



Colburn Town Council

Colburn Village Hall, Colburn, North Yorkshire, DL9 4LZ

Tel: 01748 833126 or 07745 657719

Email: clerk@colburn-tc.gov.uk

Website: <https://colburn-tc.gov.uk>

Office hours: Mon to Fri 9.00 – 14.00

Town Mayor
Akuila Tutora

Deputy Mayor
Paul Towers

Town Clerk & RFO
Philippa Graves

Dear Councillor

You are summoned to attend the next meeting of Colburn Town Council to be held on **Monday 15th December 2025 at 6.30 pm** in the Village Hall.

Members of the public are most welcome to join and ask questions.

Philippa Graves (Clerk)

A G E N D A

Co-option of Councillor to fill Casual Vacancy for Colburn Town Division

1. To receive apologies for absence given in advance of the meeting and to consider the approval of reason given for absence
2. To receive Councillor “declaration of interests”
3. To recommend **Approval of Minutes** of the Town Council meeting held on 17th Nov 2025 and the Minutes of the Open Spaces meeting held on Monday 1st Dec 2025 (both attached)
Matters Arising – Ecological Survey – any update
4. To receive **monthly crime report** for November-December (circulated at the meeting)
5. To receive a report on **North Yorkshire Council matters** from Councillor Kevin Foster
6. To adopt the **Colburn IT policy** required for External Audit (information attached)
7. To receive reports from **Other Bodies including Colburn Community Sports Centre (attached) and Committees to include Current Planning applications**: Invitation letter from Keyland Developments to discuss emerging proposals re. 410 houses Colburn Grange (letter attached)
Withdrawn ZD25/00568/AA 4 Sponsorship signs on A6136 Colburn Lane roundabout (circulated by email)
8. To discuss **Financial Matters**:
 - To receive a final **Precept budget and set the Precept for 2026-27**(attached)
 - To approve **Payment/Receipt List** from 18th Nov – 15th December 2025 (circulated at meeting)
 - To receive **November monthly figures** with bank reconciliation (attached)
9. **Date of next Meeting: Mon 19th January 2026 commencing at 6.30 pm**
10. Items for the next Agenda

Date of posting: 8^h Dec 2025

MINUTES OF EACH TOWN COUNCIL MEETING ARE AVAILABLE FOR PUBLIC INSPECTION AT THE WEBSITE <https://colburn-tc.gov.uk>