

MINUTES OF A MEETING OF COLBURN TOWN COUNCIL
HELD ON MONDAY 19th DEC 2022 AT 6.30 PM
IN COLBURN VILLAGE HALL

PRESENT

Mayor Jag Sharma (Chair)
Councillors: **Colburn Town** – Miles Burnham, Angela Dale, Michelle Dunning, Rupert Hildyard, Colin Mincher & Paul Towers
Albermarle - Akuila Tutora. **Colburn Moor** – Andrea Crowe
Clerk: Philippa Graves
Deputy Clerk: Angela Pickersgill

2 members of the public attended. **TWO VACANT SEATS FOR THE WARD OF COLBURN TOWN.**

1. **APOLOGIES RECEIVED** – Cllrs Kevin Foster & Colin Lyne had sent in resignation letters and notices had been posted. If no election is requested by 20th December, the Town Council may advertise the vacancies for co-option. Letter of thanks to be sent to both.

2. **DECLARATION OF INTERESTS**” – item 10a, Cllrs Crowe, Dale, Mincher & Towers were part of the new Community Sports Centre group, non-financial, all acting as volunteer members of the organising group.

item 10b – Cllr Dale, grant for Colburn library (CRACCL), trustee of charity, non financial

3. **MINUTES OF THE PREVIOUS MEETING**

It was **RESOLVED** that the Minutes of the monthly Town Council meeting held on Mon 21st Nov 2022 (circulated with agenda) and the minutes of the Open Spaces meetings held on Mon 12th Dec (circulated by email) were approved as a true and correct record and were signed by the Chair.

Matters arising – none

4. **TO RECEIVE A PRESENTATION FROM RACHEL ALLEN, HEAD OF PARTNERSHIPS & DEVELOPMENT ON THE WORK OF CITIZENS ADVICE IN COLBURN.**

Unfortunately, Rachel Allen had to cancel due to a heavy cold but will attend on 16th January 2023 when the figures from the Christmas period showing the amount of support and enquiries from the Colburn area will be available.

5. **POLICE MATTERS** –

Report for 12th Nov to 11th Dec 2022 was attached to the agenda (also on website)

Crime reported for the period **17 incidents**, crime report for the same period 2021 was 28.

10 Violence – 2 Assaults/threats in domestic setting, 3 Assault, 4 Harassment/threats, 1 Public Order

4 Dishonesty – 2 Domestic, 1 Burglary, 1 Business

3 Other – 2 Criminal Damage, 1 Dangerous Dog

ASB – 15 incidents, same period 2021 was 7.

9 Nuisance

6 Personal

Keep up to date with Catterick Policing by joining twitter and follow us @NYPCatterickSNT

Anyone interested in Colburn specific incidents or who is interested in Colburn Community Watch can follow us on TWITTER@colburnwatch.

National 24 hr non-emergency number 101 (15p per call from mobile or landline) or call Crimestoppers anonymously on 0800 555 111

In an emergency or where a crime is in progress always call 999. Contact details –

PCSO 6607 Katie Whitehead katie.whitehead@northyorkshire.police.uk

PCSO 4632 Paul Fee paul.fee@northyorkshire.police.uk

PCSO 5745 Lisa Wilson lisa.wilson@northyorkshirepolice.uk

PC 88 Lise Recchia lisa.recchia@northyorkshire.police.uk

Member of the public reported the issues with youths throwing stones at the library building. It coincided with the Youth group sessions and one recent incident should have been logged. When the police were called, the youngsters then jumped on the police car. Office to check the incident was recorded and what was the crime reference number. Cllr Dale asked every person to report all incidents to the police of ASB otherwise the true number of cases will not be recorded.

6. TO RECEIVE A REPORT FROM COUNTY COUNCILLOR KEVIN FOSTER

Cllr Foster reported on the various workstreams for harmonisation that were currently in progress with the results voted for in February at two scheduled meetings.

Richmondshire would have a slight reduction in council tax but this would be offset by the increased County and Social Care rates.

The pathway from Fourth Avenue to Lidl had been scrapped back to widen and make it safer for pedestrians. All County Council meetings were public and could be accessed online.

7. TO RECEIVE A REPORT FROM DISTRICT COUNCILLOR DALE ON RDC MATTERS RELEVANT TO COLBURN

Cllr Dale reported that the workload was quietly reducing as we move closer to 31st March. Grants were available for Warm Hubs and Colburn Village Hall was one of 7 venues to date to receive a grant. Also available was a top up grant up to £3000 to cover gas/electricity for Community Buildings payable to voluntary and community organisations.

8. TODISCUSS THE FUTURE OF TWINNING WITH NEPALESE TOWNS EXPLAINED BY CLL JAG SHARMA

The Twinning proposal started in 2017 and it soon became clear that size of Colburn was not equivalent in size, population and facilities to the chosen municipality in Nepal. Therefore, the matter was transferred to the Garrison Area Partnership meeting to seek other parishes such as Hipswell, Brough with St Giles, Scotton, St Martins to join and make the footprint wider. With covid and recent events, the matter had stalled.

Cllr Sharma informed the meeting that money was available to support the process (not mentioned previously) but Colburn Town Council would need to register their acceptance to move forward by 31st December otherwise other towns/areas would take preference.

Cllr Dale, who had been involved from the outset, was surprised to hear about the funding and new members of the Council had no idea of what Twinning involved for the Town Council whether from the aspect of time and money and therefore felt unable to make a decision. Cllr Sharma said there would be no cost other than £100 to help with an opening ceremony. Councillors understood the benefits and advantages of having a multi-cultural community with exchanges but there were limited facilities ie no major secondary/high school in Colburn.

It was unanimously agreed that Cllr Sharma should provide written evidence of the funding and what the Nepalese community expected from twinning with Colburn by 31st December 2022.

9. TO RECEIVE REPORTS FROM OTHER BODIES AND TO INCLUDE CURRENT PLANNING APPLICATIONS

Present membership –

Open Spaces & Play Parks – Chair Cllr Miles Burnham with Cllrs Angela Dale, Andrea Crowe, Michelle Dunning & Akuila Tutora.

Planning – Cllrs Rupert Hildyard & Colin Mincher. Cllrs Sharma & Towers agreed to join the committee.

Open Spaces & Play Parks –next meeting Mon 9th Jan 2023, 5.30 pm in the Village Hall backroom.

Joint Burial Board –next meeting Tues 24th Jan 2022 at Hipswell Village Hall, 7 pm.

Garrison Area Partnership –latest meeting Wed 21st Sept 2022, 4.30 pm Colburn Village Hall.

PLANNING –

Plans NOT agreed by Colburn Town Council - none

Plans agreed by Colburn Town Council –
22/00758/Certificate of Lawfulness proposed for Single Storey Lean to Extension to the rear at 17th
Fourth Avenue, Colburn DL9 4RN (closed for comments 8th Dec 2022)

Plans REFUSED by RDC– none

10. TO DISCUSS FINANCIAL MATTERS

- a) **To approve the extension of the Sports Centre Lease to RLT to 31st Jan 2023** at the request of the new Colburn Community Sports Group and payment of the January £7000 agreed energy grant to RLT (papers circulated).

Cllr Dale gave a quick update – the group are now registered as a Charity Interest Organisation (CIO) and the bank account will be open soon. The 1st Feb is the planned opening day and the group are now working on IT and installing computers, the legal aspects, also working with the LEP (local enterprise partnership) and Sue White from RDC. HR transfer running smoothly and staff have been kept informed.

Cllr Towers (running the financial side) has been busy working with local business and building firms to update the building through donations, free goods and materials and free labour from local tradesmen. They have already made savings of approximately £70,000 on essential work and are currently looking at the energy contracts. He has found 4 companies willing to sponsor within the area at present. A new facebook page has been created with new memberships going well. The heating is on and new businesses are interested.

It was agreed that Cllr Towers would send a summary of the work done and update on a monthly basis

It was **RESOLVED** to approve the extension of the Lease to Richmondshire Leisure Trust to 31st January 2023 to allow the “Colburn Community Sports Group (CIO) time to make a well-planned formal take-over of the Centre on 1st February 2023. The agreed energy grant of £7000 per month would be paid to RLT in January whilst they were managing the Centre.

Recorded Vote – 8 councillors in favour. Cllr Sharma abstained.

- b) **To discuss, amend and agree a budget to be published and set the Precept for 2023/24** to cover the additional requirements to fund the new community group “Colburn Community Sports Centre”. The precept will be paid in two tranches end of April and September 2023 (draft budget circulated with agenda)

The latest budget figures included a request for funding from CRACCL for £1500 to help pay for the time of an Administrator since volunteers could not cover all the office work. This request was unanimously agreed as Colburn library was essential to residents especially the youngsters who used the computers for school work

The discussion centred on the capital requirement to replenish the £42,000 taken from reserves this year to fund the 6 months of energy subsidy @ £7000 per month. The projected budget, including the £50,000 grant to the Colburn Community Sports Group, was for £138,000. Cllr Dale proposed a Precept of £180,000 to maintain the financial stability of the Town Council and replenish reserves, seconded by Cllr Crowe.

Cllr Sharma proposed a Precept of £150,000, seconded by Cllr Towers.

Recorded Vote on Cllr Dale’s proposal – 6 councillors in favour (Burnham, Dale, Dunning, Mincher, Crowe & Tutora.

2 abstentions – Hildyard and Towers. 1 against – Sharma.

It was **RESOLVED** to set a **Precept of £180,000 for the financial year 2023-24.**

Grants for the Sports Centre were paid under the Local Government (Miscellaneous Provisions) Act 1976, section 19 Recreational facilities

To approve Payment/receipt list from 22nd Nov – 19th Dec (circulated at meeting)
To receive monthly figures November with bank reconciliation (circulated with agenda)
 It was **RESOLVED** to approve the above as circulated.

11. DATE OF NEXT MEETING: Monday 16th January 2023 commencing at 6.30 pm followed by Mon 20th Feb 2023.

12. ANY OTHER BUSINESS (at the Chairman’s discretion)

Cllr Dale – spoke of the work involved sending out 160 hampers from the Village Hall and wished to thank all the community members and businesses who had donated so generously. The hampers were essential this year in particular and made an enormous difference to many families. The Christmas Dinner in the Village Hall was the next big event which was always well supported and much enjoyed.

Cllr Sharma – wished everyone a Merry Christmas and a Happy New Year

The meeting closed at 9 pm

Payments & Receipts for approval – list circulated by email and attached to minutes

It was **RESOLVED** to approve the following payments and receipts made since the last Town Council meeting 21st November:

Online Payments (visa, DD, BACS)

21.11	175	BACS – Ravensworth Nurseries – Plants for Planters £454 to be refunded by Cllr Dale from her Mayor’s Charity fund	£544.80
23.11	176	visa – Dep Clerk – office batteries	£4.95
	177	BACS – Stockton on Tees Mayor’s Dinner x 2 tickets	£120.00
	178	BACS – Richmondshire Leisure Trust – agreed grant Oct & Nov	£14,000.00
	179	BACS – Colburn Village Hall – Oct to Dec office hire + meetings	£832.50
24.11	180	visa – cash donation Just the Job for Christmas Tree	£20.00
25.11	181	BACS – WEL Medical - Defib batteries x 4	£816.00
28.11	182	DD – Bank of Ireland online charge	£5.00
30.11	183	DD – Bank of Ireland monthly charges	£4.88
1.12	184	DD - Garage rent Dec	£42.50
5.12	185	DD – BT a/c	£47.94
7.12	186	BACS – Clerk re-imburement – mobile & stationery	£23.24
	187	BACS – Deputy Clerk re-imbure – Heavy duty Litter bags	£54.14
	188	BACS – Agilico Technologies – copier charges	£54.60
	189	BACS - Fresh Mango - December IT support & back up 3 invoices	£82.80
13.12	190	BACS – Corporate Christmas Ltd – Christmas Tree lights	£358.49
14.12	191	BACS – Purple Creative – annual website hosting fee	£216.00
	192	BACS – Richmondshire Leisure Trust – energy grant December	£7,000.00
	193	BACS – MANY Bookkeeping – Dec payroll	£15.00
16.12	194	BACS – Clerk’s salary Dec	£1703.77
	195	BACS – Deputy Clerk’s salary Dec	£978.27
19.12	196	DD – Siemans Financial Services – copier rental 4 th quarter	£187.84
	197	BACS – Robertson’s Gardening Services 5 wks 31.10-28.11	£1973.00
		Litter bags disposal at tip	£30.00
		Xmas tree plug and cable ties	£35.55
			£2038.55

Receipts

28.11	19	Refund from Cllr Dale’s Mayor’s Charity Fund for plants	£454.00
2.12	20	CCLA monthly interest	£132.35
15.12	21	HMRC VAT refund 1.8-30.11.22	£1096.69