

MINUTES OF THE ANNUAL MEETING
OF COLBURN TOWN COUNCIL HELD ON MONDAY 15th MAY 2023
AT 6 PM IN COLBURN VILLAGE HALL

PRESENT

Mayor: Colin Mincher (Chair)
 Councillors: Miles Burnham, Angela Dale, ~~Karen Dodd~~, Michelle Dunning, Rupert Hildyard, Jag
 Sharma & Paul Towers
Colburn Moor – Andrea Crowe **Albermarle** – Akuila Tutora
 Clerk Philippa Graves
 Deputy Clerk Angela Pickersgill

No Members of Public were present

APOLOGIES - ~~none~~ ^{Cllr} Karen Dodd

1. ELECTION OF MAYOR

Cllr Dale proposed Cllr Colin Mincher, seconded by Cllr Tutora and a unanimous vote was made in favour of the proposal.

Cllr Colin Mincher was duly elected and thanked councillors for their support. The Acceptance of Office was signed and Cllr Mincher remained as Chair at the meeting.

2. ELECTION OF DEPUTY MAYOR

Cllr Dale proposed Cllr Michelle Dunning, seconded by Cllr Tutora and a unanimous vote was made in favour of the proposal.

Cllr Michelle Dunning was duly elected to the position of Deputy Mayor.

3. REPORTS FROM MEMBER REPRESENTATIVES FROM COMMITTEES AND ORGANISATIONS

Open Spaces – Cllr Burnham gave a resume of the Committee's work over the last year including improvements to the Broadway raised beds, 12 new litter bins installed, new Christmas lights, speed warning light on A6136, successful Gardening Competition and the regular Litter picks which had improved the cleanliness of the area (more volunteers needed). The agreement with the Land Trust was positive with a financial contribution to the maintenance of the grass area in front of the former Premier Meats. Any necessary tree pruning/felling work would be the responsibility of the Land Trust.

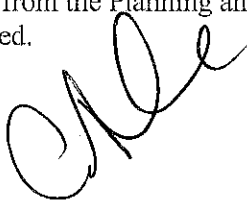
Allotments Association – Cllr Dale reported that it was going well and the allotments were all taken. The Association now had a committee with a secretary and treasurer for correspondence.

Hanson Sports & Social Club – the planned extension and refurbishment had been affected by the Covid lockdown and when work re-started, prices of materials had increased substantially. They had held a successful Coronation event and maintained a good community connection.

Village Hall – No committee meetings had taken place but Cllr Dale confirmed that the Village Hall had been well used through the winter in receipt of the Warm Hub grant from RDC. With the replacement of the District Councils by the new North Yorkshire Council, funding would be an issue in the future.

Yorkshire Local Councils Association – Cllr Sharma had attended 2 of the meetings held at local rotating venues.

Agendas & Minutes from the Joint Burial Board and Garrison Area Partnership meetings are circulated to all councillors as the meetings take place during the year. Minutes from the Planning and Open Spaces & Play Parks Committee are ratified at full Council as presented.

19/6/23


4. APPOINTMENT OF COMMITTEE MEMBERS

The following committee representation was unanimously agreed for the forthcoming year:

Committees:

Joint Burial Authority	Cllrs Angela Dale, Karen Dodd & Michelle Dunning
Allotments Association	Cllr Colin Mincher
Hanson Sports & Social Club Committee	Cllr Akuila Tutora
Yorkshire Local Councils Association	Cllrs Angela Dale & Jag Sharma
Village Hall Management Committee	Cllr Akuila Tutora

Colburn Community Sports Centre Cllrs Dale, Crowe, Towers & Tutora are unpaid trustees. Monthly report & accounts are presented to the Town Council and kept on file

Planning Committee (small planning applications): Cllrs Colin Mincher, Rupert Hildyard, Paul Towers & Jag Sharma. Chair to be elected by committee at their first meeting.
All developments with more than one property are discussed by the whole Town Council.

Open Spaces/Play Park Committee: Cllrs Miles Burnham, Andrea Crowe, Angela Dale, Michelle Dunning & Akuila Tutora. Chair to be elected at their first meeting.
Meetings held most months to which all councillors are invited to participate in the discussion.

5. ANNUAL GOVERNANCE STATEMENT BY MEMBERS OF THE COUNCIL FOR THE ANNUAL RETURN

A copy of the Annual Governance Statement (p4 of AGAR) had been circulated together with the Internal Auditor's report with the agenda. It was **RESOLVED** that the Annual Governance Statement be signed by the Chair.

The Notice of Public Rights had been prepared for the unaudited accounts and AGAR to be available from Mon 5th June on request or directly from the website. The Notice would be posted on Wed 17th May.

6. APPROVAL OF ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2023 FOR THE ANNUAL RETURN

A copy of the accounts taken from the Scribe system together with the explanation of variances and p5 Accounting Statement of AGAR had been circulated with the agenda.

It was **RESOLVED** that the Accounting Statement be approved and signed by the Chair and the completed AGAR be sent for External Audit.

7. AGREEMENT OF MAYOR'S ANNUAL ALLOWANCE FOR 2023/24

It was **RESOLVED** that the Mayor's annual allowance should remain at £1500. Purchase of event/social occasion tickets are made by the office for the Mayor only, a consort should be self-financing. Mileage at 50p per mile available for travel costs.

It was **RESOLVED** to maintain the annual allowance of £300 to the Deputy Mayor.

8. ARRANGEMENT OF THE DATES OF MEETING FOR 2023/24

The meeting on the third Monday of the month was to be continued and the Clerk had produced a list of dates for the year: 19 June, 17 July, 18 September, 16 October, 20 November, 18 December (precept setting)

2024 - 15 January, 19 February, 18 March, 15 April (Easter Sun & BH 31st Mar/1st April) and 20 May.

The meeting ended at 6.25 pm.

19/6/23
CAO