

MINUTES OF A MEETING OF COLBURN TOWN COUNCIL
HELD ON MONDAY 20th JUNE 2022 AT 6.30 PM
IN COLBURN VILLAGE HALL

PRESENT

Mayor Jag Sharma (Chair)
Councillors: **Colburn Town** – Angela Dale, Michelle Dunning, Kevin Foster, Rupert Hildyard, Colin Lyne & Colin Mincher. **Albermarle** – Akuila Tutora. **Colburn Moor** –
Clerk: Philippa Graves

There were no members of the public. One Vacant Seat for Colburn Town ward.

Cllr Charlene Thirlwell had sent in her resignation email due to pressure of work and family commitments. RDC had been informed of the Casual Vacancy created. Notices on boards until 12th July – closing date for request for election.

1. **APOLOGIES RECEIVED** – Cllrs Miles Burnham & Andrea Crowe
2. **DECLARATION OF INTERESTS**” – item 7, Cllr Dale representing Colburn Foodshare at Richmondshire event Fri 1st July

3. **MINUTES OF THE PREVIOUS MEETING**

It was **RESOLVED** that the Minutes of the Annual Meeting followed by the monthly Town Council meeting held on Mon 16th May (circulated with agenda) and the minutes of the Open Spaces meetings held on Mon 13th June (circulated by email) were approved as a true and correct record and were signed by the Chair.

Matters arising – representatives of the Youth Project will attend the 18th July meeting to give an update.

Open Spaces – Cllr Mincher questioned the protocols for cleaning the Play parks with reference to the bird poo complaint. The Chair Cllr Burnham was not present but Cllr Dale responded that Cllr Burnham inspected the parks monthly with the Maintenance Contractor. The full committee do a twice yearly walk around all the parks and the winter cleaning schedule includes the jet washing of the play park surfaces and equipment. There is insufficient time during the busy summer with grass cutting and with higher use of the play parks, there is more equipment checks needed and additional litter to pick up. Example – vandalism to swings recently at Piper Hill requiring parts to be ordered and swings repaired, Grange Park – residents depositing grass cuttings in Play Park. The bench in question with bird poo is sited under a tree used all summer by nesting birds so would require re-siting or residents would need to bring a wet cloth to wipe down if they wanted to use that particular spot particularly in dry periods which we have currently. Cllr Mincher to put the resident in touch with Chair of Open Spaces.

4. **POLICE MATTERS**

Report for period 12th May to 11th June 2022 was circulated with the agenda (also on the website).
Crime reported for the period **18 incidents**; crime reported for same period 2021 was 22.

10 Violence - 4 assaults/threats in domestic setting, 5 Assaults

5 Dishonesty – 3 Business Theft (shoplifting), 2 Fraud (one unsuccessful online/phone attempt; one resulted in bank refund)

3 Other – 2 Criminal Damage, 1 Sexual Assault

ASB – 11 incidents, same period 2021 was 9.

7 Nuisance

4 Personal

Cllr Foster spoke of his concern at the rise in ASB in the local area which have been passed onto him by residents. It is essential that the public use 101 to report incidents so they are recorded by the police who then have a clearer picture of what is happening and where.

Cllr Dale noted that ASB appears to run in troughs and peaks and hoped after a quiet spell that another peak was not developing. This new group does not appear to be local to Colburn and moves along the A6136. The police are informed and responding.

Keep up to date with Catterick Policing by joining twitter and follow us @NYPCatterickSNT
Anyone interested in Colburn specific incidents or who is interested in Colburn Community Watch can follow us on TWITTER@colburnwatch.

National 24 hr non-emergency number 101 (15p per call from mobile or landline) or call Crimestoppers anonymously on 0800 555 111

In an emergency or where a crime is in progress always call 999. Contact details –

PCSO 6607 Katie Whitehead katie.whitehead@northyorkshire.police.uk

PCSO 4632 Paul Fee paul.fee@northyorkshire.police.uk

PCSO 5745 Lisa Wilson lisa.wilson@northyorkshirepolice.uk

PC 374 Martin Lloyd martin.lloyd@northyorkshire.police.uk

5. REPORT FROM DISTRICT COUNCILLORS ON RDC MATTERS RELEVANT TO COLBURN

Cllr Dale reported that the Corporate Board had met last Tuesday with another meeting tomorrow night. The increased support for Richmond Swimming Pool and the Richmondshire Leisure Trust was an important item. With energy costs to heat the pool doubling and the losses sustained through the covid period, the Trust was in a difficult situation.

Latest GAP funding released £10,000 to each of the 5 Area Partnership – grants available from £250 to £1000 with a 25% match funding requirement.

The £21m Levelling up Project for the Garrison Town Centre had been finalised and sent into the Government.

Cllr Foster reported on the 37% increase in price for installing Electric Charging points from the original plan unveiled 21 months ago for whole of Richmondshire. Fortunately, with the opening of the new Jet garage in Brough with St Giles, 2 charge points were included in the planning application and are operational in the near future.

6. TO DISCUSS COUNTY COUNCIL MATTERS WITH CC KEVIN FOSTER

Points raised:

- a) The next Area meeting for Hambleton & Richmond (5th Sept) will discuss Foodbanks in the whole area.
- b) Residents are constantly reporting speeding issues and requesting speed bumps. As the transition to the new North Yorkshire Council progresses, residents will be asked to report through their local parish and town clerks who will use the Parish Portal.
- c) Pavement parking blocking wheelchair and pram use is a major problem because of insufficient parking space per house. It is not an offence to park on the pavement but it is an offence to DRIVE on the pavement. The difficulty is that if all the cars parked on the road, then many roads would be blocked especially for buses and waste lorries to get access.

In response to the above items, it was felt necessary to re-instate the Newsletter posted through every house in the ward (quarterly or six monthly?) It was stopped with covid.

It was **AGREED** to re-instate the newsletter and make a written request to CCllr Foster for a grant of £300 from the Locality Budget to cover the printing costs. Councillors agreed to divide the ward into areas and hand deliver.

7. TO NOTE “HELPING RICHMONDSHIRE HEAT, EAT & MEET” EVENT ON FRI 1ST JULY 10AM-3PM at Tennants Auction Rooms, Leyburn (information circulated with agenda)

Cllr A Dale will be representing the Colburn Foodshare project at this well organised event and everyone was encouraged to support. Notices had been put on the boards and on the website and facebook page.

8. TO RECEIVE REPORTS FROM OTHER BODIES AND TO INCLUDE CURRENT PLANNING APPLICATIONS

Present membership –

Open Spaces & Play Parks – Chair Cllr Miles Burnham with Cllrs Angela Dale, Andrea Crowe, Michelle Dunning, Jag Sharma & Akuila Tutora.

Planning – Chair Cllr Kevin Foster with Cllrs Colin Lyne, Colin Mincher. Cllr Hildyard agreed to take the place of Charlene Thirlwell which was appreciated.

- a. **Open Spaces & Play Parks** –next meeting Mon 11th July, 5.30 pm in the Village Hall backroom.
- b. **Joint Burial Board** –latest meeting held on Tues 24th May 2022 at Hipswell Village Hall, 7 pm.
- c. **Garrison Area Partnership** –latest zoom meeting Wed 16th Mar 2022, 4 pm agenda circulated.

PLANNING –

Plans NOT agreed by Colburn Town Council – none

Plans agreed by Colburn Town Council –

22/00265/FULL Planning Permission for Single Storey Front Extension and changes to window and door openings at 23 Falkland Road, Colburn DL9 4EA (closed for comments 3rd June 2022)

9. TO DISCUSS FINANCIAL MATTERS (grants awarded under Section 137 of Local Government Act)

To discuss donation request letter from Thomas Gibbons for the 25th World Scout Jamboree (circulated with agenda)

Under Section 137, payments of grants cannot be made to individual bank accounts and funding pages. However, members were keen to help Thomas who had been selected to represent Richmondshire at the World Jamboree in South Korea in August 2023. He had to raise approx. £4,000 for travel expenses. It was **AGREED** to use the successful Charity Afternoon Tea programme to raise funds for Thomas and councillors and friends were asked for raffle prizes and cakes for the first Tea on 16th July with a further one later if necessary.

To discuss Banking arrangements following the May elections (information attached)

Cllr Helen Grant, one of the signatories to the account had retired at the May elections. It was **AGREED** for the clerk to obtain the necessary forms from Barclays Bank so that the account with the Bank of Ireland UK could be moved to a local bank which was more accessible. The clerk to action and report back.

To approve Payment/receipt list from 17th May – 20th June (circulated at meeting)

To receive monthly figures (May) with bank reconciliation (circulated with agenda)

It was **RESOLVED** to approve the above as circulated.

9. DATE OF NEXT MEETING: Monday 18th July commencing at 6.30 pm followed by Mon 19th Sept

Cllr Sharma – gave apologies for the 18th July meeting. Cllr Mincher will take the Chair.

10. ANY OTHER BUSINESS (at the Chairman's discretion)

Cllr Lyne – spoke about his knowledge of the Hambleton Foodshare which is having to buy food for the first time as donations cannot keep up with demand. He is strongly supportive of all the foodshare and waste projects supporting families and working people.

Cllr Dale – explained the difference between Foodshare projects to which there is only a 12 week referral and once a week visit and Zero Waste projects, such as the Colburn example, which takes excess food from supermarkets and is open to all people without qualification

Cllr Mincher – spoke about the original Boxing Club that had ended but through a new format had moved to the Colburn Leisure Centre and was proving popular.

Cllr Sharma spoke about the Catterick Nepalese Community Health Mela which took place on Saturday 18th at Colburn Village Hall to which anyone living in the Catterick community could attend and have a free health check including blood pressure, cholesterol, sugar for diabetes and physical measurements. Organised by health care professions from Harewood Medical Practice in conjunction with Catterick Garrison and the Health Exchange Nepal to raise awareness and knowledge across a number of areas of health. Very successful event.

The meeting closed at 8 pm

COLBURN TOWN COUNCIL 20th June 2022

Payments & Receipts for approval – list circulated by email and attached to minutes

It was **RESOLVED** to approve the following payments and receipts made since the last Town Council meeting 16th May:

Online Payments (visa, DD, BACS)

20.5	35	BACS – Mayor’s Allowance 2022-23	£1500
	36	BACS – Deputy Mayor’s Allowance 2022-23	£300
23.5	37	BACS – Jubilee Street Party Section 137 grant	£400
	38	BACS – Fresh Mango Technologies – hardware update	£123.60
	39	Bacs – Colburn Village Hall – April-June office hire +meetings	£813.75
27.5	40	Visa – Tesco – new computer mouse	£6.00
	41	Visa – Tesco – new keyboard	£18.00
30.5	42	DD – Bank of Ireland online banking	£5.00
31.5	43	DD – Bank of Ireland monthly charges	£4.96
1.6	44	DD – RDC Garage rent June	£42.50
	45	Duplicate - error	
6.6	46	DD – BT a/c	£47.94
	47	BACS – Clerk re-imburement office mobile	£7.00)
	48	copy paper	£7.80)
8.6	49	BACS -JR Groundworks – Pothole repair Broadway Car Park	£1450.00
	50	BACS – Agilico Technologies	£54.60
10.6	51	BACS – Fresh Mango Technologies – June IT & Backup	£82.80
	52	BACS – Zurich Town & Parish Insurance 2022-23	£574.04
13.6	53	visa – Post office stamps	£5.70
15.6	54	BACS – SWARCO Traffic Ltd – Moveable VAS sign	£3894.00
	55	BACS – Fresh Mango – installation of new hardware update	£324.00
17.6	56	BACS – MANY bookkeeping	£15.00
	57	BACS – Clerk’s salary June	1071.77
	58	BACS – Deputy Clerk’s salary June	£599.91
	59	BACS – Robertson’s Garden Services –4/4 – 29/4/22	£1921.00
	60	BACS – Watering tubs x 4 @ £51 per water, Open Spaces	£204.00
	61	BACS – Flail Colburn Lane	£80.00
	62	BACS – Keighley TC -Yorkshire Day tickets 2 x £55.00	£110.00
	63	BACS – Cllr Sharma – mileage YLCA meeting Middleham	£12.50

Receipts

27.5	6	Tesco refund computer mouse	£6.00
	7	Allotment rent 2022-23	£200.00
6.6	8	CCLA monthly interest	£43.43