

**Minutes of the Open Spaces and Play Parks Committee Meeting**  
**Held in Colburn Village Hall on Monday 2<sup>nd</sup> June 2025 at 5.30 pm**

**Present**

**Chair:** Cllr Andrea Crowe

**Councillors:** Paul Towers, Akuila Tutora & Maria Willetts

**In attendance:** None

**Deputy Clerk:** Angela Pickersgill

**1. Election of Chair**

Cllr Tutora proposed Cllr Crowe, seconded by Cllr Towers.

**2. Apologies for absence** – Cllrs Dale & Sharma, Groundsman.

**3. To receive Councillor “Declaration of Interests** – none

**4. Matters Arising** from the Minutes of 12<sup>th</sup> May

Update on site meeting with Contractor, Cllrs & Groundsman regarding wet pour repairs as work was not up to standard.

Cllrs Dale & Towers met with Street Scape Area Manager on Thursday 15<sup>th</sup> May. The re-banding of Chase 1 had been done but Cllrs asked for the top near the gate to be re-banded up to the gate. Piper Hill rotator area will be re-banded as the Cllrs were not happy with the repair work that had taken place. A 2-year warranty has been given on the wet pour and it was decided that the areas in Chase 2 & 3 will be monitored and will be re done within 18mths. Cllrs also asked for a quote for re-banding the toddler swing area at Piper hill. The cost will be £1620 + VAT and will be included in a plan for future repairs. Grange Park had a complete overlay put down and the Cllrs were happy with the work.

**5. To put any question to the Groundsman** on any matter not on the agenda.

Updates addressing yellow issues in Annual RoSPA Inspection from September are being sent to the office when completed.

No additions to the reports until the Wetpour work has been carried out as that was the main outstanding issue highlighted by the Inspector.

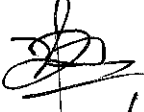
Groundsman was not in attendance.

**6. Zip Wire**

A report was sent to all of the open spaces committee regarding the repair cost to the Zip Wires at Piper Hill & Albermarle, the cost of the total repair is £2,754.43 which will be carried out by 2 qualified installers. A discussion took place regarding quote for the repairs, and it was

**RESOLVED** that the committee recommend the quote is accepted and ratified at the full council meeting.

During the discussion it was mentioned that we no longer have inspection sheets. The Deputy Clerk informed the committee that this is due to time, cost of printing sheets and storage. The sheets could be simplified and stored on the computer in the office. It was also mentioned that a Cllr no longer attends the monthly inspections and that should be addressed. Further discussion will take place at the next meeting when the groundsman is present.

  
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We have been advised that the Zip Wire needs a separate inspection, annually or bi annually. The office received a quote for this to be carried out and the cost would be £975.00 for each Zip Wire; this will be discussed at a later meeting.

**7. VE day commemorative & blue tub planting**

No further plants have been purchased to date.

**8. Christmas Lights**

Deferred to next meeting, new Star needed for top of the Tree. Electrics completed.

**9. Litter pick dates**

Dates planned – **14<sup>th</sup> June**. This is the last litter pick of the year until September  
Dates to be notified to Julie Toombes, NYC at Mercury House for collection of bags.

**10. Biodiversity Action Plan**


To note any opportunities in future plans. Plan updated and reviewed from 9<sup>th</sup> January meeting

**11. Date of next meeting – Mon 30<sup>th</sup> June 2025 commencing at 5.30 pm.**

**12. Items for next Agenda**

Ivy Removal, Garden Competition, Tubs and raised beds.

**The Chair thanked everyone for attending. Meeting closed at 6.30 pm.**



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