



Colburn Town Council

Colburn Village Hall, Colburn, North Yorkshire, DL9 4LZ

Tel: 01748 833126 or 07745 657719

Email: clerk@colburn-tc.gov.uk

Website: <https://colburn-tc.gov.uk>

Office hours: Mon to Fri 9.00 – 14.00

Town Mayor
Akuila Tutura

Deputy Mayor
Paul Towers

Town Clerk & RFO
Philippa Graves

Dear Councillor

You are summoned to attend the next meeting of Colburn Town Council to be held on **Monday 21st July 2025** at **6.30 pm** in the Village Hall.

Members of the public are most welcome to join and ask questions.

Philippa Graves (Clerk)

A G E N D A

Co-option of Councillor to fill Casual Vacancy for Colburn Town Division

1. To receive apologies for absence given in advance of the meeting and to consider the approval of reason given for absence
2. To receive Councillor “declaration of interests”
3. To recommend **Approval of Minutes** of the Town Council meeting held on 16th June 2025 (attached) and the **Minutes of the Open Spaces Committee** held on Mon 30th June 2025 (to be circulated)
Matters Arising –
4. To receive **monthly crime report** for June-July (circulated by email and at the meeting)
5. To receive information on **North Yorkshire Council matters** from Councillor Kevin Foster
6. To further discuss the **formation of a Neighbourhood Plan** for Colburn following the circulation of the NALC official publication. To make a recorded Resolution to start the process taking into consideration the time and cost.
7. To receive **reports from Other Bodies including Colburn Community Sports Centre (attached) and Committees to include Current Planning applications:**
ZD25/00358/Full Planning Permission for construction of a new Playzone MUGA with perimeter fencing and floodlights at Colburn Sports Centre (closed for comments 16th July 2025)
8. To discuss **Financial Matters:**
 - To approve the quote for a **new computer** in view of the age of the current equipment and regular breakdowns (information attached)
 - To approve **Payment/Receipt List** from 16th June – 21st July 2025 (circulated at meeting)
 - To receive **June monthly figures** with bank reconciliation (attached)
9. **Date of next Meeting: Mon 15th September 2025 commencing at 6.30 pm**
10. Items for the next Agenda

Date of posting: 14th July 2025

MINUTES OF EACH TOWN COUNCIL MEETING ARE AVAILABLE FOR PUBLIC INSPECTION AT THE WEBSITE <https://colburn-tc.gov.uk>