

MINUTES OF A MEETING OF COLBURN TOWN COUNCIL
HELD ON MONDAY 17th OCT 2022 AT 6.30 PM
IN COLBURN VILLAGE HALL

PRESENT

Mayor Jag Sharma (Chair)
Councillors: **Colburn Town** – Miles Burnham, Angela Dale, Michelle Dunning, Kevin Foster, Rupert Hildyard, Colin Lyne, Colin Mincher.
Albermarle - Akuila Tutora. **Colburn Moor** – Andrea Crowe
Clerk: Philippa Graves
Deputy Clerk: Angela Pickersgill

There was one member of the public. One Vacant Seat for Colburn Town ward.

CO-OPTION OF NEW COUNCILLOR FOR THE VACANT SEAT ON TOWN COUNCIL WARD

Applicants - Paul Towers & Mark Hill.

After open questions and voting, **Paul Towers was co-opted** to Colburn Town Council, signed the Declaration of Acceptance and took his seat for the meeting.

1. **APOLOGIES RECEIVED** – none
2. **DECLARATION OF INTERESTS** – item 4, Cllr Towers, member of football group at Sports Centre and Cllr Mincher, connected to the Boxing Club.
Item 7 – Cllr Dale, member of Hanson Sports & Social Club committee

3. **MINUTES OF THE PREVIOUS MEETING**

It was **RESOLVED** that the Minutes of the monthly Town Council meeting held on Mon 18th July (circulated with agenda) and the minutes of the Open Spaces meetings held on Mon 10th Oct (circulated by email) were approved as a true and correct record and were signed by the Chair.

Matters arising –

Open Spaces – RDC’s Housing department had confirmed that the Housing Dept were aware the rented garage space at 10 Pearson Close was for storage purposes only and not for a car and this had been agreed with Colin Dales at the time of lease signing.

4. **TO DISCUSS WITH REPRESENTATIVES OF THE RICHMONDSHIRE LEISURE TRUST BOARD, THE SERIOUS FINANCIAL ISSUES FACING THE COLBURN LEISURE CENTRE WITH RISING COSTS PARTICULARLY EXCESSIVE INCREASES IN UTILITY COSTS**

Austin Gordon, General Manager, and Andy White, Chair of RLT attended the meeting.

Due to the unprecedented rise in Energy contracts, Andy White announced that the Colburn Sports Centre could not be kept running beyond the end of November (Wed 30th November). Staff had been spoken to about the situation and given 6 weeks’ notice, a formal letter will be handed into the Town Council office and the decision would be in the public domain on Tuesday. RLT would be open to any positive discussions to keep the building running and they would transfer staff to the Richmond site where possible.

Councillors were shocked and dismayed at this very late announcement. RLT had made a presentation on 18th October 2021 showing plans for development of the building and had been in negotiation with the Football Association and North Yorkshire Football Association to establish an All-Weather Pitch at the centre.

Austin Gordon explained that with other costs as well as energy together with people having less disposable income, the gap in costs to revenue could not be bridged. The presentation in October 2021 had been about their aspirations for the Centre and they were hoping the Centre could have been part of the new North Yorkshire County portfolio from 2023.

It was **AGREED** that the building must be left in the same state as taken in 2011, that the conditions of the lease should be checked with the solicitor and an extraordinary meeting must be held as soon as possible for members to discuss in private the current position and what alternative options were available. Cllrs Dale and Foster would be exploring all options together with RDC and NYCC.

5. POLICE MATTERS – reports for August & September circulated with agenda (already on website)
Report for 12th Sept to 11th Oct 2022 was circulated at the meeting (also on website)
Crime reported for the period **25 incidents**, crime report for the same period 2021 was 22.

17 Violence – 6 Assaults/threats in domestic setting, 1 Assault, 7 Harassment/threats, 1 Public Order, 2 Sexual assault/rape (suspects identified)

6 Dishonesty – 2 Business, 1 Burglary (suspect identified) 1 Stolen motor vehicle, 2 Fraud

2 Other – 1 Criminal Damage, 1 Breach of Bail

ASB – **6 incidents**, same period 2021 was 9.

3 Nuisance

3 Personal

Keep up to date with Catterick Policing by joining twitter and follow us @NYPCatterickSNT
Anyone interested in Colburn specific incidents or who is interested in Colburn Community Watch can follow us on TWITTER@colburnwatch.

National 24 hr non-emergency number 101 (15p per call from mobile or landline) or call Crimestoppers anonymously on 0800 555 111

In an emergency or where a crime is in progress always call 999. Contact details –

PCSO 6607 Katie Whitehead katie.whitehead@northyorkshire.police.uk

PCSO 4632 Paul Fee paul.fee@northyorkshire.police.uk

PCSO 5745 Lisa Wilson lisa.wilson@northyorkshirepolice.uk

PC 374 Martin Lloyd martin.lloyd@northyorkshire.police.uk

6. TO RECEIVE A REPORT FROM COUNTY COUNCILLOR KEVIN FOSTER

Cllr Foster had circulated a written report for the cancelled September meeting which covered the appointment of Richard Flinton as Chief Executive Officer for North Yorkshire County, a number of issues about parking on pavements and the plan to open a soup kitchen in November in the Church Hall. This last point has now been superseded by the proposed Warm Hub in the Village Hall. During an Estate walkaround, the overgrown corner at 4th Avenue/Blue Nile way had been noted and would be dealt with.

7. TO APPOINT ONE NON-VOTING MEMBER TO THE HANSON SPORTS & SOCIAL CLUB COMMITTEE

The Chairman of the Club had confirmed that one member of the Town Council may be co-opted to the committee as a non-voting member. Cllr Foster proposed himself. Cllr Dale pointed out a possible conflict of interest in the future if the Club was asking for funding from County. As a non-voting member, Cllr Foster did not think this relevant and he was appointed as the non-voting member to the Committee. The position would be re-assessed at the Annual Meeting in May when all Council representatives were appointed.

8. TO RECEIVE REPORTS FROM OTHER BODIES AND TO INCLUDE CURRENT PLANNING APPLICATIONS

Present membership –

Open Spaces & Play Parks – Chair Cllr Miles Burnham with Cllrs Angela Dale, Andrea Crowe, Michelle Dunning, Jag Sharma & Akuila Tutora.

Planning – Chair Cllr Kevin Foster with Cllrs Rupert Hildyard, Colin Lyne & Colin Mincher.

a. Open Spaces & Play Parks –next meeting Mon 14th Nov, 5.30 pm in the Village Hall backroom.

b. Joint Burial Board –next meeting Tues 22nd Nov 2022 at Hipswell Village Hall, 7 pm.

c. Garrison Area Partnership –latest meeting Wed 21st Sept 2022, 4.30 pm Colburn Village Hall.

PLANNING –

Plans NOT agreed by Colburn Town Council

NY/2021/0204/FUL – Re-consultation of Asbestos waste transfer area on land at 3-7 Foss Way, Walkerville Estate, Brough with St Giles DL9 4SA. Applicants had proposed erecting a 5.5m high acoustic fence around the proposed skip area and the re-consultation was solely seeking comments on the proposed fencing. Councillors could not see how a fence would stop asbestos dust particles spreading to the surrounding area which contains many car repair workshops, cars for sale, printing shop, screwfix store,

Lidl, new garage and grocery store, Colburn Leisure Centre to name just a few businesses. Around the businesses, it is a residential area with some 350 additional houses planned along the A6136. It is also noted that the plan leaves 3A as it is at present. The building is used by children and those training at the Lazer Cheer Dance Academy. This is not a suitable site for handling and transporting asbestos, a highly dangerous product (closed for comments 24th August 2022). **APPLICATION WITHDRAWN 2.9.22**

21/00713/Outline Planning Application (amended) for up to 100 Residential houses at Land North West of Brewery House, Byng Road, Hipswell DL9 4DR (closed for comments 28th July 2022).

High quality of build appreciated but access, highway issues, flooding and loss of natural habitat which cannot be replaced resulted in a negative response, wrong location.

Plans agreed by Colburn Town Council –

22/00450/FULL Planning Permission to convert existing integral garage into a Snug/Utility Room at 25 Bluebell Walk, Colburn DL9 4WB (closed for comments 29th July 2022)

22/00383/Listed Building Consent for Sun Room Extension to the rear at Mill Barns, Colburn Barns, Colburn DL9 4PE (closed for comments 9th August 2022)

22/00492/Full Planning Permission for Two Storey Side Extension, Single Storey Rear Extension, Garage & Storage building at 7 St Giles Close, Colburn DL9 4NU (closed for comments 24th August 2022)

22/00512/FULL Planning Permission for Proposed Single Storey Building to form Gym, Office & Car Port at Colburn Barns, Colburn DL9 4PE (closed for comments 26th August 2022)

Plans withdrawn –

21/00301/LBC Listed Building Consent for conversion of Existing Garage to form sitting room, alterations to internal walls etc, new windows and new external fire escape staircase at Cherry Tree Cottage, Colburn Hall, Colburn DL9 4PE (withdrawn 25th Feb 2022)

9. TO DISCUSS FINANCIAL MATTERS (grants awarded under Section 137 of Local Government Act

- **Grant funding requested by Lazer Cheer Academy** to support the new team “Lady Reign” at the World Championships in the US April 2023 (letter circulated with agenda)
- **Grant funding to help Richmondshire District Scout Council** support Thomas Gibbons, the chosen representative at the World Scout Jamboree in South Korea August 2023 (email exchange attached with agenda)
- **Grant funding for the U16 junior football team from Catterick Village** who will be competing in the 2023 Costa Daurada Cup tournament in Cambrills, Spain. Juniors from Colburn play in the team (details attached with agenda)

It was **RESOLVED** to give each of the 3 requests £150 and suggest that they contact the Village Hall to arrange a fund raising coffee morning.

- **Choose one of 3 quotes for printing proposed Newsletter** and discuss how it will be distributed (quotes attached with agenda)

It was **RESOLVED** to accept the quote of £192 from Richmond Print as they were a local supplier. More information was required to update the letter which had been written in July. A list of all the streets to be covered for distribution had been provided by Cllr Foster and Cllr Dale suggested a mass leaflet drop on a Sat/Sun so the whole area was covered. Cllr Hildyard offered to cover Colburn Village, kindly accepted.

- **Annual Grant funding for Citizens Advice Richmond** (email circulated with agenda) included in 2022-23 budget

It was agreed to ask the CAB to make a presentation on the services offered before agreeing the grant.

To approve Payment/receipt list from 19th July – 19th Sept (with agenda) **& 20th Sept - 17th Oct** (circulated at meeting)

To receive monthly figures (July, Aug & Sept) with bank reconciliation (circulated with agenda)

It was **RESOLVED** to approve the above as circulated.

Agreed to cancel Zoom subscription next year as short meetings are free and Town Council meetings have to be in person.

10. DATE OF NEXT MEETING: Monday 21st November commencing at 6.30 pm followed by Mon 19th Dec (Precept setting meeting).

11. ANY OTHER BUSINESS (at the Chairman's discretion)

Cllr Lyne – had been approached by a young lad who was keen to have a skate boarding park in Piper Hill and was happy to come and state his case. Cllr Dale responded that this has been on the MOD agenda for some while as a more central site is required and not too close to housing. If the proposed Garrison Town Centre re-development was agreed, it could probably be addressed then. The recent political uncertainty and financial downturn may be a stumbling block in getting funding.

Member of public – reported on groups of 17/18 year olds collecting in Albermarle Play Park at night, possibly smoking weed in the top hedge. Broken glass had been found on the slide which has cut a youngster using the equipment. He had tried ringing 101 without success and asked for some regular PCSO's to monitor the area. Houses back directly onto the Play Park and there are some older residents who live alone.

Office to contact PC Lloyd and Richmond Community Safety Partnership.

Cllr Dunning – asked about the Poppies on Lamp posts project. No further information had been received from Brough with St Giles Parish Clerk. Offered to lay a wreath at Hipswell on Remembrance Sunday but the Mayor had already accepted the invitation.

Cllr Dale – spoke about the Warm Hub running on Tues, Thurs, Fri & Sat am. Mon & Wed less popular. Possibly need to open and then close earlier as busy at school drop off 8.40 am. As well as offering warmth, community and food, help with CV writing, budget management, bereavement support, food hygiene classes and linking in with Autism groups. The scope was enormous and much needed. Currently collecting toys for xmas toy hub. 80 Christmas hampers were sent out last year but help is needed to continue for this Christmas.

Cllr Tutora – thanked the Town Council for the funding which went towards a successful first Fijian event in the Village Hall.

Cllr Sharma - added that he had thoroughly enjoyed the day and wished them every success in the future. He offered a welcome and congratulations to our new Councillor Paul Towers

The meeting closed at 8.35 pm

COLBURN TOWN COUNCIL 19th Sept 2022**Payments & Receipts for approval** – list circulated by email and attached to minutes

It was **RESOLVED** to approve the following payments and receipts made since the last Town Council meeting 18th July:

Online Payments (visa, DD, BACS)

22.7	88	DD – Zoom annual sub July 2022-23		£143.88
25.7	89	BACS – Fresh Mango – July IT support & Back up		£82.80
	90	BACS – Colburn Youth Project Section 137 grant		£7740.00
27.7	91	BACS – Purple Creative – Accessibility upgrade		£420.00
28.7	92	DD – Bank of Ireland online banking		£5.00
29.7	93	DD – Bank of Ireland monthly charges		£5.80
1.8	94	DD – RDC Garage rent Aug		£42.50
	95	BACS – Dep Clerk re-imburse – Heavy duty litter bags		£53.90
	96	BACS – GB Sport & Leisure – Piper Hill cradle swing repairs		£536.42
2.8	97	DD – BT a/c		£47.94
5.8	98	BACS – Agilico Technologies – copier charges		£53.20
	99	BACS – PKF Littlejohn – External Audit		£480.00
	100	BACS – Clerk re-imburement office – copy paper	£7.80	
	101	mobile	£7.00)	£14.80
102-104		error blank		
11.8	105	BACS – Fresh Mango -August IT support & back up		£82.80
	106	BACS – Garden Trophy engraving		£12.00
	107	BACS – Zurich insurance – Play park Inspection contract 4.8.22 – 3.8.23		£1288.39
15.8	108	BACS Colburn Village Hall – office/meeting hire July- September		£806.25
	109	BACS Clerk mileage re-imburement June & July		£18.00
17.8	110	visa – Ryman stationery		£42.96
	111	BACS – MANY bookkeeping		£15.00
	112	BACS – Clerk’s salary Aug		£1065.08
	113	BACS – Deputy Clerk’s salary Aug		£588.41
19.8	114	BACS – Robertson’s Garden Services –6/6 –29/7/22		£3808.00
	115	BACS Watering tubs x 4 @ £51 per water, Open Spaces	£204)	
	116	BACS – Colburn Lane cuts x 2	£40.00)	£244.00
22.8	117	BACS – RDC Lottery licence Village Hall		£20.00
24.8	118	BACS – Mayor’s mileage Yorkshire Day & Bedale Civic event		£97.50
30.8	119	DD – Bank of Ireland online banking		£5.00
31.8	120	DD – Bank of Ireland monthly charges		£4.47
1.9	121	DD – RDC – Garage rental September		£42.50
2.9	122	DD – BT		£47.94
5.9	123	BACS – Agilico Technologies – copier charges		£54.60
	124	BACS – Fresh Mango Technologies – Sept IT support & back up		£82.80
	125	BACS – Clerk re-imburement office mobile		£7.00
12.9	126	BACS – RDC 5 new additional RDC Litter bins		£1692.00
16.9	127	BACS – MANY bookkeeping payroll		£15.00
	128	BACS – HMRC – second quarter PAYE		£528.20
	129	BACS – Clerk’s salary September		£919.30
	130	BACS – Deputy Clerk’s salary September		£548.16
	131	BACS – Robertson’s Gardening Services – 1/8-2/9/22		£2380.00
	132	BACS – Robertson’s Gardening Services – Grange Park swing repairs		£12.98
	133	BACS – Robertson’s Gardening Services – Watering x 4	£204)	
	134	BACS Colburn Lane 2 cuts	£40)	£244.00

Receipts

2.8	11	CCLA monthly interest	£54.71
5.8	12	Mayor's Consort Ticket, Yorkshire Day	£55.00
17.8	13	VAT refund 1.4-31.7.22	£1372.37
26.8	14	Northern Powergrid Annual Wayleave	£48.88
2.9	15	CCLA monthly interest	£82.35
16.9	16	RDC Lottery licence refund (paid by Village Hall)	£20.00

COLBURN TOWN COUNCIL 17th Oct 2022**Payments & Receipts for approval** – list circulated by email and attached to minutes

It was **RESOLVED** to approve the following payments and receipts made since the last Town Council meeting (cancelled) 19th Sept:

Online Payments (visa, DD, BACS)

20.9	135	BACS – Siemens Financial Services – copier lease rental quarterly		£187.84
26.9	136	BACS – Fresh Mango Technologies – Vipre anti-virus pro-rata to Jan 23		£12.00
28.9	137	DD – Bank of Ireland online banking		£5.00
30.9	138	DD – Bank of Ireland monthly charges		£4.83
3.10	139	DD – RDC Garage rent Oct		£42.50
	140	DD – BT a/c		£47.94
	141	BACS – Agilico Technologies – copier charges		£54.60
	142	BACS – Clerk re-imburement office – mobile	£7.00)	
	143	Charging cable	£10.00)	£17.00
5.10	144	BACS – RDC Allotment rental Oct-Dec		£87.50
10.10	145	visa – Post Office – stamps		£7.60
	146 –	BACS - YLCA – clerk training webinar		£25.00
17.10	147	BACS – MANY bookkeeping		£15.00
	148	BACS – Fresh Mango -August IT support & back up – retainer & back up		£72.00
	149	BACS – Clerk's salary Oct		£919.30
	150	BACS – Deputy Clerk's salary Oct		£548.16
	151	BACS – Robertson's Garden Services –5/9 –30/9/22 4 weeks		£2165.00
	152	BACS Watering tubs x 4 @ £51 per water, Open Spaces	£204)	
	153	BACS – Colburn Lane cuts x 2	£40.00)	£244.00

Receipts

4.10	17	CCLA monthly interest	£86.21
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