19/10/26

Minutes of the Open Spaces and Play Parks Committee Meeting
Held in Colburn Village Hall on Monday 5th October 2026 at 5.30 pm.

Present
Chair: Cllr Andrea Crowe
Councillors: Janet Emmerson, Helen Grant, Brigette Martin, Maria Stewart & Aquila Tutora
Deputy Clerk: Angela Pickersgill
In Attendance: Barry Robertson & Nicky Robertson

1. **APOLOGIES RECEIVED –** Cllr Angela Dale,

2. **Councillor "DECLARATION OF INTERESTS"** – none

3. **Matters arising** – Winter planting has been ordered from Neasham Nurseries, now awaiting date for collection of plants. The perennials will be taken out and re-planted in the raised beds at Broadway. Cllr Emmerson is going to arrange the planting at the Broadway.

4. **Financial Expenditure Summary of the Open spaces**. - Committee happy with the financial summary.

5. **Groundsman report –** no report as groundsman has been on holiday

6. **RoSPA report received** - 30 yellow findings. No Red findings. Report attached & has been given to the groundsman and a plan of action have been formed to repair, remove and check the items on the list.

7. **Winter Jobs for Groundsman –** The RoSPA list of jobs to be completed, hedges to be cut down at Bridge Close, Albermarle & Chase Parks. Work to be carried out in the Sidings Woods & tree work to be done. Christmas tree to be ordered, collected & erected by the Groundsman.

8. **Poppies** - Extra poppies were requested for the lamp posts. Brough St Giles council agreed to pay £205 towards the extra poppies so the cost to CTC will be £195. This was accepted by the committee, invoice received and the poppies have been ordered from the RBL. More volunteers are needed for putting up the poppies. Cllr Tutora to ask at the Colburn Community Leisure Centre for volunteer helpers.

9. **Wet Pour Quotes –** Wet pour at Piper hill play park 2 quotes have been received:
   Quote 1 - BOS Resin Bond Company £3360.
   Quote 2 - Streetscape Company £2595. This will include a repair to the arial carousel at the Piper Hill park. The committee needed to decide on figure to put in the budget f 2027-28.
   A discussion took place and it was **RESOLVED** that Street Scape quote be accepted as we have worked with that company before and have had good service.
   The committee needed to decide on a figure for Wetpour repairs for the 2027-28 budget. It was **RESOLVED that £10.000** be put into the budget 2027/28 for wet pour repairs.

19/10/26

10. **Christmas Lights** -clerk investigated the possibility of lights on lamp post. Notes on findings attached.

Christmas Tree switch on date will be 26th November. Councillors suggested the local shops decorating their windows. The winner would receive a certificate and their photo on our website. Clerk will contact shops to see if they are willing to take part and for donations for the children at the Christmas tree lighting.

Cllr Crowe suggested a sponsor to pay for the Christmas tree. Also, as Deputy Mayor she will donate the selection boxes for the Carol Singers out of her Deputy Mayors allowance. Cllr Grant suggested local businesses. Clerk to investigate

11. **Biodiversity Action Plan – up to date,** no new entries or comments to add.

12. **Date of next meeting -** Monday 2nd November 2026.

13. **Items for next agenda** – Clerk to contact NYC regarding the condition of the benches at Broadway, they are looking tired and in need of a refresh and repair.

Meeting closed 6.15 pm.