

MINUTES OF A MEETING OF COLBURN TOWN COUNCIL
HELD ON MONDAY 11th APRIL 2022 AT 6.30 PM
IN THE VILLAGE HALL

PRESENT

Mayor Angela Dale (Chair)
Councillors: **Town** – Miles Burnham, Michelle Dunning, Kevin Foster, Colin Lyne, Colin Mincher,
Charlene Thirlwell & Akuila Tutora
Clerk: Philippa Graves
Deputy Clerk: Angela Pickersgill

There was one member of the public. No Vacant Seats on Council.

1. APOLOGIES RECEIVED – Cllrs Andrea Crowe, Helen Grant & Jag Sharma

It was sad that Cllr Grant was unable to attend as she was not standing for re-election on 5th May and this would have been a farewell meeting. The Town Council wished to recognise her enormous contribution to the Town Council being a member since 1st November 1990 and Mayor for the first of several tenures 1994-95. As she had also served on the District and County Council for many years, her wider knowledge and influence would be sorely missed. It was agreed to place a note in the local press after 5th May and send a personal letter from the Town Council and being a keen gardener, purchase a rose. Office to action.

2. “DECLARATION OF INTERESTS” – item 10, AOB Poppies on Lamp posts project from Brough with St Giles Parish Council

3. MINUTES OF THE PREVIOUS MEETING

It was **RESOLVED** that the Minutes of the monthly Town Council meeting held on Mon 21st March (circulated with agenda) and the minutes of the Open Spaces meetings held on Mon 4th April (circulated by email) were approved as a true and correct record and were signed by the Chair.

Matters arising –

Open Spaces minutes – Litter bins. The bin allocated to Blue Nile Way (existing one at bus stop) would be re-allocated to grass corner of Fourth Avenue/A6136 near to new bench and planters. Meeting confirmed removal of 2 bins adjacent to A6136 (van unable to pull in). **Water bowser filling** – it was agreed that the maintenance contractor would fill the bowser from his home supply in his own time, taking meter readings and billing the Town Council accordingly. It appeared the cost was £3 per 1000L. Cllr Mincher abstained.

4. POLICE MATTERS

Report for period 12th Mar to 10th Apr 2022 was circulated at the meeting (also on the website).

Crime reported for the period 15 incidents; crime reported for same period 2021 was 22.

9 Violence - 5 assaults/threats in domestic setting (1 complaint resulting in a complaint and arrest, 2 reports of 10 year old offender), 3 Assaults & 1 Public Order

2 Dishonesty – 1 Business Theft (shoplifting), 1 Domestic theft (report of 15 year old stealing from family member)

4 Other – 3 Criminal Damage, 1 Sexual

ASB – 9 incidents, same period 2021 was 21

5 Nuisance, 4 Personal

Keep up to date with Catterick Policing by joining twitter and follow us @NYPCatterickSNT
Anyone interested in Colburn specific incidents or who is interested in Colburn Community Watch can follow us on TWITTER@colburnwatch.

National 24 hr non-emergency number 101 (15p per call from mobile or landline) or call Crimestoppers anonymously on 0800 555 111

In an emergency or where a crime is in progress always call 999. Contact details –

PCSO 6607 Katie Whitehead katie.whitehead@northyorkshire.police.uk
PCSO 4632 Paul Fee paul.fee@northyorkshire.police.uk
PCSO 5745 Lisa Wilson lisa.wilson@northyorkshirepolice.uk
PC 374 Martin Lloyd martin.lloyd@northyorkshire.police.uk

5. TO DISCUSS COUNTY COUNCIL MATTERS WITH COUNTY COUNCILLOR HELEN GRANT

Cllr Grant had sent apologies. No report, purdah period before elections.

6. REPORT FROM DISTRICT COUNCILLORS ON RDC MATTERS RELEVANT TO COLBURN

Due to election purdah period, there was nothing to report from Cllr Foster or Cllr Dale.

7. TO RECEIVE REPORTS FROM OTHER BODIES AND TO INCLUDE CURRENT PLANNING APPLICATIONS

Present membership –

Open Spaces & Play Parks – Chair Cllr Dale with Cllrs Burnham, Crowe, Dunning, Sharma & Tutora. Cllr Thirlwell, Deputy Mayor, in attendance.

Planning – Chair Cllr Thirlwell with Cllrs Grant, Lyne & Mincher

- a. **Open Spaces & Play Parks** – next meeting Mon 9th May, 5.30 pm in the Village Hall backroom.
- b. **Joint Burial Board** – next meeting will be held on Tues 26th April 2022 at Hipswell Village Hall, 7 pm.
- c. **Garrison Area Partnership** – latest zoom meeting Wed 16th Mar 2022, 4 pm agenda circulated.

PLANNING –

Plans NOT agreed by Colburn Town Council – none

Plans agreed by Colburn Town Council –

22/00109/FULL Planning Permission for the removal of existing garage and replacement with a 2 storey side extension and single storey rear extension at 3 Cleveland Road, Colburn DL9 4JR (closed for comments 4th April 2022)

22/00160/CLP Certificate of Lawfulness for proposed single storey Sun Lounge at 35 Horne Road, Colburn DL9 4JZ (closed for comments 6th April 2022)

22/00162/CLP Certificate of Lawfulness proposed for single storey extension to rear of property at 21 St Cuthberts Avenue, Colburn DL9 4NT (closing for comments 13th April 2022)

22/00142/Full Planning Permission to divide land at Thistle Cottage to build new detached 2 bedroom Bungalow at Thistle Cottage, Colburn Village, DL9 4PD (closing for comments 15th April 2022)

Plans AGREED by RDC –

21/00930/Full Planning Permission for Single Storey Extension to the rear and convert garage to form Hair Studio at 28 Tulip Avenue, Colburn DL9 4SS (passed 30.3.22)

8. TO DISCUSS FINANCIAL MATTERS (grants awarded under Section 137 of Local Government Act

To approve Payment/receipt list from 22nd Mar – 11th Apr (circulated at meeting)

To receive monthly figures (Mar) with bank reconciliation (circulated at meeting)

It was **RESOLVED** to approve the above as circulated.

Mayor's charity fund – the sum of £2671.29 had been raised at the Mayor's Dinner. Cllr Dale said that she would round this up to £3000 giving £1000 each to her chosen organisations: Colburn Primary School, Colburn in Bloom project and the Foodshare Project.

9. **DATE OF NEXT MEETING: Annual Meeting on Monday 16th May commencing at 6 pm continuing with the monthly Town Council meeting**

10. **ANY OTHER BUSINESS (at the Chairman's discretion)**

Late item Poppies on Lamp posts.

Brough with St Giles Parish Council had proposed the purchase of poppies (£3 each) which could be attached to the lamp posts running through the parishes along the A6136 with the agreement of adjacent parish councils. Highways and the Garrison Commander Lt Col Jim Turner had given authorisation. An application for grant funding would be made to the Garrison Area Partnership. Volunteers would be needed to cover the work. Cllr Mincher asked if they could be taken down and stored so there was no environmental impact. It was agreed they could be stored in the garage. Other areas already do this, ie Richmond. The member of public thought they should be high enough to prevent young children pulling them off.

It was **AGREED IN PRINCIPLE** to support the project and the decision would be formally ratified at the meeting on 16th May.

Cllr Dunning – asked how the Jubilee project was progressing. Cllr Dale responded that it was very hard to obtain grant money due to the complexity of the form and requirement for 3 quotes for each item but it was being worked on. £1500 had been allocated by the Town Council to Jubilee Celebrations.

The meeting closed at 7.15 pm (Cllr Foster left)

ADDITIONAL DISCUSSION ON AMENDED PLANNING PROPOSAL 21/00529/FULL PLANNING APPLICATION FOR 240 HOUSES AT LAND AT BROUGH WITH ST GILES

The original application and response had been made on 27th July 2021. In response to the criticism of the entrance off A6136, Miller Homes had worked with Highways and changed the plans to a roundabout making the junction far safer. They had incorporated building bungalows as requested, solar panels on 90 plots, facility for electric charging and a cycle path.

In response to further issues, they had submitted amended proposals on 6th April 2022. This covered 4 main points: Design & Layout with a revised Design & Access Statement, Highways with a revised Site Access Arrangement Plan which future proofs road infrastructure in the area., Flood Risk & Damage with an updated Flood Risk Assessment and Drainage Strategy, Other Matters covering affordable housing and education secured through a S106 legal agreement.

Councillors discussed the amended proposal and made the following comments to be sent to Planning:

- a) This was still a **Greenfield Site** taking out current agricultural land and changing the look of the countryside and entrance to the Garrison area however well the houses were built and landscaped.
- b) **Sewerage** will have to run through the old pipes running under Colburn residential areas, which has caused problems in the past, to the Sewerage works. There are existing problems of the number of lorries using Colburn Lane, the only access passed the Primary School and Village Hall, and it cannot be expected to carry a higher volume of traffic. Consideration **must** be given to a new road access and all developers should be paying their share as part of the planning process. Due to the higher volume of sewerage being processed, flies and odour are a major problem in the summer.
- c) The Town Council had asked Miller Homes to make provision under a **Section 106 contribution** to the existing Colburn Leisure Centre so that it could upgrade facilities for the additional residents from this development and the one adjoining in BSG. They have included the site as one of the attractive facilities in the neighbourhood in their plans but have not made any provision in these amended proposals.
- d) In view of the current energy crisis, the building works must create a site that is as carbon neutral as possible.

The meeting finally ended at 7.30 pm

The Chair thanked everyone for their support and contribution during the year, this would be the last meeting she would chair before elections.

COLBURN TOWN COUNCIL 11th April 2022

Payments & Receipts for approval – list circulated by email and attached to minutes

It was **RESOLVED** to approve the following payments and receipts made since the last Town Council meeting 21st March:

Online Payments (visa, DD, BACS)

25.3	259	BACS – Mayor’s Dinner profit paid to Mayor for charities		£2671.29
	260	BACS – Mileage re-imburement to Clerk Jan-Mar		£28.50
28.3	261	DD – Bank of Ireland online banking		£5.00
	262	BACS – Colburn, Catt&Richmond Fijian Section 137 grant		£500.00
31.3	263	DD – Bank of Ireland monthly charges		£11.74
1.4	1	DD – BT a/c		£47.94
1.4	2	DD – RDC Garage rent Apr		£42.50
8.4	3	BACS – RDC Allotment lease 1 st quarter		£87.50
8.4	4	BACS – Agilico Technologies		£51.00
8.4	5	BACS – YLCA Subscription 2022-23		£843.00
8.4	6	BACS – HMRC PAYE Jan-Mar		£560.40
8.4	7	BACS – Clerk re-imburement office mobile	£.7.00	
8.4	8	copy paper	£5.90	£12.90
8.4	9	BACS – MANY bookkeeping		£15.00
8.4	10	BACS – Clerk’s salary Apr		£992.29
8.4	11	BACS – Deputy Clerk’s salary Apr		£586.06
8.4	12	BACS – Robertson’s Garden Services –17/2 – 4/3/22		£1649.00

Receipts

4.4	1	CCLA – interest		£24.08
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