



Colburn Town Council

Colburn Village Hall, Colburn, North Yorkshire, DL9 4LZ

Tel: 01748 833126 or 07745 657719

Email: clerk@colburn-tc.gov.uk

Website: <https://colburn-tc.gov.uk>

Office hours: Mon to Fri 9.00 – 14.00

Town Mayor

Paul Towers

Deputy Mayor

Andrea Crowe

Town Clerk & RFO

Philippa Graves

Dear Councillor

You are summoned to attend the next meeting of Colburn Town Council to be held on **Mon, 21st September 2026 commencing at 6.30 pm in the Village Hall.**

Members of the public are most welcome to join and ask questions.

Philippa Graves (Clerk)

A G E N D A

1. To receive apologies for absence given in advance of the meeting and to consider the approval of reason given for absence
2. To receive Councillor “declaration of interests”
3. To recommend **Approval of Minutes** of the Town Council meeting held on 20th July 2026 and Minutes of Open Spaces meeting held on 7th Sept 2026 (both attached)
Matters Arising – none
4. To receive a report on **North Yorkshire Council matters** from Councillor Kevin Foster
5. To receive **monthly crime report** for August 2026 (attached) and September (circulated at meeting)
6. To pass the required updated **Sexual & General Harassment Policy** which must be reviewed annually (policy attached) & **Handling Data Protection Complaints Policy** (policy attached)
7. To receive reports from **Other Bodies including Colburn Community Sports Centre (attached) and Committees to include Current Planning applications:**
Plans Objected to by Town Council – ZD26/00196/EA Outline Planning application for residential development of 450 houses at Colburn Grange Farm, Catterick Road DL9 (comments by 18.9.26)
Passed by NYC - ZD26/00348/Cert Lawfulness for change of use from residential house C3 to a small children’s home C2 at 16 Fourth Avenue, DL9 4RN (passed 20.7.26)
Plans passed by Town Council -ZD26/00481/Full Planning Permission for siting of detached cabin associated with existing nursery premises at 4 Battalion Court, Colburn Business Park DL9 4QN (comments closed 15.9.26)
8. To discuss **Financial Matters:**
 - Sec 137 Annual Grant request from Colburn Youth Project for 2027-28 Precept budget
 - Application to allow a small **regular weekend trading pitch** on The Broadway car park from Sweet Infusion (details in attached email)
 - To approve **Payment/Receipt List** from 20th July -21st Sept 2026 (circulated at meeting)
 - To receive **August monthly figures** with bank reconciliation (attached).
9. **Date of next Meeting: Mon 19th October 2026 commencing at 6.30 pm**
10. Items for the next Agenda

Date of posting: 14th Sept 2026

MINUTES OF EACH TOWN COUNCIL MEETING ARE AVAILABLE FOR PUBLIC INSPECTION AT THE WEBSITE <https://colburn-tc.gov.uk>