

MINUTES OF A MEETING OF COLBURN TOWN COUNCIL
HELD ON MONDAY 20th JULY 2026
IN COLBURN VILLAGE HALL

PRESENT

Mayor Paul Towers (Chair)
Councillors: **Colburn Town** – Angela Dale, Janet Emmerrson, Helen Grant, Rupert Hildyard, Brigitte Martin, Colin Mincher
Colburn Moor – Andrea Crowe **Albermarle** – Akuila Tutora
Clerk: Philippa Graves
Dep Clerk: Angela Pickersgill (on holiday)

0 members of the public attended.

1. **APOLOGIES RECEIVED** – Cllrs Maria Stewart (hospital visit). Cllr Jag Sharma non attendance.
2. **DECLARATION OF INTERESTS** – Cllrs Crowe, Dale, Towers & Tutora were part of the new Community Sports Centre group, non-pecuniary, all acting as volunteer trustees of the organising group. Cllr Hildyard declared the ownership of sporting/shooting rights on land, currently 450 houses under planning consultation, at Colburn Grange with Woodlawn Communications.

3. **MINUTES OF THE PREVIOUS MEETING**

It was **RESOLVED** that the Minutes of the Town Council meeting held on Mon 15th June 2026 and the Minutes of the Open Spaces Committee meeting held on Mon 6th July 2026 (both attached) were approved as a true and correct record and were signed by the Chair.

Matters arising – the issue of overhanging tree branches at 32 Horseshoe Close, Sidings Woods, has returned for discussion. The owners of the property have requested a site visit from members of the Council as they feel the issue is from the mature trees in the Woods for which they are not responsible. The branches can reach their gutters and roof and cutting back of these branches should be the responsibility of the Town Council and not their cost. Site meeting to be arranged with Maintenance contractor also present.

4. **TO RECEIVE A REPORT FROM COUNCILLOR KEVIN FOSTER ON COUNTY MATTERS**

Since the last Town Council meeting, I have continued dealing with a wide range of resident enquiries covering highways, housing, planning, grounds maintenance and environmental issues.

Traffic and road safety remain among the biggest concerns raised with me. I continue to press for improvements to the A6136 and have also been raising concerns about pedestrian safety and parking near our local schools.

Planning applications continue to come forward across the area, and I remain committed to ensuring that any development is supported by the right infrastructure and reflects the views of residents.

I have also received a few complaints about grounds maintenance and have requested a site walk with council officers to look at the areas which residents have highlighted. I am doing a walk round with Officers next week.

I attended the Corporate & Partnerships Overview and Scrutiny Committee earlier today where a Call-In of decision by Corporate Director for Community Development – Consolidation of NYC's in-house Lifeline Service Provision and Fees – was discussed. This was an important topic with a high proportion of North Yorkshire's residents being over the age of 65 and therefore affected by the proposed revised charging arrangements and implementation plan. The national transition from analogue to digital telephony by January 2027 has accelerated the need for change. Cllr Foster sent a link to the agenda item 6 where pages 11-33 contained the full details of the proposed changes and fees which was circulated the following day to councillors. The situation would be monitored closely. The new scheme would operate from 1.4.2027 unless amended.



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All decisions, agendas and information can be viewed on NYC website.
All communications should be made by email to cllr.kevin.foster@northyorks.gov.uk

5. POLICE MATTERS –

Report for 12th June to 11th July 2026 had been circulated by email and at the meeting.

Crime reported for the period **19 incidents**, crime report the same period 2025 was 16.

11 Violence – Colburn 7, Woodside Chase 2, The Chase 0, Albermarle Drive & Cleveland Road 2, Colburn Village 0
4 Assaults/Threats in Domestic settings, **3 Assaults**, **2 Harassment/Threats**, 0 Public Order, **2 Dog bite**

1 Dishonesty – Colburn 1, Woodside Chase 0, The Chase 0, Albermarle Drive & Cleveland Road 0, Colburn Village 0
0 Burglary Residential, 0 Burglary Other, 0 Business/Shop Theft & Attempt, 0 Theft, 0 Fraud, 0 Blackmail,
1 Vehicle interference/theft

7 Other – Colburn 4, Woodside Chase 2, The Chase 1, Albermarle Drive, Cleveland Rd 0, Colburn Village 0
3 Criminal Damage, **0 Arson**, 1 Public Order, **0 Dangerous Dog**, 0 Hate incident, 1 Sexual offence, 1 Internet/sexual, 0 Drugs, 0 Breach of Bail/Order, 1 Malicious Communications

ASB – 5 incidents, crime report the same period **2025** was **4**.

3 Nuisance, **2 personal**

Colburn 2, Woodside Chase 3, The Chase 0, Albermarle Drive 0, Colburn Village 0

Traffic – 11

Colburn 7, Woodside Chase 0, The Chase 2, Albermarle Drive & Cleveland Road 2, Colburn Village 0
2 RTC damage only, 0 Highway disruption, **8 road related offences**, 1 RTC Death/Injury

PCSO Jordan Salt attended. Fortunately, the overall crime figures were reduced with 5 recorded ASB incidents (16 in June). PCSO Salt was closely involved with the incidents on Woodside Chase, met with the Maintenance Company and spoke to children and parents. Cllr Towers, a keen cyclist, had also spoken to children who had no understanding they were causing issues creating jumps and did not like being shouted at by adult residents. The older children could cycle to Catterick Village for jump facilities, but it was too dangerous on the main roads for children under 10 yrs approx.

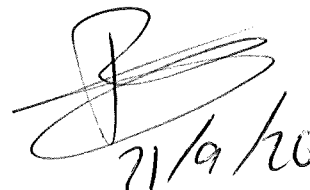
On the question of format of figures, a sample monthly report had been sent from Brough with St Giles PC which used the same format as Colburn, but their figures were extremely low so there was no direct comparison. Scotton PC did not keep the reports once received.

6. TO RECEIVE A TALK ON THE NYC NATURE RECOVERY STRATEGY from Colin Maplethorpe and discuss how it could involve and benefit Colburn Parish.

Colin Maplethorpe had extensive knowledge and interest in Green Infrastructure Corridors and used to work for the Birmingham Country Wildlife Trust. He has met with North Yorkshire's Local Nature Recovery Strategy Team (LNRS) with the objective of increasing Biodiversity in the two areas, Colburn Sidings Woods and the Common Land in Colburn Village. Grants re available for suitable projects.

Colburn Parish includes the River Swale Priority Habitat Corridor, principally Colburn Batts and Beck Wood identified under Priorities and Measures for Ancient Woodland, Wet Woodland, Acid Grassland and Ponds. Surveys have recently been undertaken by Yoredale Natural History Society mapping 4 areas and listing the plant species found.

Colburn Sidings Woods is an area of woodland along the course of the Catterick Camp Railway lifted in 1970. There is a footpath running through the woods which is cleared every winter of dead branches and suckling trees. The deadwood is left in piles for insect habitation and the grass towards the A6136 is mown all summer.



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There is a volunteer group which has started water sampling of Colburn Beck and Sour Beck. Colburn Sewage Treatment Works are currently at capacity with the result that raw sewage enters the River Swale Priority Habitat Corridor at the mouths of the Colburn and Brough/Sour Becks. The upgrading of Colburn STW is vital for the health of the River Swale and Colburn and Sour Becks. Both Becks originally contained fish but are now composed of stones covered by bacteria from sewage which smothers all life in the Becks. Colin has requested that the Town Council wishes to be involved in the North Yorkshire's Blue and Green Infrastructure Strategy plan. Blue Strategy gives the opportunity to update surface water and sewerage system in Catterick Garrison. In Coronation Park, the surface water will be separated, filtered and returned to Leadmill Beck in accordance with the LNRS and the Blue Infrastructure Strategy. The NYC Local Nature Recovery strategy was adopted in February 2026; Blue Infrastructure Strategy and Green Infrastructure is being prepared for adoption in 2027. Both will feed into the NYC Local Plan to be adopted in 2029.

Next Steps – put pressure on Yorkshire Water to clean up the discharges to the Becks which water sampling should support. Colin is contacting Yorkshire Wildlife Trust to discuss restoring the Becks for fish from source to the River Swale.

7. TO RECEIVE REPORTS FROM OTHER BODIES INCLUDING COLBURN COMMUNITY SPORTS CENTRE AND TO INCLUDE CURRENT PLANNING APPLICATIONS
Community Sports Centre (CCSC)

Status report up to 8th July 2026 had been circulated and filed on the computer.

Summer Event working with Colburn Town Council and Brough with St Giles Parish Council planned for August is postponed due to ongoing maintenance work. Scaffolding for new roof is in place and work begun. Meetings have taken place with the solar panel company.

Free sessions on Playzone are being used each week with a new app for booking coming shortly. Volleyball & netball sessions to be available to book soon on the Playzone. Schools' tournament held in June. Classes are all still busy despite warm weather. Football mini league has 6 teams signed up.

Started selling hot drinks and ice lollies. Freezer donated for reception. Coffee machine has been donated and will be in use soon. New immersion heater and feed installed. Work on new Sensory Garden is ongoing. Field maintenance, litter picking and carpark grassed area is ongoing.

Over 240 visits during unmanned hours. Best month to date for direct debit memberships. Difficult 8-9 months expected but if everyone pulls together the centre will be stronger and more sustainable from the work that is going on currently.

Full monthly report available on email request to the office.

Present membership –

Open Spaces & Play Parks Committee – Chair Cllr Andrea Crowe. Cllrs Angela Dale, Janet Emmerson, Helen Grant, Brigitte Martin, Maria Stewart & Akuila Tutora

Next meeting Mon 7th Sept 2026, 5.30 pm in the Village Hall backroom.

Joint Burial Board – Cllrs Janet Emmerson, Helen Grant & Paul Towers. Next meeting **Tues 22nd Sept 2026** at Hipswell Village Hall, 6 pm, Annual Meeting followed by regular meeting.

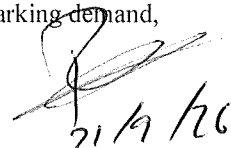
Planning Committee – Cllrs Rupert Hildyard, Colin Mincher & Paul Towers.

Plans received by Town Council-

ZD26/00348/Certificate of Lawfulness for change of use from residential house to a small children's home at 16 Fourth Avenue, Colburn DL9 4RN (closing date for comments 13th July).

Main comments made on the need to carefully assess whether the frequency of staff arrival & departures together with professional visits would generate materially greater traffic than an ordinary dwelling.

The rear access and communal parking arrangements are important to the functioning the surrounding properties. NYC should be satisfied that the proposed use would not result in increased parking demand,



obstruction or conflict within the shared access and parking area. This is a change from a residential house to a business property. Full response available on NYC website.

Plans confirmed as Passed by NYC – none

Plans Refused by NYC – none

8. TO DISCUSS FINANCIAL MATTERS

- **To approve Payment/Receipt list from 16th June 2026 – 20th July 2026** (circulated at meeting and to be attached to the minutes for publication).
- **To receive June monthly figures with bank reconciliation** (circulated with agenda and to be attached to the minutes for publication). It was **RESOLVED** to approve the lists above as circulated.

9. DATE OF NEXT MEETING: Mon 21st Sept 2026 at 6.30 pm in the Village Hall

10. ITEMS FOR THE NEXT AGENDA (at the Chairman's discretion –

Apologies received in advance for September's meeting, Cllrs Andrea Crowe, Angela Dale & Helen Grant.

Confidential Item attached to Open Spaces meeting

The decision of the Open Spaces Committee was ratified by the full Council.

The meeting closed 8 pm.


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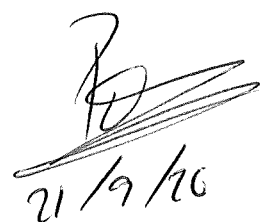
COLBURN TOWN COUNCIL 20th July 2026**Payments & Receipts for approval** – list circulated by email and attached to minutes

It was **RESOLVED** to approve the following payments and receipts made since the last Town Council meeting held on 15th June 2026:

16.6	52	BACS – Cleveland Land Services – Inv 43269 – 2 nd Instalment MUGA	£48,000.00
17.6	53	BACS – Cleveland Land Services -Inv 43269 - 3 rd instalment MUGA	£48,000.00
18.6	54	BACS – Cleveland Land Services – Inv 43269 - 4 th instalment MUGA	£29,313.94
22.6	55	BACS – Cllr J Sharma – travel expenses YLCA meeting Middleham	£15.45
	56	BACS – Robertsons Ground Care 5 wks 18.5-19.6.26	£2730.00
	57	BACS - “ 2 tipruns 17 bags £71.80, 2 Colburn Lane cuts £80	£151.80
	58	BACS – Plant collection for Planters	£80.50
24.6	59	BACS – Goole Town Council 2 Mayor’s tickets Yorkshire Day	£110.00
	60	BACS – Colburn Café – Sec 137 grant for Litter picker Refreshments	£360.00
	61	BACS – MANY Bookkeeping June payroll	£22.45
	62	BACS – Clerk’s salary June	£1292.35
	63	BACS – Dep Clerk’s salary June	£788.37
30.6	64	DD – Bank of Ireland – bank charges	£6.44
	65	DD - BT	£73.74
1.7	66	DD NYC Garage rental 13 Pearson Close, June	£50.91
	67	BACS – YLCA Dep Clerk AI Training on line	£80.00
	68	BACS – Re-imburse Dep Clerk card for Garden Competition	£14.99
	69	BACS – Colburn Village Hall, office/room rental Apr-June	£824.00
	70	BACS – HMRC – PAYI/NI First quarter	£902.60
	71	BACS – Clerk re-imburse, office mobile	£11.19
2.7	72	BACS – Agilico Technologies – copier charges	£36.00
9.7	73	visa – Garden competition – cash prizes	£393.00
20.7	74	BACS – Clerk re-imburse IOC Data Fee	£52.00
		Stationery	£15.00
			£67.00

Receipts

15.6	20	Colburn Allotments Association annual rental	£350.00
30.6	21	Land Trust Maintenance April-June	£490.00
2.7	22	CCLA interest June-July	£188.86
6.7	23	Planter sponsorship – cheques	£140.00
7.7	24	Planter sponsorship -cash receipts	£210.00
13.7	25	VAT refund – 1.5-30.6.26	£29,234.57



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COLBURN TOWN COUNCIL
FINANCIAL SUMMARY 2026/27 & YEAR TO DATE FIGURES

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	<u>RECEIPTS</u>	April	May	June	July	August	Sept
163,000	Precept	81,500	81,500	81,500			
	VAT refund	3384	21,989	21,989			
	Colburn Sports Centre Project	228,040	228,040	240,980			
	Allotment Rent			350			
	Grants						
	Mayor's Charity Evening						
	Mayor's guest tickets						
	Miscellaneous						
	Planter Sponsorship		775	775			
	Land Trust maintenance			490			
	Wayleave						
	Investment Interest	191	376	570			
	TOTALS	313,115	332,680	346,654			

June Reconciliation

As at 30 June 2026	Current Account	£83,147.68
Opening Balance 1.4.26		99,459.81
Plus Receipts to 30.6.26		346,653.85
Less Payments to 30.6.26		362,965.98
TOTAL		£83,147.68 (£79,451.68 actual without Project credit)

Account consists of:-

Current Account

General Reserves	£53,000
Reserves - Play Equipment (repair/replacement)	£10,000 (includes £5,000 xfer)
Total Reserves	£63,000 +
Current Cash balance	£16,451.68 = £79,451.68

Colburn Community Sports Centre Project account –

Payments	£237,283.74	Receipts	£240,979.74 = £3,696 in credit
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SECTION 137 PAYMENTS TO DATENOT INCLUDED ON FIRST PAGE:-

Allowance 2026-27 4500 residents registered 1.1.24 @ £11.60 per registered elector = £52,200 total spend allowed

Payments

15.4	Save our Swale water testing equipment	261.71
15.5	Safety Supply Co – 20 litter pickers	291.89
26.5	Sam Turner – compost and fertiliser for tubs	23.97
29.5	Colburn, Catt, Richmond Fijian Community grant	1000.00
8.6	Neasham Nurseries - bedding plants for Planters	270.60
12.6	Cllr Crowe -reimburse compost for Planters	35.96
22.6	Robertson's Ground Care – bedding plant collection	80.50
24.6	Colburn Café – Grant for Litter picker refreshments	360.00
	Running total	£2,324.63

BUDGET

£7,050.00

[Signature]
21/9/16