

MINUTES OF A MEETING OF COLBURN TOWN COUNCIL
HELD ON MONDAY 21st MARCH 2022 AT 6.30 PM
IN THE VILLAGE HALL

PRESENT

Mayor Angela Dale (Chair)
Councillors: **Town** – Miles Burnham, Andrea Crowe, Michelle Dunning, Kevin Foster, Helen Grant (arrived 7.10 pm from another meeting), Colin Lyne, Colin Mincher, Jag Sharma & Akuila Tutura
Clerk: Philippa Graves
Deputy Clerk: Angela Pickersgill

There were no members of the public. No Vacant Seats on Council.

1. **APOLOGIES RECEIVED** – Cllr Thirlwell (isolating)
2. **“DECLARATION OF INTERESTS”** – Cllr Tutura, item 9, Section 137 grant for Fijian Community Board

3. **MINUTES OF THE PREVIOUS MEETING**

It was **RESOLVED** that the Minutes of the monthly Town Council meeting held on Mon 21st Feb and the minutes of the Open Spaces meetings held on Mon 7th March (both circulated with agenda) were approved as a true and correct record and were signed by the Chair.

Matters arising – none

4. **POLICE MATTERS**

Report for period 12th Feb to 11th Mar 2022 was circulated at the meeting (also on the website).

Crime reported for the period **20 incidents**; crime reported for same period 2021 was 19.

12 Violence - 9 assaults/threats in domestic setting (4 were physical assaults of which 2 were perpetrated by children, none resulting in injuries, 1 harassment, 2 Public Order

4 Dishonesty – 1 Business Theft, 1 Burglary (failed attempt to enter shed), 2 Fraud online

4 Other – 3 Criminal Damage, 1 Dog bite (skin unbroken)

ASB – 6 incidents, same period 2021 was 27

4 Nuisance, 2 Personal

It was noted that the ASB number was much reduced but last year it was covid and lockdown about to be announced. There is now a very strong interest in the Youth Project with a wide age range and it may be a good opportunity to ask for an update about how the team are managing the growth in numbers. Clerk to action. Cub & Beaver groups are also well attended.

Groups of youths smashing bottles was the current issue although it was thought the majority observed were not from Colburn. Everyone is asked to report anything to the police so they can identify hotspots of activity and monitor.

Keep up to date with Catterick Policing by joining twitter and follow us @NYPCatterickSNT

Anyone interested in Colburn specific incidents or who is interested in Colburn Community Watch can follow us on TWITTER@colburnwatch.

National 24 hr non-emergency number 101 (15p per call from mobile or landline) or call Crimestoppers anonymously on 0800 555 111

In an emergency or where a crime is in progress always call 999. Contact details –

PCSO 6607 Katie Whitehead katie.whitehead@northyorkshire.police.uk
PCSO 4632 Paul Fee paul.fee@northyorkshire.police.uk
PC 374 Martin Lloyd martin.lloyd@northyorkshire.police.uk

5. TO DISCUSS COUNTY COUNCIL MATTERS WITH COUNTY COUNCILLOR HELEN GRANT

Cllr Grant said the work was concentrated on Local Government Review(LGR) and the changes to be made by 2023. The regular work streams were continuing with lights, road repairs etc also being reported as necessary. She reminded members to use the **REPORT IT** facility for reporting issues, pot holes, lights etc.

6. REPORT FROM DISTRICT COUNCILLORS ON RDC MATTERS RELEVANT TO COLBURN

Cllr Foster reported that the deadline for Omicron grants had passed on 18th March but there was a Covid 19 Additional Relief Fund for businesses to apply for, funded nationally by the government. Richmondshire share £631,000.

Cllr Dale said it was a quiet period pre-election with LGR continuing in the background.

7. TO RECEIVE REPORTS FROM OTHER BODIES AND TO INCLUDE CURRENT PLANNING APPLICATIONS

Present membership –

Open Spaces & Play Parks – Chair Cllr Dale with Cllrs Burnham, Crowe, Dunning, Sharma & Tutora. Cllr Thirlwell, Deputy Mayor, in attendance.

Planning – Chair Cllr Thirlwell with Cllrs Grant, Lyne & Mincher

- a. **Open Spaces & Play Parks** – latest meeting Mon 7th March, 5.30 pm in the Village Hall office.
- b. **Joint Burial Board** – next meeting to be held on Tues 22nd Mar 2022 at Hipswell Village Hall, 7 pm.
- c. **Garrison Area Partnership** –latest zoom meeting Wed 16th Mar 2022, 4 pm agenda circulated.

PLANNING –

Plans NOT agreed by Colburn Town Council – none

Plans agreed by Colburn Town Council – none

Plans AGREED by RDC –

21/00553/Full Planning Permission for Two Storey Side Extension at 14 Westridge Crescent, Colburn DL9 4DS (passed 2.2.22)

8. TO DISCUSS FINANCIAL MATTERS (grants awarded under Section 137 of Local Government Act

a) **Grant application from the Fijian Community Board for contribution to start-up funding** (email circulated with agenda). Cllr Tutora left the meeting at this point until the vote had been taken.

This was generally accepted but some councillors felt more detail of their programme was needed to show how the grant would benefit the residents of Colburn and how they could be involved. Jubilee events had funding available from various sources.

Cllr Sharma (who developed the successful Gurkha group) said it was hard to start community integration and it was essential to have some funding to cover event hire and apply for other grants eg GAP funding, to encourage interest and cultural events.

It was **RESOLVED** to make a Section 137 grant of £500 to the Fijian Board/Group once a bank account had been set up. It was agreed to invite a representative to give the Council an update of progress in a year's time. Cllr Mincher abstained.

To confirm Litter Bin provisional order for 14 new bins from RDC @ £282 each (details and map circulated with agenda).

It was agreed that although this was a large number of bins, it was the last opportunity to have bins installed and emptied by the District Council. Litter was a big problem in Colburn with monthly litter picks carried out by volunteers and the Maintenance contractor emptying full bins especially during the warmer months..

From the map it was noted that the new bin to be placed at Peppermint Drive (there was one there at present) should be moved to the top of Forest Drive opposite Yorkshire Water land as that is a high litter area and there are no bins.

Payment would come from any underspend in this financial year and taken from reserves in 2022-23 if the budget was overspent.

It was **RESOLVED** to confirm the order of 14 bins for a total of £3948. Cllr Mincher abstained.

To approve Payment/receipt list from 22nd Feb – 21st Mar (circulated at meeting)

To receive monthly figures (Feb) with bank reconciliation (circulated with agenda)

It was **RESOLVED** to approve the above as circulated.

9. DATE OF NEXT MEETING: Monday 11th April 2022 commencing at 6.30 pm in the Village Hall followed by the Annual Meeting on Monday 16th May commencing at 6 pm continuing with the monthly Town Council meeting

10. ANY OTHER BUSINESS (at the Chairman's discretion)

The next Open Spaces meeting was arranged for Mon 4th April in the Back Room, Village Hall

Cllr Lyne – still finding lorries using the private track to the Sewerage Works are travelling too fast for a narrow track.

Cllr Dale – thanked everyone who supported the successful **Mayor's Dinner** which raised £2,671.29 for the Mayor's charities.

The Ukraine appeal was putting Colburn on the map involving the whole community working incredibly hard sorting all the contributions into marked boxes which filled the Village Hall. She was part of the first convoy delivering to the Polish border where the items were immediately distributed and used. There had been a report and interview on Look North News and the whole event had been inspirational and the community should be very proud and celebrate their hard work and success. The next convoy is leaving on Mon 28th Mar with 15 vans. The urgent items are food, baby milk, dried and tinned foods, cereals and medical items.

The meeting closed at 8.10 pm.

COLBURN TOWN COUNCIL 21st March 2022

Payments & Receipts for approval – list circulated by email and attached to minutes

It was **RESOLVED** to approve the following payments and receipts made since the last Town Council meeting 21st February 2022:

Online Payments (visa, DD, BACS)

28.2	236	DD – Bank of Ireland monthly charges		£4.20
	237	DD – Bank of Ireland online banking		£5.00
1.3	238	DD – RDC Garage rental Mar		£40.83
4.3	239	BACS – St John Ambulance defib pads		£32.40
	240	BACS - Clerk re-imburement, office mobile	£7.00	
	241	copy paper	£11.80	£18.80
	242	BACS – Colburn Village Hall – office Jan-Mar + meetings		£817.50
	243	BACS – Agilico Technologies copier charges	£134.64	
	244	Mayor’s dinner copying	£30.00	£164.64
	245	BACS - Sam Turner Albermarle Play park fencing		£317.42
	246	BACS – RDC Dinner – Mayor’s consort ticket (to be repaid)		£35.00
	247	BACS – St John Ambulance carriage on defibs		£5.94
7.3	248	DD – BT a/c		£47.94
11.3	249	BACS – MANY bookkeeping		£15.00
16.3	250	BACS – Fresh Mango Technologies – Monthly IT support	£64.80)	
		BACS - Fresh Mango Technologies – Back up	£7.20)	
		BACS – Fresh Mango Technologies – Microsoft 365 licences	£10.80)	£82.80
	251	BACS – Richmond TC – 2 tickets for Mayor’s dinner		£60.00
18.3	252	DD – Siemans Copier lease rental 1 st quarter		£187.84
21.3	253	BACS – Clerk’s salary Mar		£1114.59
	254	BACS – Deputy Clerk’s salary Mar		£698.99
	255/6	BACS – Robertson’s Garden Services –10/1 – 4/2/22	£1659.80)	
	257/8	Play Parks Albermarle fencing & Open Spaces	£265.85)	£1925.65

Receipts

1.3	55	Mayor’s dinner cash to bank		£1564.00
2.3	56	CCLA – interest		£15.15
3.3	57	Mayor’s dinner cheques		£450.00