

**MINUTES OF A MEETING OF COLBURN TOWN COUNCIL**  
**HELD ON MONDAY 20<sup>th</sup> OCTOBER 2025**  
**IN COLBURN VILLAGE HALL**

**PRESENT**

Mayor: Akuila Tutora (Chair)  
Councillors: **Colburn Town** – Angela Dale, Michelle Dunning, Janet Emmerson, Rupert Hildyard, Colin Mincher, Paul Towers & Maria Willetts  
**Colburn Moor** – Andrea Crowe (Albermarle – Cllr Akuila Tutora)  
Clerk: Philippa Graves  
Deputy Clerk: Angela Pickersgill

No members of the public attended.

The resignation of Cllr Miles Burnham on 30<sup>th</sup> September was noted, and the office had informed NYC for the necessary election or co-option notices.

1. **APOLOGIES RECEIVED** – Cllr Jag Sharma - working
2. **DECLARATION OF INTERESTS** – Cllrs Crowe, Dale, Towers & Tutora were part of the new Community Sports Centre group, non-pecuniary, all acting as volunteer trustees of the organising group.

**Item 7** - Cllr Dale was a volunteer trustee for the Youth Project and Treasurer for the Colburn Library so would not vote although no pecuniary interest.  
Cllr Tower was related to the Treasurer for the Youth Project, again no pecuniary interest but would not vote.

A new Planning application for 106 houses on land known as the Old Recreation Field had been received earlier in the day with a response date for 10<sup>th</sup> November. As Cllr Hildyard was the landowner, he would not participate in any discussion or vote on a resolution.

**3. MINUTES OF THE PREVIOUS MEETING**

It was **RESOLVED** that the Minutes of the Town Council meeting held on Mon 15<sup>th</sup> Sept 2025 and the Minutes of the Open Spaces meeting held on Monday 6<sup>th</sup> Oct 2025 (all circulated with the agenda) were approved as a true and correct record and were signed by the Chair.

**Matters arising** – item 5, Cllr Mincher asked about the outcome of the officer Walk-round. Cllr Foster confirmed it went well and would continue in future with any recommendations being passed to the Executive Committee.

item 6, Cllr Mincher asked if there was any progress or further meetings arranged for the Town Plan. Cllr Dale confirmed that no dates were currently set but 4-6 meetings would be needed in the future to move matters forward

Open Spaces, - Cllr Mincher asked for the notes from the Play Park Walk Mon 22<sup>nd</sup> Sept to be circulated for all members to read. Dep Clerk to circulate.

**4. POLICE MATTERS –**

**Report for 12<sup>th</sup> Sept to 11<sup>th</sup> Oct 2025** had been circulated by email and at the meeting.

**Crime reported** for the period **18 incidents**, crime report the same period 2024 was **10**.

**11 Violence** – Colburn 6, Woodside Chase 1, The Chase 2, Albermarle Drive & Cleveland Road 2, Colburn Village 0

**3 Assaults/Threats in Domestic settings, 5 Assaults, 2 Harassment/Threats, 1 Public Order**

**5 Dishonesty** – Colburn 4, Woodside Chase 0, The Chase 0, Albermarle Drive & Cleveland Road 1, Colburn Village 0

**0 Burglary Residential, 1 Burglary Other, 2 Business/Shop Theft & Attempt, 0 Theft, 1 Fraud, 1 Vehicle interference/theft**

  
17/10/25

**2 Other** – Colburn 2, Woodside Chase 0, The Chase 0, Albermarle Drive, Cleveland Rd 0, Colburn Village 0  
**2 Criminal Damage, 0 Arson, 0 Dangerous Dog,**  
**1 Sexual offence, 0 Internet/sexual, 0 Drugs, 0 Breach of Bail/Order, 0 Malicious Communications**

**ASB – 8 incidents,** crime report the same period **2024** was **7**.

**7 Nuisance, 1 personal**

Colburn 2, Woodside Chase 1, The Chase 0, Albermarle Drive 4, Colburn Village 1

**Traffic - 12**

Colburn 5, Woodside Chase 1, The Chase 2, Albermarle Drive & Cleveland Road 4, Colburn Village 0  
**2 RTC damage only, 2 Highway disruption, 8 road related offences, 0 RTC Death/Injury**

Cllr Dale wanted to clarify with any new staff where the parish boundary lay to ensure that crime/ASB committed on the field adjacent to Lidl (old warehouse) was registered in Brough with St Giles and not Colburn. The road off the A6136 to the Sports Centre was the boundary between the parishes. PCSO Enbom confirmed that he would pass this information onto the team.

This was the last report from PC Lisa Recchia who was retiring shortly. PCSO Jamie Leigh would be taking over. However, as she was on holiday, PCSO Paul Enbom had attended the meeting.

The Council wished to pass on to PC Recchia their gratitude for the enormous amount of time she had given to Colburn over the years, interacting with the youngsters and encouraging better behaviour. She has a thorough knowledge of the whole area which she has passed onto new staff, and we look forward to working with her replacement.

**5. TO RECEIVE A REPORT FROM COUNCILLOR KEVIN FOSTER ON COUNTY MATTERS**

- **Area Committee meeting** – the next meeting will be held on Mon 10<sup>th</sup> November at 10 am, which can be watched online. The inadequacy of the bus service is on the agenda and there are pre-determined questions to be answered. Rish Sunak, MP, was due to attend for the first time.
- **My petition for the provision of a A6136 Relief Road** has been handed in to the Combined Authority under which transport, and highways now sits.
- **Colburn Lorry Park** has been included under the NYC “call for sites” as part of their review of the Council’s landholdings. This is one of 47 council owned sites that has been assessed by the property team as having development potential and is included in the November Executive report. Public consultation by the Planning Service on the shortlist is anticipated to take place towards the end of 2026. As a statutory consultee, the Town Council will be kept informed of the Local Plan process and formally consulted with the development of a Local Plan.
- The planning application **ZD23/00562/OUT for 25 plots for self and custom-build residential development at land off James Lane, Tunstall** has been refused on the basis that it is not adjacent to a settlement or it’s built-up confines and is not well related to existing facilities or accessible by means other than the private car. The proposal would therefore conflict with the spatial strategy set out within the development plan in this regard.

Cllr Dale commented on the poor bus service to Darlington College which has caused many students to regularly arrive late and miss education amounting to at least one month in a year.

All decisions, agendas and information can be viewed on NYC website.


All communications should be made **by email** to [cllr.kevin.foster@northyorks.gov.uk](mailto:cllr.kevin.foster@northyorks.gov.uk)

**6. TO RECEIVE REPORTS FROM OTHER BODIES INCLUDING COLBURN COMMUNITY SPORTS CENTRE AND TO INCLUDE CURRENT PLANNING APPLICATIONS**

**Community Sports Centre (CCSC)**

Status report up to **8th Oct 2025** had been circulated and filed on the computer.

MUGA upgrade (Playzone) K.O.M meeting delayed, should have been 3.10.25.

  
17/11/25

RPP school's tournament to be held in October. Darville Irish Dancing School classes back running. Trustee running 3 new weekly classes. Quotes for new roof are being requested. Colburn Youth Project holding sessions on Friday evenings. New desk has tidied the reception area and now the screens are not visible to the public. Cake Shed launched from centre. CCSC looking to take over the Sunbed (Afterglow) to increase revenue. Weekly litter pick outside of gym and car park area. Christmas event is being planned.

Cllr Mincher asked about the progress of obtaining quotes for the new roof. Cllr Towers confirmed this was underway and the Trustees would be pursuing a new opportunity for match funding. Further information will be made available as soon as possible.

Full monthly report available on email request to the office.

Visiting councillors are most welcome to see the regular improvements but it would be appreciated if an appointment is made or speak to a Trustee in advance.

Any confidential financial questions should be covered within a Closed Session and will not be included in the Minutes.

**Present membership –**

**Open Spaces & Play Parks Committee** – Chair Cllr Andrea Crowe. Cllrs Angela Dale, Janet Emmerson, Paul Towers, Akuila Tutora & Maria Willetts.

**Next meeting Mon 3rd November 2025, 5.30 pm** in the Village Hall backroom.

**Joint Burial Board** – Cllrs Angela Dale, Michelle Dunning & Maria Willetts. Next meeting **Tues 25<sup>th</sup> Nov 2025** at Hipswell Village Hall, 6.30 pm.

**Planning Committee** – Cllrs Michelle Dunning, Rupert Hildyard, Colin Mincher & Paul Towers.

**Plans confirmed as Passed by NYC** – none

**Plans Refused by NYC** – none

## **7. TO DISCUSS FINANCIAL MATTERS**

- **To approve the grant request from Colburn Youth Project for the sum of £8806** to cover 2026-2027 financial year (application circulated with agenda). Section 137 payment for Precept budget.


There was a detailed discussion about the original formula for payment of this grant which commenced in 2017 for 3 years to ensure that the Youth Project was put on a sustainable basis at £4800 per annum. It covered 2 sessions a week Term time only with 2 staff members for 6 hrs per week. It was upgraded to 3 members of staff in 2019 to £7740 with increased hourly rates and further increased to £8147 for 2024-25 to cover an additional older group. The groups currently run over 4 nights covering the ages of 5 to 18+.

Since the bank balance had remained consistent over the years, councillors asked for clarification on how the increased sum of £8806 had been formulated as finances would be tight for the 2026-27 Precept budget and it was essential to be fair to all those who requested grants.

The clerk to write and obtain the necessary information as soon as possible for further discussion at the November meeting when a draft Precept budget would be reviewed.

- To discuss the **donation request of £1000 from North Yorkshire Citizens Advice & Law Centre** towards the work carried out in Colburn with 157 clients and 393 issues covered over the last 12 months (application and full accounts circulated with agenda). Section 137 payment for current financial year 2025-26.

Despite the understanding of the excellent work which the CAB carries out, it was agreed to freeze the grant payment for this year and request that they re-apply next year when it was hoped improved finances would allow payment of a grant.

  
17/11/25

- To discuss the **grant request from Colburn Library for the sum of £1500** to cover 2026-27 financial year in supporting the employment of a part-time admin assistant (application circulated with agenda). Section 137 for Precept budget.

Councillors noted a well-presented application and were fully aware of the importance of a library to the town; a higher recorded footfall, the access to computers for educational coursework purposes and the fact that the library is a hub for smaller organisations. However, the Town has experienced an expensive year and does not wish to increase the Precept for next year so it was decided to freeze this grant for 2026-27 and ask the organisation to re-apply next year when it was hoped improved finances would allow payment of a grant.

- **To approve Payment/Receipt list from 16th Sept – 20<sup>th</sup> Oct 2025** (circulated at meeting and to be attached to the minutes for publication).
- **To receive September monthly figures with bank reconciliation** (circulated with agenda and to be attached to the minutes for publication).

It was **RESOLVED** to approve the two lists above as circulated.

**Cllr Hildyard left the meeting before discussion on the Planning application for 106 dwellings on land north of Catterick Road which he owned.**

**Plans received by Colburn Town Council earlier this morning so brought to the meeting**  
**ZD25/00568/AA Advertisement consent for 4 sponsorship signs to be placed on the roundabout**  
**A6136/Colburn Lane. Closing date 7<sup>th</sup> November**

A photograph of a large, grassed roundabout was included in the application which bore no resemblance to the small raised hard surfaced roundabout at the top of Colburn Lane. It was currently mostly filled with the black & white chevron signs guiding traffic around and would become completely filled if 4 brightly coloured advertisement hoardings were installed. Councillors **totally rejected the application on the grounds that it would block the view of drivers of other traffic and make it difficult to see who was turning off and who was continuing on the A6136.** Students, pedestrians, mothers with pushchairs and dog walkers all used the islands on the A6136 on both sides of the roundabout to cross the busy road and drivers would be unsighted of these people. There has been a death a few months ago, when a resident using their mobility vehicle from the adjacent Oaktree Court, was crossing the A6136 using the traffic islands and was hit by traffic. Visibility is key to maintain safety at this roundabout.

**ZD25/00551/FULL Planning permission for 106 dwellings on land north of Catterick Road A6136 DL9**  
**(closing date 10<sup>th</sup> November 2025)**

The application was **Rejected** for the following reasons:

It is not a **sustainable development** as it will block the traffic on the A6136 and cause tailbacks to the Hildyard Row traffic lights and back into Colburn.

It is a greenfield and not brownfield site.

There is 70% affordable housing which is the incorrect mix for local sustainability which should be 60/40%.

This goes against the Local Plan.


The site is **over developed** because of the density of housing. Inadequate parking allowance for individual properties which will cause issues for service vehicles, visitors.

The **travel plan** puts the emphasis on walking and cycling and the use of buses. The current bus service is the subject of constant complaint due to the irregularity of the service, the poor quality of the buses used leading to a higher number of breakdowns. For work purposes and students attending Darlington College, residents will need cars to reach their destination adding to the peak time congestion.

**8. DATE OF NEXT MEETING: Mon 17<sup>th</sup> November 2025 at 6.30 pm in the Village Hall**


**9. ITEMS FOR THE NEXT AGENDA (at the Chairman's discretion – none**

The meeting closed at 8 pm.

  
 17/11/25

**COLBURN TOWN COUNCIL 20<sup>th</sup> October 2025****Payments & Receipts for approval** – list circulated by email and attached to minutes**It was RESOLVED to approve the following payments and receipts made since the last Town Council meeting held on 15th September 2025:**

19.9	108	BACS – MANY Bookkeeping September payroll	£21.38
	109	BACS – Robertsons Garden Services 4 wks 18.8-12.9.25	£2090.50
	110	BACS - “ “ 2 Colburn Lane cuts, 2 tipruns 19 bags	£173.10
	111	BACS “ “ Watering planters 4 wks, 8x500L	£238.80
	112	BACS – Colburn Village Hall -office & meeting hire July -Sept	£805.25
	113	BACS – RoSPA Play Safety – 2025 Play Park Inspections	£830.40
24.9.	114	BACS – Clerk’s salary September	£1190.42
	115	BACS – Dep Clerk’s salary September	£768.06
	116	BACS – Community Sports Centre grant– 2 <sup>nd</sup> instalment	£20,000.00
30.9	117	DD – Bank of Ireland – bank charges	£4.60
	118	DD – BT	£68.15
1.10	119	DD – NYC Garage rental	£49.29
3.10	120	BACS – Agilico Workplace	£36.00
	121	BACS – Clerk re-imbursement – office mobile	£16.48
10.10	122	BACS – Dep Clerk re-imburse -3x Defib pads Sec 137 payment	£198.00
	123	BACS – HMRC PAYE 2 <sup>nd</sup> quarter	£569.80
	124	BACS – Clerk re-imburse – copy paper	£9.00
14.10	125	visa PO stamps & postage	£3.60
	126	BACS – Proludic – zipwire repairs	£3255.93
	127	BACS – Clerk re-imburse – mileage £23.40 & envelopes £8.50	£31.90
	128	BACS – NYC Allotment lease rental Oct-Dec	£87.50
<b><u>Receipts</u></b>			
23.9	29	Land Trust Maintenance payment July-Sept	£670.00
29.9	30	NYC Precept 2 <sup>nd</sup> instalment	£81,500.00
2.10	31	CCLA interest	£198.49

  
17/11/25





	<b><u>RECEIPTS</u></b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>August</b>	<b>Sept</b>
<b>163,000</b>	Precept	81,500	81,500	81,500	81,500	81,500	163,000
	VAT refund	758	758	10,974	10,974	14,904	14,904
	<i>Colburn Sports Centre Project</i>	50,000	50,000	50,000	50,000	50,000	50,000
	Allotment Rent			350	350	350	350
	Grants						
	Mayor's Charity Evening						
	Mayor's guest tickets			55	55	95	95
	Miscellaneous						
	Planter Sponsorship	400	560	880	1200	1200	1200
	Land Trust maintenance	460	460	460	930	930	1600
	Wayleave						49
	Investment Interest	229	449	670	881	1096	1305
<b>163,000</b>	<b>TOTALS</b>	<b>133,347</b>	<b>133,727</b>	<b>144,889</b>	<b>145,890</b>	<b>150,076</b>	<b>232,503</b>

**Colburn Community Sports Centre Project account –**

Payments      £50,000.00      Receipts      £50,000

**Sept Reconciliation**

As at 30<sup>th</sup> September 2025      Current Account      **£146,634.13**

Opening Balance 1.4.25	98,424.48
Plus Receipts to 30.9.25	232,503.69
Less Payments to 30.9.25	184,294.04
<b>TOTAL</b>	<b>£146,634.13</b>

**Account consists of:-**

**Current Account**

General Reserves	£50,000
Reserves - Play Equipment (repair/replacement)	£5,000 (reduced by £5,000 used for Wetspour repairs bill)
Reserve for Wetspour fund	£3,000
<b>Total Reserves</b>	<b>£58,000 +</b>
<b>Current Cash balance</b>	<b>£88,634.13 = £146,634.13</b>

**Plus Capital investment -**

Broadway Capital Car Park Fund      £60,000      (invested with CCLA with monthly interest paid)

**SECTION 137 PAYMENTS TO DATE NOT INCLUDED ON FIRST PAGE:-**

Allowance 2025-26 4000 residents registered 1.1.24 @ £11.10 per registered elector = £44,400 total spend allowed


**General Payments**

7.5	1 <sup>st</sup> Colburn Town Scout Group	£1500.00
23.5	Village Hall noticeboard	£263.49
27.5	Colburn Primary School London visit	£1000.00

Running total      **£2763.49**

**BUDGET**

**£4,900.00**

  
17/11/25