

# Colburn Town Council

Colburn Village Hall, Colburn, North Yorkshire, DL9 4LZ

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## Town Mayor

Michelle Dunning

## Deputy Mayor

Akuila Tutora

## Town Clerk & RFO

Philippa Graves

Dear Councillor

You are summoned to attend the next meeting of Colburn Town Council to be held on **Monday 14<sup>th</sup> April 2025 at 6.30 pm in the Village Hall.**

**Members of the public are most welcome to join and ask questions.**

**Philippa Graves (Clerk)**

## A G E N D A

1. To receive apologies for absence given in advance of the meeting and to consider the approval of reason given for absence
2. To receive Councillor “declaration of interests”
3. To recommend **Approval of Minutes** of the Town Council held on 17<sup>th</sup> Mar 2025 (attached) and the **Minutes of the Open Spaces Committee** held on Mon 7<sup>th</sup> April 2025 (to be circulated)  
**Matters Arising –**
4. To receive **monthly crime report** for March-April (circulated by email and at the meeting)
5. To receive information on **North Yorkshire Council matters** from County Councillor Kevin Foster
6. To receive **reports from Other Bodies including Colburn Community Sports Centre (attached) and Committees to include Current Planning applications:**  
**ZD24/00645** Full Planning permission for formation of 2-storey extension to side of 17 Albermarle Drive, Colburn DL9 4DU (closed for comments 11.4.25)  
**PASSED BY NYC – ZD24/00737/Full permission for single storey extension to rear at 10 Catterick Road, Colburn DL9 4QZ (20.2.25)**
7. To review **updated Financial Regulations** (attached)
8. To discuss **Financial Matters:**
  - To review the response to the questions from The Bridge and decide on their application for a **£500 Section 137 grant towards the Minibus Appeal** needing to raise £60,000 (email attached)
  - The ability for the **Town Council to reclaim VAT for the MUGA and Playzone projects** on behalf of the Colburn Community Sports Centre. YLCA legal advice obtained (information attached).
  - Approval of selected quote for **Wetpour Play Park repairs** required from RoSPA September 2024 inspection. Will be circulated at meeting.
  - To approve **Payment/Receipt List** from 17<sup>th</sup> Mar – 14<sup>th</sup> April 2025 (circulated at meeting)
  - To receive **March monthly figures** with bank reconciliation (attached)
  - To receive Financial accounts off Scribe for 2024-24 (attached)
9. **Date of next Meeting: Mon 19<sup>th</sup> May 2025 commencing at 6 pm with the Annual Meeting followed by the regular monthly meeting**
10. Items for the next Agenda

**Date of posting: 7<sup>th</sup> April 2025**

**MINUTES OF EACH TOWN COUNCIL MEETING ARE AVAILABLE FOR PUBLIC INSPECTION AT THE WEBSITE** <https://colburn-tc.gov.uk>