



Colburn Town Council

Colburn Village Hall, Colburn, North Yorkshire, DL9 4LZ

Tel: 01748 833126 or 07745 657719

Email: clerk@colburn-tc.gov.uk

Website: <https://colburn-tc.gov.uk>

Office hours: Mon to Fri 9.00 – 14.00

Town Mayor
Akuila Tutora

Deputy Mayor
Paul Towers

Town Clerk & RFO
Philippa Graves

Dear Councillor

You are summoned to attend the next meeting of Colburn Town Council to be held on **Monday, 16th February 2026 at 6.30 pm** in the Village Hall.

Members of the public are most welcome to join and ask questions.

Philippa Graves (Clerk)

A G E N D A

1. To receive apologies for absence given in advance of the meeting and to consider the approval of reason given for absence
2. To receive Councillor “declaration of interests”
3. To recommend **Approval of Minutes** of the Town Council meeting held on 19th Jan 2026 and Minutes of Open Spaces meeting held on 2nd February 2026 (both attached)
Matters Arising –
4. To receive **monthly crime report** for January-February 2026 (circulated at the meeting)
5. To receive a report on **North Yorkshire Council matters** from Councillor Kevin Foster
6. To review the Risk Management policy for 2025-26 Audit
7. To elect a replacement representative for Michelle Dunning to the Colburn, Hipswell & Scotton Joint Burial Authority. (3 members required, Cllrs Angela Dale & Maria Willetts current representatives))
8. To receive reports from **Other Bodies including Colburn Community Sports Centre (attached) and Committees to include Current Planning applications: none**
9. To discuss **Financial Matters:**
 - To approve purchase of **new office chair** at a cost of £149.99, online Viking (details attached to agenda)
 - To ratify an agreement to put **£200 Section 137 payment** towards the proposed Brough with St Giles Family Fun Day 6th June 2026 (correspondence attached)
 - To approve **Payment/Receipt List** from 20th Jan – 16th February 2026 (circulated at meeting)
 - To receive **January monthly figures** with bank reconciliation (attached)
10. **Date of next Meeting: Mon 16th March 2026 commencing at 6.30 pm**
11. Items for the next Agenda

Date of posting: 9th Feb 2026

MINUTES OF EACH TOWN COUNCIL MEETING ARE AVAILABLE FOR PUBLIC INSPECTION AT THE WEBSITE <https://colburn-tc.gov.uk>