

5. POLICE MATTERS –

Report for 12th Mar to 11th Apr 2026 had been circulated by email and at the meeting.
Crime reported for the period **15 incidents**, crime report the same period 2025 was 16.

9 Violence – Colburn 4, Woodside Chase 3, The Chase 0, Albermarle Drive & Cleveland Road 2,
Colburn Village 0

5 Assaults/Threats in Domestic settings, 1 Assaults, 3 Harassment/Threats, 0 Public Order

3 Dishonesty – Colburn 2, Woodside Chase 0, The Chase 1, Albermarle Drive & Cleveland Road 0,
Colburn Village 0

2 Burglary Residential, 0 Burglary Other, 1 Business/Shop Theft & Attempt, 0 Theft, 0 Fraud, 0 Vehicle interference/theft

4 Other – Colburn 2, Woodside Chase 0, The Chase 0, Albermarle Drive, Cleveland Rd 1,
Colburn Village 0

3 Criminal Damage, 0 Arson, 0 Dangerous Dog, 0 Hate incident, 0 Sexual offence, 0 Internet/sexual, 0 Drugs, 0 Breach of Bail/Order, 1 Malicious Communications

ASB – 10 incidents, crime report the same period **2025** was **13**.

5 Nuisance, 5 personal

Colburn 6, Woodside Chase 3, The Chase 0, Albermarle Drive 0, Colburn Village 1

Traffic - 9

Colburn 6, Woodside Chase 0, The Chase 0, Albermarle Drive & Cleveland Road 2, Colburn Village 1

2 RTC damage only, 1 Highway disruption, 5 road related offences, 1 RTC Death/Injury

Further information on the Dispersal Order put in place to cover parts of Colburn and the Business Park on the evening of Tuesday 10th March. This was due to some anti-social behaviour at Broadway shops the previous evening which had the potential to continue. Fortunately, there were no further issues reported. PCSO Katie Whitehead attended but PC Jordan was on other duties. Councillors expressed concern at the behaviour of some older children against younger children in the play areas and the rudeness and crude language when spoken to by adults. PCSO Whitehead was aware of a small group of disorderly children, and the team were engaging with difficult children and speaking to the parents. She did encourage residents to report incidences and not just write on Facebook, but residents appeared to have little confidence that matters would improve. The member of the public who lives near Albermarle Play Park had experienced similar issues.

6. TO RECEIVE REPORTS FROM OTHER BODIES INCLUDING COLBURN COMMUNITY SPORTS CENTRE AND TO INCLUDE CURRENT PLANNING APPLICATIONS
Community Sports Centre (CCSC)

Status report up to **5th April 2026** had been circulated and filed on the computer.

MUGA is complete and open to the public. 24-hour access has launched for all direct debit members. Local businesses donated to landscaping around the Playzone as well as the Fijian Community and trustees. Free sessions offered to locals for use of the Playzone; new app for booking the Playzone to come soon. Mini League for new Playzone has a working committee and a sponsor. Leagues to start in May. Best to date month for DD membership. More boxing bouts booked. Art projects from local primary schools now on display in the centre. Field maintenance, litter picking and car park grassed areas is ongoing. All fitness classes running at 90% capacity. The Playzone has been named “The Burnzone”, picked by the public.

Full monthly report available on email request to the office.

Visiting councillors are most welcome to see the regular improvements but it would be appreciated if an appointment is made or speak to a Trustee in advance.

Any confidential financial questions should be covered within a Closed Session and will not be included in the Minutes.



Present membership –

Open Spaces & Play Parks Committee – Chair Cllr Andrea Crowe. Cllrs Angela Dale, Janet Emmerson, Helen Grant, Paul Towers, Akuila Tutora & Maria Stewart.

Next meeting **Mon 11th May 2026**, 5.30 pm in the Village Hall backroom.

Joint Burial Board – Cllrs Angela Dale, Janet Emmerson & Maria Stewart. Next meeting **Tues 19th May 2026** at Hipswell Village Hall, 6 pm, Annual Meeting followed by regular meeting.

Planning Committee – Cllrs Rupert Hildyard, Colin Mincher & Paul Towers.

Plans passed by Town Council-

ZD26/00103/Full Planning Permission for the installation of two rapid electric vehicle charging stations within the car park of Siesta Coffee, Colburn Lodge, off A6136 – closed for comments 31.3.26

Plans confirmed as Passed by NYC – none

Plans Refused by NYC – none

7. TO DISCUSS FINANCIAL MATTERS

- **To discuss the continuation of refreshments following monthly Litter picks** as it was an incentive to encourage families and younger children to attend.

A discussion took place and whilst it was noted that litter pickers do enjoy the refreshments and social chat at the end of morning, there were issues of food hygiene and safety compliance that needed to be addressed for the Colburn Hub & Cafe to run and staff to be paid for a morning period. In dry, sunny weather, there is usually a good turnout, and numbers can be assessed at the start of the Pick which is held twice a month. It was agreed to ask the Colburn Hub & Café for a formal quote to be considered at the May monthly meeting (Section 137 payment).

- **To approve Payment/Receipt list from 17th Mar 2026 – 20th April 2026** (circulated at meeting and to be attached to the minutes for publication).
- **To receive March monthly figures with bank reconciliation** (circulated with agenda and to be attached to the minutes for publication). The statement of Accounts to 31st March 2026, signed by the Responsible Financial Officer and a Summary of Receipts and Payments under the main cost codes was also circulated (taken off Scribe accounts)

It was **RESOLVED** to approve the lists above as circulated.

- 8. DATE OF NEXT MEETING: Mon 18th May 2026 at 6 pm in the Village Hall, Annual Meeting followed by regular monthly meeting**

- 9. ITEMS FOR THE NEXT AGENDA (at the Chairman's discretion –**

The meeting closed 7.35 pm.




COLBURN TOWN COUNCIL 20th April 2026**Payments & Receipts for approval** – list circulated by email and attached to minutes

It was **RESOLVED** to approve the following payments and receipts made since the last Town Council meeting held on 16th March 2026:

20.3	218	BACS Clerk re-imburse mileage Oct-Mar	£24.30
	219	BACS – Colburn Village Hall – office rent/meetings Jan – MR	£821.25
23.3	220	BACS – Robertsons Garden Services 4 wks 23.2-20.3.26	£1891.50
	221	BACS - “ “2 tipruns 16 bags	£78.40
	222	BACS – “ “ New light board Water bowser for tub watering Sec 137	£160.00
	223	BACS - “ “ Play Park jet washing 1100L water	£52.25
	224	BACS – “ “ Tree surgery Sidings Woods crown lifting,sucker removal 16 hrs + chipper hire	£1130.00
25.3	225	BACS – Clerk’s salary March	£1438.73
	226	BACS – Dep Clerk’s salary March	£757.25
	227	BACS – MANY Bookkeeping March payroll	£22.45
30.3	228	DD BT	£68.15
31.3	229	DD – Bank of Ireland – bank charges	£4.63
1.4	1	BACS – Agilico Technologies – copier charges	£36.00
	2	BACS – Eyecatching Signs – 2 signs Outdoor Gym equipment	£72.00
7.4	3	BACS – HMRC Jan-Mar PAYE/NI	£976.00
	4	BACS - Clerk re-imburement – office mobile £10.50) Stationery £13.85)	£24.35
	5	BACS – YLCA Annual subscription 2026-27	£1055.00
	6	DD NYC Garage rental 13 Pearson Close, April	£31.29
13.4	7	visa PO stamps	£7.20
15.4	8	BACS – Save Our Swale re-imburse water testing set up kit Sec 137	£261.71
	9	BACS – Clerk re-imburse envelopes	£3.00
17.4	10	BACS – Cleveland Land Services 1 st instalment MUGA	£30,000.00
20.4	11	BACS – Cleveland Land Services 2 nd instalment MUGA	£30,000.00

Receipts

24.3	42	Land Trust maintenance payment Jan-Mar 2026	£670.00
1.4	1	CCLA interest March-April	£190.78
13.4	2	VAT refund 1.3-31.3.26 (£3,351.82 from MUGA invoice)	£3384.28
17.4	3	Football Association (MUGA account Sports Centre)	£119,719.00


18/5/26

COLBURN TOWN COUNCIL
FINANCIAL SUMMARY 2025/26 & YEAR TO DATE FIGURES

BUDGET 2025/26	<u>EXPENDITURE</u>	Oct	Nov	9 MTHS Dec	2026 Jan	Feb	12 MTHS Mar
£1259	Insurance	1274	1274	1274	1274	1274	1274
26,500	Clerks' salaries & PAYE/NI	16,150	18,047	20,100	23,070	25,198	27,394
3300	Office & meeting room rental	1630	1630	1630	2459	2459	3280
950	Telephone & Broadband	746	757	881	948	959	1083
250	Stationery Office equip Postage	143	155	178	196	205	356
1100	IT support WJP Software	1754	1754	1754	1754	1754	1754
1380	Copier rental and charges	862	1063	1093	1123	1323	1353
1450	Audit fees, Payroll & Scribe	1291	1309	1326	1345	1363	1382
100	Bank charges	39	44	49	52	56	61
1500	Mayor's allowance	1500	1500	1500	1500	1500	1500
300	Deputy Mayor's allowance	300	300	300	300	300	300
400	Mayor's Tickets & expenses	235	355	355	420	445	445
0	Mayor's Charity Evening	135	135	135	135	135	135
1000	Annual subscriptions	1005	1005	1005	1005	1005	1005
120	Mileage	81	81	81	81	81	105
100	YLCA Training & Conference	10	10	10	10	10	10
50	Sundries						
5012	Unbudgeted items - Computer Zipwire repairs	1579 2713	1579 2713	1579 2713	1579 2713	1579 2713	1579 2713
520	Broadway Car Park						715
26500	Play Park Sub-contractor	15,423	17,762	19,634	22131	24,028	25,920
5000	Play Park repairs, inspections	4853	4885	5169	5311	5407	5459
10,000	Wetpour repairs Play Parks	15,000	15,000	15,000	15,000	15,000	15,000
2500	Open Spaces – misc	1190	1328	1595	1684	1881	1959
3000	Tree surgery				500	1760	2890
600	Garage rental	345	394	443	493	493	611
	Allotment Rent	263	263	263	350	350	350
4187	Precept Joint Burial Authority	4187	4187	4187	4187	4187	4187
4900 +	Section 137 General Grants	2986	3036	3036	3036	3036	3326
8147	Youth Project agreed grant		8147	8147	8147	8147	8147
450 +	Litter Bin						
425 +	Garden Competition	305	305	305	349	349	349
1200 +	Watering Tubs	1067	1067	1067	1067	1067	1067
300 +	Christmas Tree & Lights	10	363	373	373	373	448
500 +	Plants	144	144	144	144	144	144
(15,922)	(Total Section 137 allowance)	(4512)	(13,062)	(13,072)	(13,116)	(13,116)	(13,481)
50,000	Colburn Comm Sports Centre	50,000	50,000	50,000	50,000	50,000	50,000
	VAT	15,704	15,756	15,818	15,867	15,911	19,296
	<i>Colburn Sports Centre Project</i>	<i>50,000</i>	<i>50,000</i>	<i>50,000</i>	<i>50,000</i>	<i>50,000</i>	<i>66,759</i>
163,000	TOTALS	192,924	206,347	211,144	218,603	224,492	252,356

[Signature] 18/5/26

	<u>RECEIPTS</u>	Oct	Nov	Dec	Jan 2026	Feb	Mar
163,000	Precept	163,000	163,00	163,000	163,000	163,000	163,000
	VAT refund	14,904	16,461	16,461	16,461	16,461	16,669
	<i>Colburn Sports Centre Project</i>	<i>50,000</i>	<i>50,000</i>	<i>50,000</i>	<i>50,000</i>	<i>50,000</i>	<i>66,759</i>
	Allotment Rent	350	350	350	350	350	350
	Grants						
	Mayor's Charity Evening						
	Mayor's guest tickets	95	155	155	155	155	155
	Miscellaneous						
	Planter Sponsorship	1200	1200	1200	1200	1200	1200
	Land Trust maintenance	1600	1600	2070	2070	2070	2740
	Wayleave	49	49	49	49	49	49
	Investment Interest	1504	1708	1904	2103	2297	2470
163,000	TOTALS	232,702	234,523	235,189	235,388	235,582	253,392

Colburn Community Sports Centre Project account –

Payments £66,759.00 Receipts £66,759.00

Reconciliation

As at 31st March 2026 Current Account **£99,459.81**

Opening Balance 1.4.25	98,424.48
Plus Receipts to 31.3.26	253,392.20
Less Payments to 31.3.26	252,356.87
TOTAL	£99,459.81

Account consists of:-

Current Account

General Reserves	£53,000
Reserves - Play Equipment (repair/replacement)	£5,000 (reduced by £5,000 used for Wetpour repairs bill)
Total Reserves	£58,000 +
Current Cash balance	£41,549.81 = £99,459.81

Plus Capital investment -

Broadway Capital Car Park Fund £60,000 (invested with CCLA with monthly interest paid)

SECTION 137 PAYMENTS TO DATENOT INCLUDED ON FIRST PAGE:-

Allowance 2025-26 4000 residents registered 1.1.24 @ £11.10 per registered elector = £44,400 total spend allowed

General Payments

7.5	1 st Colburn Town Scout Group	£1500.00	
23.5	Village Hall noticeboard	£263.49	
27.5	Colburn Primary School London visit	£1000.00	
10.10	3 x Defib Pads	£198.00	
29.10	Mayor's Remembrance Sunday wreath	£24.49	£2985.98
3.11	Mayor's Board update Eyecatching Signs	£40.00	
	Re-imburse Cllr Towers Poppy ties	£9.72	£3035.70
4.3	2 Defib pads	£130.00	
23.3	Light board for water bowser	£160.00	
	Running total		£3325.70

BUDGET

£4,900.00


18/5/26