



Colburn Town Council

Colburn Village Hall, Colburn, North Yorkshire, DL9 4LZ
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Office hours: Mon to Fri 9.00 – 14.00

Town Mayor
Paul Towers

Deputy Mayor
Andrea Crowe

Town Clerk & RFO
Philippa Graves

Dear Councillor

You are summoned to attend the next meeting of Colburn Town Council to be held on **Monday, 15th June 2026 commencing at 6.30 pm in the Village Hall.**

Members of the public are most welcome to join and ask questions.

Philippa Graves (Clerk)

A G E N D A

1. To receive apologies for absence given in advance of the meeting and to consider the approval of reason given for absence
2. To receive Councillor “declaration of interests”
3. To recommend **Approval of Minutes** of both the Annual Meeting and monthly Town Council meeting held on 18th May 2026 and Minutes of Open Spaces meeting held on 1st June 2026 (all attached)
Matters Arising – see item 8 re refreshments for Litter Picks
4. To receive a report on **North Yorkshire Council matters** from Councillor Kevin Foster
5. To receive **monthly crime report** for May-June 2026 (circulated at meeting)
6. To review the Reserves Policy statement as requested in the Internal Auditor’s report (attached)
7. To receive reports from **Other Bodies including Colburn Community Sports Centre (attached) and Committees to include Current Planning applications:**
Plans received by Town Council – none
Passed by NYC - none
8. To discuss **Financial Matters:**
 - To discuss the revised quote for the provision of **hot drinks & sausage sandwiches for twice-monthly Litter Picks** from the Community Hub & Café (attached)
 - To confirm **quote for Internal Audit 2026-27** (attached)
 - To adopt the **new mileage rate** for staff & councillors of 55p per mile (from 45p) HMRC
 - To approve **Payment/Receipt List** from 19th May -15th June 2026 (circulated at meeting)
 - To receive **May monthly figures** with bank reconciliation (attached).
9. **Date of next Meeting: Mon 20th July 2026 commencing at 6.30 pm**
10. Items for the next Agenda

Date of posting: 8th June 2026

MINUTES OF EACH TOWN COUNCIL MEETING ARE AVAILABLE FOR PUBLIC INSPECTION AT THE WEBSITE <https://colburn-tc.gov.uk>