

MINUTES OF A MEETING OF COLBURN TOWN COUNCIL
HELD ON MONDAY 15th JUNE 2026
IN COLBURN VILLAGE HALL

PRESENT

Mayor: Paul Towers (Chair)
Councillors: **Colburn Town** – Angela Dale, Janet Emmerrson, Helen Grant, Rupert Hildyard, Brigitte Martin, Colin Mincher, Jag Sharma & Maria Stewart
Colburn Moor – Andrea Crowe **Albermarle** – Akuila Tutora
Clerk: Philippa Graves
Dep Clerk: Angela Pickersgill

0 members of the public attended.

1. APOLOGIES RECEIVED – none

- 2. DECLARATION OF INTERESTS** – Cllrs Crowe, Dale, Towers & Tutora were part of the new Community Sports Centre group, non-pecuniary, all acting as volunteer trustees of the organising group. Cllrs Grant & Dale are paid Directors of the Community Hub & Café CIC, item 8a
Cllrs Tutora & Stewart had non-pecuniary interests in item 8a
Cllr Hildyard declared the ownership of sporting/shooting rights on land, currently 450 houses under planning consultation, at Colburn Grange with Woodlawn Communications.

3. MINUTES OF THE PREVIOUS MEETING

It was **RESOLVED** that the Minutes of the Annual Meeting and monthly Town Council meeting both held on Mon 18th May 2026 and the Minutes of the Open Spaces Committee meeting held on Mon 1st June 2026 (all attached) were approved as a true and correct record and were signed by the Chair.

Matters arising – see item 8a

4. TO RECEIVE A REPORT FROM COUNCILLOR KEVIN FOSTER ON COUNTY MATTERS

Attended a Police, Fire & Crime briefing at Northallerton Police Station led by the Chief Constable. It was an interesting session covering future strategy, and North Yorkshire has been selected to trial new technology.

Attended the North Yorkshire Council Annual Meeting. The new Chair is David Chance, and new Vice-Chair is John Ritchie.

Attended the Corporate & Partnership Overview and Scrutiny Committee. I have circulated a link to the papers; councillors may find Item 8 and its Appendix of particular interest as they relate to locality grants.
New bins roll out will take place in October.

All decisions, agendas and information can be viewed on NYC website.
All communications should be made by email to cllr.kevin.foster@northyorks.gov.uk

5. POLICE MATTERS –

Report for 8th May to 11th June 2026 had been circulated by email and at the meeting.
Crime reported for the period **24 incidents**, crime report the same period 2025 was 11.

7 Violence – Colburn 7, Woodside Chase 0, The Chase 0, Albermarle Drive & Cleveland Road 0, Colburn Village 0
2 Assaults/Threats in Domestic settings, 0 Assaults, 5 Harassment/Threats, 0 Public Order

5 Dishonesty – Colburn 4, Woodside Chase 0, The Chase 0, Albermarle Drive & Cleveland Road 1, Colburn Village 0
1 Burglary Residential, 0 Burglary Other, 0 Business/Shop Theft & Attempt, 1 Theft, 2 Fraud, 0 Blackmail, 1 Vehicle interference/theft


20/6/26

12 Other – Colburn 7, Woodside Chase 2, The Chase 1, Albermarle Drive, Cleveland Rd 2, Colburn Village 0
6 Criminal Damage, 0 Arson, 1 Public Order, 0 Dangerous Dog, 0 Hate incident, 3 Sexual offence, 0
Internet/sexual, 0 Drugs, 1 Breach of Bail/Order, 1 Malicious Communications

ASB – 16 incidents, crime report the same period **2025** was **4**.

11 Nuisance, 5 personal

Colburn 7, Woodside Chase 9, The Chase 0, Albermarle Drive 0, Colburn Village 0

Traffic – 7

Colburn 4, Woodside Chase 2, The Chase 1, Albermarle Drive & Cleveland Road 0, Colburn Village 0
0 RTC damage only, 0 Highway disruption, 7 road related offences, 0 RTC Death/Injury

PCSO Katie Whitehead was unable to attend. There was concern expressed over the recent increase in recorded incidents particularly with ASB increasing from 4 last year to 16 this year for May-June. This was mostly connected with **Woodside Chase** and the damage caused to the local footpaths by youngsters creating humps and bumps for cycling over (photos circulated at the meeting). Unfortunately, this was not allowed under the Estate Maintenance Contract which applied to every house owner with the result that walkers and dog owners conflicted with youngsters riding their bicycles and arguments ensued. The cost of removing the humps and re-instating safe footpaths was charged to the annual maintenance fees resulting in higher costs to homeowners.

In PCSO Whitehead's report, the police responded to complaints about abuse to residents and a group of 10-12 youths were spoken to and home visits will be carried out in the coming days and any other actions taken as necessary. In terms of crime, there are several incidents which relate to the same small number of properties. Where applicable, referrals and a multi-agency approach is being adopted.

Cllr Dale noted that the monthly report contained figures but little explanation of what the incidents were and much more detail was required for the Council to monitor the trends. Councillors agreed and asked the clerk to request a different format. It was also felt that attendance at meetings was necessary from the police especially when more incidents were taking place such as now with Woodside Chase so that questions could be answered.

6. TO REVIEW THE RESERVES POLICY STATEMENT AS REQUESTED IN THE INTERNAL AUDITOR'S REPORT

It was **RESOLVED** to adopt the Reserves Policy as circulated in response to the Internal Auditor's report.

7. TO RECEIVE REPORTS FROM OTHER BODIES INCLUDING COLBURN COMMUNITY SPORTS CENTRE AND TO INCLUDE CURRENT PLANNING APPLICATIONS
Community Sports Centre (CCSC)

Status report up to **8th June 2026** had been circulated and filed on the computer.

The Summer Event working with Colburn Town Council and Brough with St Giles Parish Council is planned for August. 118 visits recorded during the unmanned hours in May.

Football mini league has 5 teams signed up. Local netball team using the Playzone.

£5 sessions for Playzone during half term and Free sessions are being used every week.

New app for booking the Playzone to come soon. Spin bikes donated by local school.

New classes on the timetable, Mum & Baby and Strength & Supple running.

Field maintenance, litter picking and carpark grassed area is ongoing. New signage for the Playzone will be erected w/c 8th June. Advertising banner posted on the Garrison.

New roof to be fitted within next 2 months. Looking to install drinks machine to make the most of the footfall.

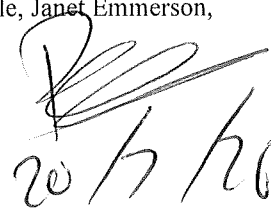
Full monthly report available on email request to the office.

Visiting councillors are most welcome to see the regular improvements but it would be appreciated if an appointment is made or speak to a Trustee in advance.

Any confidential financial questions should be covered within a Closed Session and will not be included in the Minutes.

Present membership –

Open Spaces & Play Parks Committee – Chair Cllr Andrea Crowe. Cllrs Angela Dale, Janet Emmerson, Helen Grant, Brigitte Martin, Maria Stewart & Akuila Tutora



Next meeting **Mon 6th July 2026**, 5.30 pm in the Village Hall backroom.

Joint Burial Board – Cllrs Janet Emmerson, Helen Grant & Paul Towers. Next meeting **Tues 21st July 2026** at Hipswell Village Hall, 6 pm, Annual Meeting followed by regular meeting.

Planning Committee – Cllrs Rupert Hildyard, Colin Mincher & Paul Towers.

Plans received by Town Council- none

Plans confirmed as Passed by NYC – none

Plans Refused by NYC – none

8. **TO DISCUSS FINANCIAL MATTERS**

- **To discuss the quote for the provision of hot drinks & sausage sandwiches for twice-monthly Litter Picks** following the discussion at the April meeting. A revised quote from the Colburn Hub & Café CIC had been provided showing breakdown costing for a session of £71, minimum catering numbers 20 but the Café were prepared to reduce this to £60 per Litter Pick week. Based on 16 Picks for the year =£960 (Section 137 payment).

After a comprehensive discussion, it was **RESOLVED** to offer the Community Hub & Café, a grant of £360 (Section 137) to cover the cost of 6 litter pick mornings with a count kept of the number of attendees. This would cover July, (no picks in August hols), September and October.

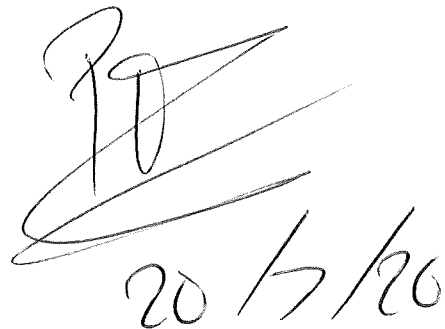
- **To confirm quote for Internal Audit 2026-27.** A quote of £190 had been received from Janet Doyle and this was accepted.
- **To adopt new mileage rate** for staff & councillors of 55p per mile (from 45p) HMRC.
- **To approve Payment/Receipt list from 19th May 2026 – 15th June 2026** (circulated at meeting and to be attached to the minutes for publication).
- **To receive May monthly figures with bank reconciliation** (circulated with agenda and to be attached to the minutes for publication). It was **RESOLVED** to approve the lists above as circulated.

9. **DATE OF NEXT MEETING:** Mon 20th July 2026 at **6.30 pm** in the Village Hall

10. **ITEMS FOR THE NEXT AGENDA (at the Chairman's discretion –**

Sunday 27th June – Afternoon Tea for the MacMillan Cancer charity run by youngsters participating in their Duke of Edinburgh Award scheme. Please attend, bring friends, raffle tickets available.

The meeting closed 7.25 pm.



Handwritten signature and date: 20/7/20

COLBURN TOWN COUNCIL 15th June 2026**Payments & Receipts for approval** – list circulated by email and attached to minutes

It was **RESOLVED** to approve the following payments and receipts made since the last Town Council meeting held on 18th May 2026:

20.5	34	BACS – Robertsons Garden Services 4 wks 20.4-15.5.26	£2203.50
	35	BACS - “ 2 tipruns 16 bags £78.40, 2 Colburn Lane cuts £80	£158.40
	36	BACS – Joint Burial Board Annual Precent 2026-27	£4187.00
21.5	37	BACS – Colburn Community Sports Centre – annual grant 2026-27	£50,000.00
	38	BACS – Clerk’s salary May	£1242.57
	39	BACS – Dep Clerk’s salary May	£816.21
26.5	40	VISA – Sam Turner compost&fertiliser for Tubs, Sec 137	£23.97
27.5	41	BACS – Colburn, Catterick, Richmond Fijian Community Sec 137 grant	£1,000.00
	42	BACS – Cllr Paul Towers – Mayors Allowance	£1500.00
29.5	43	DD – Bank of Ireland – bank charges	£5.96
1.6	44	DD NYC Garage rental 13 Pearson Close, June	£50.91
	45	DD - BT	£73.74
	46	BACS – MANY Bookkeeping May payroll	£22.45
3.6	47	BACS – Agilico Technologies – copier charges	£41.83
	48	BACS - Clerk re-imburement – office mobile £11.19)	
		Stationery £9.00)	£20.19
8.6	49	BACS – Neasham Nurseries – bedding plants Sec 137	£324.72
12.6	50	BACS – Cllr Andrea Crowe – deputy mayor’s allowance £300.00)	
		Re-imburse compost for planters Sec 137 £35.96)	£335.96
15.6	51	BACS – Cleveland Land Services – Inv 43269 – 1 st instalment MUGA	£48,000.00

Receipts

2.6	17	CCLA interest May-June	£193.41
3.6	18	Xfer MUGA grant funds for inv 43269	£9243.74
12.6	19	C590534 MUGA receipt?	£3696.00



REC-100

[illegible]

20/7/20

	<u>RECEIPTS</u>	April	May	June	July	August	Sept
163,000	Precept	81,500	81,500				
	VAT refund	3384	21,989				
	Colburn Sports Centre Project	228,040	228,040				
	Allotment Rent						
	Grants						
	Mayor's Charity Evening						
	Mayor's guest tickets						
	Miscellaneous						
	Planter Sponsorship		775				
	Land Trust maintenance						
	Wayleave						
	Investment Interest	191	376				
	TOTALS	313,115	332,680				

May Reconciliation

As at 29 May 2026	Current Account	£248,989.37
Opening Balance 1.4.26		99,459.81
Plus Receipts to 29.5.26		332,680.70
Less Payments to 29.5.26		183,151.14
TOTAL		£248,989.37 (£113,804.83 actual without Project credit)

Account consists of:-

Current Account

General Reserves	£53,000
Reserves - Play Equipment (repair/replacement)	£10,000 (includes £5,000 xfer)
Total Reserves	£63,000 +
Current Cash balance	£50,804.83 = £113,804.83

Colburn Community Sports Centre Project account –

Payments	£92,855.46	Receipts £228,040 = £135,184.54 in credit
----------	------------	--

SECTION 137 PAYMENTS TO DATENOT INCLUDED ON FIRST PAGE:-

Allowance 2026-27 4500 residents registered 1.1.24 @ £11.60 per registered elector = £52,200 total spend allowed

Payments

15.4	Save our Swale water testing equipment	261.71
15.5	Safety Supply Co – 20 litter pickers	291.89
26.5	Samm Turner – compost and fertiliser for tubs	23.97
29.5	Colburn, Catt, Richmond Fijian Community grant	1000.00

Running total **£1,577.57**

BUDGET

£7,050.00