

Colburn Town Council

HEALTH & SAFETY POLICY

The Health & Safety at Work Act 1974 (with supplementary legislation) imposes duties on employees, the self-employed and employees to protect health and safety.

The responsibility for health & safety rests with everyone involved with carrying out the business of the Council whether this is for voluntary litter picks, bulb planting or regular inspection of play equipment to maintain safety by the Council's contractor.

Overall responsibility rests with the Town Council as a corporate body.

The Clerk is responsible for ensuring that all activities carried out are in accordance with this policy, safe working procedures, appropriate risk assessments and in accordance with statutory provisions.

Employees have legal duties under the Act and should:-

- Work with the Clerk and Deputy on healthy and safety matters
- Take reasonable care for their own safety and that of others who may be affected by their acts or omissions at work
- Enable any duty or requirement imposed under any relevant statutory provision to be complied with.

Failure to comply with these requirements may lead to disciplinary action being taken by the Council and/or prosecution by the Health & Safety Executive(HSE).

Policy checked annually and revised when necessary.

17.8.2026