

**Minutes of the Open Spaces and Play Parks Committee Meeting**  
**Held in Colburn Village Hall on Monday 2<sup>nd</sup> March 2026 at 5.30 pm**

**Present**

**Chair:** Cllr Andrea Crowe


**Councillors:** Maria Willetts, Akuila Tutora, Janet Emmerson,

**Deputy Clerk:** Angela Pickersgill

1. **APOLOGIES RECEIVED** Cllrs Angie Dale & Paul Towers
2. Councillor **"DECLARATION OF INTERESTS"** – None
3. **Matters arising** None
4. **Groundsman report** - groundsman had sent his report of jobs completed this month. Councillors were pleased with the report and sent their thanks all the hard work. Groundsman reported that much tree work and clearing had been done down at Colburn Village and it now has let light into the area and made it safe to walk through.
5. **Litter Pick Dates - 7<sup>th</sup> & 21<sup>st</sup> March**, the 21<sup>st</sup> of March litter pick is in conjunction with the Great British Spring Clean which we have signed up to be part of. Then the next litter pick will be 18<sup>th</sup> April due to Easter break. The clean-up crew has requested some new pickers, as some of them do not pick up any longer.
6. **Blue tubs plan for planting** - Cllr Crowe is going to do a planting plan for the tubs and has told the committee that compost will be required for planting. She will inform the office of the plan when she has completed it, and the plants will be ordered. Cllr Crowe has given the office a contact for the plants.
7. **Underground Socket for Christmas tree** - the office has contacted the Open Spaces officer at NYC twice and we have had no response from him. The groundsman is going to investigate getting some quotes from electricians as he knows what needs to be done.
8. **Biodiversity Action Plan** - the Common Land area at Colburn Village has been clearing and trees pruned. It now has natural light and safe pathways. Information added to the plan 2<sup>nd</sup> March 2026.
9. **Date of next meeting** Monday 13<sup>th</sup> April due to Easter.
10. **Items for next agenda** Sponsorship of the blue tubs will be discussed at the next meeting.

**The chair thanked all for attending.**

**Meeting closed at 6.10 pm.**

  
16<sup>th</sup> Mar, 26