



# Colburn Town Council

Colburn Village Hall, Colburn, North Yorkshire, DL9 4LZ

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**Town Mayor**  
Akuila Tutora

**Deputy Mayor**  
Paul Towers

**Town Clerk & RFO**  
Philippa Graves

Dear Councillor

You are summoned to attend the next meeting of Colburn Town Council to be held on **Monday 15<sup>th</sup> September 2025 at 6.30 pm** in the Village Hall.

**Members of the public are most welcome to join and ask questions.**

**Philippa Graves (Clerk)**

## A G E N D A

1. To receive apologies for absence given in advance of the meeting and to consider the approval of reason given for absence
2. To receive Councillor “declaration of interests”
3. To recommend **Approval of Minutes** of the Town Council meeting held on 21<sup>st</sup> July 2025 and the **Minutes of the Open Spaces Committee** held on Mon 1<sup>st</sup> Sept 2025 with notes of Site Meeting held on 4<sup>th</sup> August (all attached)  
**Matters Arising –**
4. To receive **monthly crime report** for July-September (circulated by email and at the meeting)
5. To receive a report on **North Yorkshire Council matters** from Councillor Kevin Foster (attached)
6. To review the Working Group’s progress on the **formation of a Town Plan** which may lead to the formation of a Neighbourhood Plan.
7. To receive reports from **Other Bodies including Colburn Community Sports Centre (attached) and Committees to include Current Planning applications:**  
**ZD25/00407/Full Planning Permission for change of use of 2 Battalion Court** into a Martial Arts School at Colburn Business Park DL9 4QL (closed for comments 19<sup>th</sup> August 2025)  
**Granted ZD25/00290/Full Planning Permission** for construction of new single storey extension to 12 Maple Close DL9 4HD (passed 14<sup>th</sup> July 2025)
8. To discuss **Financial Matters:**
  - To approve the **grant request from Colburn Community Sports Centre** for the sum of £50,000 per annum to cover 2026-2029 financial years (information attached)
  - To discuss the request for a **donation from North Yorkshire Citizens Advice & Law Centre** towards the work carried out in Colburn with 157 clients and 393 issues (information attached)
  - To approve **Payment/Receipt List** from 22<sup>nd</sup> July – 15<sup>th</sup> Sept 2025 (circulated at meeting)
  - To receive **July & August monthly figures** with bank reconciliation (attached)
9. **Date of next Meeting: Mon 20th October 2025 commencing at 6.30 pm**
10. Items for the next Agenda

**Date of posting: 8<sup>th</sup> Sept 2025**

**MINUTES OF EACH TOWN COUNCIL MEETING ARE AVAILABLE FOR PUBLIC INSPECTION AT THE WEBSITE** <https://colburn-tc.gov.uk>