

**MINUTES OF A MEETING OF COLBURN TOWN COUNCIL**  
**HELD ON MONDAY 21<sup>ST</sup> NOV 2022 AT 6.30 PM**  
**IN COLBURN VILLAGE HALL**

**PRESENT**

Mayor: Jag Sharma (Chair)  
Councillors: **Colburn Town** – Miles Burnham, Angela Dale, Michelle Dunning, Kevin Foster, Rupert Hildyard, Colin Mincher & Paul Towers  
**Albermarle** - Akuila Tutora. **Colburn Moor** – Andrea Crowe  
Clerk: Philippa Graves  
Deputy Clerk: Angela Pickersgill

There were some 50 members of the public, many representatives of the new Colburn Community Sports Centre group. No Vacant Seats for Colburn Town Council.

1. **APOLOGIES RECEIVED** – Cllr Colin Lyne
2. **DECLARATION OF INTERESTS**” – Cllrs Crowe, Dale, Mincher & Towers were part of the new Community Sports Centre group, non-financial, all acting as volunteer member of the organising group.

3. **MINUTES OF THE PREVIOUS MEETING**

It was **RESOLVED** that the Minutes of the monthly Town Council meeting held on Mon 17<sup>th</sup> Oct and 1<sup>st</sup> Nov 2022 (circulated with agenda) and the minutes of the Open Spaces meetings held on Mon 14<sup>th</sup> Nov (circulated by email) were approved as a true and correct record and were signed by the Chair.

Correction Minutes of 17<sup>th</sup> October, item 4, last sentence 4<sup>th</sup> paragraph “Cllrs Dale & Foster would be exploring all options together with RDC & NYCC “and any other like minded bodies”.

**Matters arising** – none

4. **TO DISCUSS THE PROGRESS MADE ON THE CREATION OF A COLBURN COMMUNITY SPORTS CENTRE (1<sup>ST</sup> MEETING HELD ON 10<sup>TH</sup> NOV) TO RUN THE COLBURN LEISURE CENTRE FROM 1<sup>ST</sup> JAN 2023 WHEN THE 3 MONTH AGREEMENT WITH RICHMONDSHIRE LEISURE TRUST RUNS OUT. TO INCLUDE THE FUTURE PRECEPT REQUIREMENTS.**

The Minutes of the second meeting of the group held on 17<sup>th</sup> November were circulated at the meeting with a further meeting planned for Tues 22<sup>nd</sup> November to continue with the work on setting up the Constitution/Governance, Safe Guarding, Bank Account, Trustees and Structure.

Cllr Dale explained that currently there was triangular working between RLT, the Town Council and the Committee representing the new Community Sports Centre group. The Committee were linking with Community First Yorkshire for help with staffing issues. Sue White, RDC, had attended on 17<sup>th</sup> Nov giving vital information on partnership working.

The boilers had been inspected and one of the boilers was now working. It was important to inspect the building and get it compliant. The roof was leaking and RLT agreed to carry out and pay for these repairs. One member of the working group had received offers from local building firms for large amounts of materials in sponsorship of the Centre. Cllr Towers had seen a Sports Centre in Scotland with a huge board carrying the names of over 100 local business sponsors so this could be an important financial source for developing the building and playing pitches.

Committed financial support was now required from the Town Council so that the Committee could be created tomorrow night 22<sup>nd</sup> Nov and all the plans and proposals start to be put in place ready for a handover on 1<sup>st</sup> January 2023. See item 9 Financial Matters.

## **5. POLICE MATTERS –**

**Report for 12<sup>th</sup> Oct to 11<sup>th</sup> Nov 2022** was attached to the agenda (also on website)

**Crime reported** for the period **20 incidents**, crime report for the same period 2021 was 16.

**11 Violence** – 7 Assaults/threats in domestic setting, 2 Assault, 1 Harassment/threats, 1 Public Order

**3 Dishonesty** – 1 Domestic, 1 Burglary, 1 Fraud

**6 Other** – 1 Criminal Damage, 1 Breach of Non-Molestation Order, 1 Dangerous Dog, 1 Public Indecency, 1 Malicious, 1 Drugs (successful warrant executed, resulting in 3 arrests for drug supply and offensive weapon offences)

**ASB – 7 incidents**, same period 2021 was 6.

**2 Nuisance**

**5 Personal**

Keep up to date with Catterick Policing by joining twitter and follow us @NYPCatterickSNT

Anyone interested in Colburn specific incidents or who is interested in Colburn Community Watch can follow us on TWITTER@colburnwatch.

**National 24 hr non-emergency number 101** (15p per call from mobile or landline) or call Crimestoppers anonymously on 0800 555 111

**In an emergency or where a crime is in progress always call 999. Contact details –**

PCSO 6607 Katie Whitehead [katie.whitehead@northyorkshire.police.uk](mailto:katie.whitehead@northyorkshire.police.uk)

PCSO 4632 Paul Fee [paul.fee@northyorkshire.police.uk](mailto:paul.fee@northyorkshire.police.uk)

PCSO 5745 Lisa Wilson [lisa.wilson@northyorkshirepolice.uk](mailto:lisa.wilson@northyorkshirepolice.uk)

PC 374 Martin Lloyd [martin.lloyd@northyorkshire.police.uk](mailto:martin.lloyd@northyorkshire.police.uk)

## **6. TO RECEIVE A REPORT FROM COUNTY COUNCILLOR KEVIN FOSTER**

Cllr Foster reminded the meeting of the two on-line briefings on the New North Yorkshire Council and encouraged everyone to “have your say” on the proposals to unify the systems ready for 1<sup>st</sup> April.

There would be a single number to call for reporting complaints, lights, potholes etc. Parish clerks also have the Parish Portal system to report highway issues etc.

Council tax harmonisation was being worked on to even out the varying current District rates to one County rate within 2 years (decision to be made in Feb 2023). Some districts would increase initially, some decrease.

Richmondshire was likely to do down next year.

Cllr Dale had been disappointed in the Teams meetings she had logged on for as direct questions were not answered. Questions in the chat were amalgamated and a moderated question asked so difficult points could be avoided.

### **6a. TO RECEIVE A REPORT FROM DISTRICT COUNCILLORS ON RDC MATTERS RELEVANT TO COLBURN**

**Cllr Dale** reported on the recent Full Council meeting which was giving £71,000 in support of warm hubs in community buildings, village halls, social clubs & places of worship where people could socialise in the warmth. An online directory for the county would be kept for reference.

Richmond Swimming Pool – the building was owned by the District Council and Richmondshire Leisure Trust ran the facility with annual grant funding. It was the only pool in Richmondshire and the District Council had a duty of care to maintain the facility for the public. The building was currently having a £1.9 million upgrade to install energy efficient systems and would re-open in January. £25,000 per month would be paid to assist RLT in running costs from Jan-March 2023.

Scotch Corner development – much social media comment on the possibility of Rolls Royce setting up a factory there. It was important for the District Council to compete and be able to attract good well paid jobs with career opportunities.

Area Partnership – grants are now open again in the 5 areas.

**7. TO ADOPT THE NEW MODEL COUNCILLOR-OFFICER PROTOCOL AGREED BETWEEN NALC AND SOCIETY OF LOCAL CERKS**

The Protocol had been circulated with the agenda and it was **RESOLVED** to adopt as part of the Council's Policies.

**8. TO RECEIVE REPORTS FROM OTHER BODIES AND TO INCLUDE CURRENT PLANNING APPLICATIONS**

**Present membership –**

**Open Spaces & Play Parks –** Chair Cllr Miles Burnham with Cllrs Angela Dale, Andrea Crowe, Michelle Dunning, Jag Sharma & Akuila Tutora.

**Planning –** Chair Cllr Kevin Foster with Cllrs Rupert Hildyard, Colin Lyne & Colin Mincher.

**a. Open Spaces & Play Parks –**next meeting Mon 12<sup>th</sup> Dec, 5.30 pm in the Village Hall backroom.

**b. Joint Burial Board –**next meeting Tues 22<sup>nd</sup> Nov 2022 at Hipswell Village Hall, 7 pm.

**c. Garrison Area Partnership –**latest meeting Wed 21<sup>st</sup> Sept 2022, 4.30 pm Colburn Village Hall.

**PLANNING –**

**Plans NOT agreed by Colburn Town Council - none**

**Plans agreed by Colburn Town Council –**

**22/00685/FULL Planning Permission to erect 2m Double Gates for privacy & security at 78 Falkland Road, Colburn DL9 4DZ** (closed for comments 10<sup>th</sup> Nov 2022)

**22/00717/Full Planning Permission for Single Storey Extension to Side and Detached Double Garage at 8 Colburn Drive, Colburn DL9 4QR** (closing for comments 29<sup>th</sup> November 2022)

**Plans REFUSED by RDC –**

**2/00512/FULL Planning Permission for Proposed Single Storey Building to form Gym, Office & Car Port at Colburn Barns, Colburn DL9 4PE** (closed for comments 26<sup>th</sup> August 2022). Reason – the siting of the building would result in less than substantial harm to the setting of the existing Grade 11 Listed barns and no public benefits have been identified which outweigh this harm. As such the proposal conflicts with Policy 12 of the Richmondshire Local Plan Core Strategy 2012 and with paragraph 202 of the National Planning Policy Framework 2022 (decision made 21<sup>st</sup> October 2022).

**9. TO DISCUSS FINANCIAL MATTERS**

**a) To approve first payment of the agreed grant** to Richmondshire Leisure Trust for Oct/Nov to cover excess energy costs at **Colburn Leisure Centre of £14,000. Agreed £7,000 per month to cover Oct/Nov/Dec.**

It was **RESOLVED** to make the agreed first payment of £14,000 and for the Clerk to make one further payment in December of £7,000.

**b) To agree funding the new group, Colburn Community Sports Centre** from 1<sup>st</sup> Jan – 31<sup>st</sup> March 2023 for £7000 per month (total £21,000) and pay a minimum of £50,000 from the Precept for up to 3 years from 1<sup>st</sup> April 2023 to cover the years 2023-24, 2024-25 & 2025-26.

There was a spirited discussion on whether a commitment should be made from the Precept for three years. Could one year be guaranteed and then see how the new group was progressing? The point was made by Cllr Dale and supported by members of the public that stability was the key in attracting grant funding and business sponsorship. The Group needed to build a good Business Plan including a major refurbishment of the building to reduce energy costs in the future and make it sustainable and without definite funding for 3 years, this would prove to be very difficult. The land and building belonged to the Town Council and a commitment to the new charitable group should be clearly shown to make the project viable.

Cllr Dale proposed the motion as above, seconded by Cllr Mincher.

Cllr Foster proposed paying the £21,000 to 31<sup>st</sup> March 2023 and precepting for £50,000 for one year and to monitor progression through the year before a further commitment.

A recorded vote was taken on the first proposal by Cllr Dale.

It was supported by Cllrs Burnham, Dale, Dunning, Mincher, Towers, Crowe and Tutora = total 7

Against, Cllr Foster. Abstaining Cllrs Hildyard and Sharma.

It was therefore **RESOLVED** to agree funding of the new Colburn Community Sports Centre group for the sum of £21,000 at £7,000 per month Jan – Mar 2023 and pay a minimum of £50,000 annually for 3 years from the Precept beginning 1<sup>st</sup> April 2023 to cover the years 2023-24, 2024-25 and 2025-26.

Both grants were paid under the Local Government (Miscellaneous Provisions) Act 1976, section 19  
Recreational facilities

**To approve Payment/receipt list from 18<sup>th</sup> Oct – 21<sup>st</sup> Nov** (circulated at meeting)

**To receive monthly figures October with bank reconciliation** (circulated with agenda)

It was **RESOLVED** to approve the above as circulated.

**10. DATE OF NEXT MEETING: Monday 19<sup>th</sup> December (Precept setting meeting) commencing at 6.30 pm followed by Mon 16<sup>th</sup> Jan 2023.**

**11. ANY OTHER BUSINESS (at the Chairman’s discretion)**

**Cllr Dale** – reminded everyone to please buy tickets for the annual Panto in the Village Hall which was almost a fun, successful event.

**The meeting closed at 8 pm**

#### **COLBURN TOWN COUNCIL 21<sup>st</sup> November 2022**

**Payments & Receipts for approval** – list circulated by email and attached to minutes

It was **RESOLVED** to approve the following payments and receipts made since the last Town Council meeting 17<sup>th</sup> Oct:

#### **Online Payments (visa, DD, BACS)**

17.10	154	BACS – Yorkshire Trading Co – 20 litter pickers	£59.80
24.10	155	BACS – Fresh Mango Technologies – 2 monthly Microsoft licences	£10.80
	156	BACS – Clerk re-imburement – copy paper	£8.40
	157	BACS – Richmondshire Scouts – Section 137 re Thomas Gibbons	£150.00
	158	BACS – Lazercheer – Section 137 grant	£150.00
28.10	159	BACS – Catterick Village Football Club – Section 137 grant	£150.00
	160	BACS – NYCC grit filling 2 bins	£180.00
	161	BACS – Dep Clerk re-imburement – Remembrance wreath	£23.98
	162	BACS – Clerk – re-imburement office mobile	£14.49
30.10	163	DD – Bank of Ireland monthly charges	£4.17
1.11	164	DD – Bank of Ireland online banking charge	£5.00
	165	DD - Garage rent Nov	£42.50
2.11	166	DD – BT a/c	£47.94
7.11	167	BACS - Fresh Mango -August IT support & back up 3 invoices	£82.80
	168	BACS – Agilico Technologies – copier charges	£54.60
	169	BACS – Clerk re-imburement – mileage Oct/Nov	£27.00
21.11	170	BACS – MANY bookkeeping	£15.00
	171	BACS – Clerk’s salary Nov + 7 months back pay	£1689.50
	172	BACS – Deputy Clerk’s salary Nov + 7 months back pay	£1040.77
	173	BACS – Robertson’s Garden Services –3/10 –28/10/22 4 weeks	£1680.00
	174	BACS – Clerk re-imburement - copy paper	£8.40

#### **Receipts**

2.11	18	CCLA monthly interest	£103.37
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