shortfall in the number of carers despite a strong recruitment campaign which could result in difficulties this winter if covid causes widespread self-isolation of staff. The requirement for full vaccination is also affecting recruitment.

6. REPORT FROM DISTRICT COUNCILLORS ON RDC MATTERS RELEVANT TO COLBURN

Cllr Dale reported on the £100,000 being set aside for a Festivals Fund with large scale events up to £7000 (for up to 3 days) and smaller events (1 day) up to £2000 per application. This is using money set aside from the cancelled Tour de Yorkshire event.

7. TO RECEIVE REPORTS FROM OTHER BODIES AND COMMITTEES TO INCLUDE CURRENT PLANNING APPLICATIONS

Present membership –

Open Spaces & Play Parks – Chair Cllr Dale with Cllrs Burnham, Crowe, Dunning, Sharma & Tutora. Cllr Thirlwell, Deputy Mayor, in attendance.

Planning – Chair Cllr Thirlwell with Cllrs Grant, Lyne & Mincher

a. Open Spaces & Play Parks – Next meeting to be arranged.

b. Joint Burial Board – next meeting to be held on Tues 25th Jan 2022 at Hipswell Village Hall, 7 pm.

c. Garrison Area Partnership –latest zoom meeting Wed 22nd Sept 2021, 4 pm agenda circulated.

PLANNING –

Second Consultation Zoom meeting held with Miller Homes on Mon 6th December to discuss development of 240 dwellings on land north of A6136 Catterick Road, Brough with St Giles.

Main changes – new access roundabout, addition of bungalows, solar panels on 90 plots, facility for electric charging, cycle path (will connect to adjacent development), maintaining bus stops, parking for more than 1 car (on bigger plots) plus visitor parking. All houses built with enhanced energy efficiency, 30% affordable housing and whole development to have enhanced design with different finishes, roof variety to create a village effect of mixed homes. Updated landscaping A3 map showing planting and wild flower areas sent after the zoom meeting. Planning application not yet finalised.

Plans NOT agreed by Colburn Town Council – none

Plans agreed by Colburn Town Council –

21/00930/FULL Planning Permission for Single Storey Extension to the rear and convert Garage at 28 Tulip Avenue, Colburn DL9 4SS (closed for comments 29.11.21)

Plans passed by RDC -none

8. TO DISCUSS FINANCIAL MATTERS (grants awarded under Section 137 of Local Government Act)

TO SET THE PRECEPT FOR 2022-23

An outline budget had been circulated by the clerk with the agenda which suggested the sum of £92,000 would be required to meet minimum obligations. In the debate, it was noted that £2000 allowed for parish elections 2022 was not needed since RDC had taken a decision not to charge parishes on this occasion only. Two proposals were made with a majority decision succeeding. Cllr Sharma voted against the successful motion. Cllr Grant abstained in both votes as she does not live in Colburn. It was not known whether the tax base would reduce or increase on the current £1488.28.

It was RESOLVED to request the sum of £90,000 for the financial year 2022-23. Precept requests had to be submitted by Fri 7th January 2022.

To approve Payment/receipt list from 15th Oct – 13th Dec (circulated at meeting)

To receive monthly figures (Nov) with bank reconciliation (circulated with agenda)

It was **RESOLVED** to approve the above as circulated.

9. DATE OF NEXT MEETING: Monday 17th January 2022 commencing at 6.30 pm in the Village Hall followed by Monday 21st February

10. ANY OTHER BUSINESS (at the Chairman's discretion)

Several councillors had received lovely comments on the planters and benches project which was now completed and everyone looked forward to next year when the bulbs and planters should be full of colour.

Cllr Mincher reported on 3 cyclists around the pavements and roads with no lights in the dark. One was on his phone at the same time. Clerk to pass onto police.

Cllr Dale reported on the Foodshare project which she and Cllr Grant have an interest in. Currently 1 – 2 tons of food was going out into the community each week with 40-60 families being fed. The scheme had started supporting the free school meals scheme during covid but it became apparent that the need to support families was an underlying issue and not just related to covid. It had become a true community project and she wished to thank the Town Council for their financial support, without which the scheme would not have started and flourished.

Christmas Dinner in the Village Hall on 25th Dec.

She wished to thank the staff and councillors for their hard work and interest during this difficult year.

The meeting closed at 8.25 pm.

COLBURN TOWN COUNCIL 13th Dec 2021**Payments & Receipts for approval** – list circulated by email and attached to minutes

It was **RESOLVED** to approve the following payments and receipts made since the last Town Council meeting 15th Nov:

Online Payments (visa, DD, BACS)

17.11	170	BACS – Ryman Stationery		£58.85
19.11	171	BACS – Gardening Competition Trophy Engraving s Plan		£10.00
24.11	172	BACS – David Ogilvie – 5 ornamental benches		£6072.00
26.11	173	BACS – JD Robinson – Plinths		£5200.00
	174	BACS – Streetscape – Grange Road Play upgrade		£12,600.00
	175	BACS – Streetscape – Bridge Close Play upgrade		£11,994.00
29.11	176	DD – Bank of Ireland online banking		£5.00
30.11	177	DD – Bank of Ireland monthly charges		£4.89
1.12	178	DD – RDC Garage rental Dec		£40.83
	179	BACS – Low Lane Christmas Trees		£110.00
3.12	180	DD – BT a/c		£47.94
	181	BACS – Enduromaxx Ltd – Water Bowser		£2832.00
	182	BACS – Ravensworth Nurseries – Planter plants		£510.00
8.12	183	BACS – Agilico Technologies copier charges		£51.00
	184	BACS – Fresh Mango Technologies – Monthly IT support	£64.80)	
		BACS - Fresh Mango Technologies – Back up	£7.20)	
		BACS – Fresh Mango Technologies – Microsoft 365 licences	£9.12)	£81.12
	185	BACS – Colburn Village Hall – Oct-Dec office hire + meetings		£832.50
8.12	186	visa – Cash Christmas Lights Competition		£100.00
10.12	187	BACS – RDC Lottery Licence		£20.00
	188, 89, 90	BACS – Clerk re-imburement, office mobile, mileage, stationery		£23.50
	191	BACS – Clerk’s salary Dec		£935.47
	192	BACS – Deputy Clerk’s salary Dec		£638.95
	193	BACS – Robertson’s Garden Services – 4/10 – 5/11/21	£2040.00)	
	194	BACS – Christmas Tree collection & cables	£28.78)	£2068.78

Receipts

16.11	26	Dinner ticket		£45.00
30.11	27	Gedney bulbs credit, overpayment of carriage		£15.60
2.12	28	Planter Sponsorship –		£50.00
	29	3 Tier Planter Sponsorship		£162.00
	30	CCLA – interest		£2.01
3.12	31	Planter Sponsorship		£50.00
	32	RDC GAP10 Bench Grant – Colburn in Bloom project		£700.04
	33	RDC GAP09 Plinths Grant – Plinths project		£1000.00
6.12	34	Planter Sponsorship		£50.00
	35	Planter Sponsorship		£50.00
	36	Planter Sponsorship		£50.00
	37	Planter Sponsorship		£50.00
9.12	38	Dinner ticket		£45.00
	39	Dinner ticket		£45.00
10.12	40	Planter sponsorship		£50.00
	41	HMRC Vat refund		£5350.66
	42	RDC Grange Road Play Park grant		£10,000.00
	43	RDC Bridge Close Play Park grant		£10,000.00
	44	Planter Sponsorship		£50.00