

MINUTES OF A MEETING OF COLBURN TOWN COUNCIL
HELD ON MONDAY 20th MARCH 2023 AT 6.30 PM
IN COLBURN VILLAGE HALL

PRESENT

Mayor Colin Mincher (Chair)
Councillors: **Colburn Town** – Miles Burnham, Angela Dale, Karen Dodd, Michelle Dunning, Jag Sharma
 & Paul Towers
 Colburn Moor – Andrea Crowe **Albermarle** - Akuila Tutora
Clerk: Philippa Graves
Deputy Clerk: Angela Pickersgill

No members of the public attended.

1. **APOLOGIES RECEIVED** – Cllr Hildyard (non-attendance)
2. **DECLARATION OF INTERESTS** – Cllrs Crowe, Dale & Towers were part of the new Community Sports Centre group, non-financial, all acting as volunteer members of the organising group.

It was requested that the above 4 councillors plus Cllr Tutora be sent new Register of Interests form to update their information published on the website.

3. **MINUTES OF THE PREVIOUS MEETING**

It was **RESOLVED** that the Minutes of the monthly Town Council meeting held on Mon 20th February 2023 (circulated with agenda) and the minutes of the Open Spaces meetings held on Mon 13th March 2023 (circulated by email) were approved as a true and correct record and were signed by the Chair.

Matters arising –

Open Spaces meeting – some of the plants particularly in the 3 tier planters appear to be adversely affected by the recent variable wet and cold weather conditions. There were a few extra plants which could replace dead ones. Cllr Dale requested an agenda item to discuss the state of the river banks around Colburn Beck in the village which runs through the Common Land owned by the Town Council.

4. **POLICE MATTERS** –

Report for 12th Feb to 11th Mar 2023 was attached to the agenda (also on website)

Crime reported for the period **16 incidents**, crime report for the same period 2022 was 20.

8 Violence – 3 Assaults/threats in domestic setting, 1 Assault, 4 Harassment/threats, 0 Public Order

5 Dishonesty – 2 Domestic, 0 Burglary, 0 Business/Shop Theft, 2 Fraud/Blackmail, 1 Vehicle interference

3 Other – 2 Criminal Damage/Arson, 0 Dangerous Dog, 1 Sexual Offences, 0 Breach of Bail

Councillors requested clarification on 4 Harassment/threats, 2 Criminal damage/Arson and 2 Fraud/Blackmail. Eg What type of harassment (to females?) threats (hate?), does the number apply to the first or second category?

ASB – 6 incidents, same period 2022 was 6.

3 Nuisance

3 Personal

Higher ASB activity reported in the area around Piper Hill behind all the bungalows which have long been a favourite place for youngsters to congregate. One youngster seen jumping on the 3-tier planter outside the Village Hall by a local resident. With lighter nights and warmer temperatures, additional monitoring was requested.

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17/4/23

Traffic x 1

RTC Damage only x 1
RTC Death/Injury x 0
Highway Disruption x 1

Keep up to date with Catterick Policing by joining twitter and follow us @NYPCatterickSNT
Anyone interested in Colburn specific incidents or who is interested in Colburn Community Watch can follow us on TWITTER@colburnwatch.

National 24 hr non-emergency number 101 (15p per call from mobile or landline) or call Crimestoppers anonymously on 0800 555 111

In an emergency or where a crime is in progress always call 999. Contact details –

PCSO 6607 Katie Whitehead	katie.whitehead@northyorkshire.police.uk
PCSO 4632 Paul Fee	paul.fee@northyorkshire.police.uk
PCSO Jamie Leigh	Jamie-leigh.colburn@northyorkshire.police.uk
PC 88 Lise Recchia	lisa.recchia@northyorkshire.police.uk

5. TO RECEIVE A REPORT FROM COUNTY COUNCILLOR KEVIN FOSTER

Cllr Foster reminded members that there were 11 days to go before the new Authority took over control. The Constitution and Council Plan were passed on 22nd and 24th February to be safe and legal.

A private grit bin has been placed near Cottee Way.

Double yellow lines have been re-instated on First Avenue.

Richmond Area Constituency Committee taking place Wed 10am, all meetings online and accessible to all.

Final Garrison Area Partnership meeting Tues 21st March, Colburn Village Hall. The Area networks are continuing to be worked on and the GAPS may be a trial for the networks in future.

Council tax bills have been sent out, North Yorkshire Council rates will increase by 2.99% and Adult & Social Care by 2%.

All future communications should be made **by email** to cllr.kevin.foster@northyorks.gov.uk

6. TO RECEIVE A REPORT FROM DISTRICT COUNCILLOR DALE ON RDC MATTERS RELEVANT TO COLBURN

Cllr Dale gave her last report. It had been an honour to make honorary aldermen and alderwomen of 7 long standing District councillors who had given service varying from 20 to 40 years.

She wished Cllr Foster the best of luck representing the area in the new North Yorkshire Council

7. TO CONFIRM THE CHOSEN EVENT FOR THE KINGS CORONATION 6-8TH MAY. PUBLISH NEWSLETTER IN APRIL TO INCLUDE DETAILS OF EVENT AND PROGRESS AT COLBURN

Coronation RDC grant of £174 will be paid to all parishes.

The Mayor and all councillors had been invited to Brough with St Giles' Garden Party on Sat 6th May starting at 1 pm. The concern was the timing as people wished to see the TV broadcast of the historic Coronation event and processions so may not be free until 2 or 3 pm. However, they were keen to support this community event.

Discussion ranged on the various possible events for Colburn's celebration and it was **agreed** for the Mayor to have a Afternoon Tea later in May to celebrate the Coronation. Date to be arranged when the Village Hall was free.

The clerk asked about a Newsletter. It was **RESOLVED** that the distribution was too difficult for councillors to do and the received grant of £300 from the NYCC Locality Budget would be repaid. Cllr Sharma abstained on this vote.

8. TO RECEIVE REPORTS FROM OTHER BODIES AND TO INCLUDE CURRENT PLANNING APPLICATIONS

Colburn Community Sports Centre (CCSC)

Status report February 2023 had been circulated with agenda and filed on the computer.

WJL
17/4/23

Present membership –

Open Spaces & Play Parks Committee – Chair Cllr Miles Burnham with Cllrs Angela Dale, Andrea Crowe, Michelle Dunning & Akuila Tutora. **Next meeting Mon 3rd April 2023, 5.30 pm** in the Village Hall backroom.

Joint Burial Board – Cllrs Angela Dale & Colin Mincher. Next meeting Tues 28th March, 7 pm, with **Annual meeting Tues 23rd May 2023** at Hipswell Village Hall, 7 pm. **Another representative required to replace Cllr Lyne.** Cllr Dodd agreed to attend the next meeting on 28th March and see if she would like to become a representative for Colburn.

Planning Committee – Cllrs Colin Mincher, Rupert Hildyard, Jag Sharma & Paul Towers.

Plans NOT agreed by Colburn Town Council – none

Plans agreed by Colburn Town Council –

23/00097/Full Planning Permission for Single Storey Side Extension, conversion of attached Garage etc at Cherry Tree Cottage, Colburn Village, DL9 4PE (closed for comments 14th March)

23/00098/Listed Building Consent for Cherry Tree Cottage as above. Agreed this was an excellent example of how to combine innovation with respect for a historic building.

23/00099/Full Planning Permission for Single Storey Extension to provide accessible Bedroom etc and installation of level access entrance paving at 3 Pearson Close, Colburn DL9 4UE 9 (closed for comments 14th March)

9. TO DISCUSS FINANCIAL MATTERS:

Grants for the Sports Centre were paid under the Local Government (Miscellaneous Provisions) Act 1976, section 19 Recreational facilities

To discuss and approve the quote from Purple Creative for a new build Website to replace the existing old website which does not currently meet legal requirements (quote circulated by email, p12 attached with agenda)

A discussion took place about the need for a new build. The original website had been purchased in April 2015 at a cost of £3000 and after 8 years, the technology does not allow for some of the changes needed to the site and the ability to add photos into articles and pages. Cllr Dale had recently taken training on building a small website and felt the price was too high and unnecessary, why could the office staff not train and build a site at a much lower cost? It was unanimously agreed to look at all options and seek further advice from Purple Creative.

To approve Payment/receipt list from 21st Feb – 20th March (circulated at meeting)

To receive monthly figures February with bank reconciliation (circulated with agenda)

It was **RESOLVED** to approve the above as circulated.

10. DATE OF NEXT MEETING: Monday 17th April 2023 commencing at 6.30 pm followed by Mon 15th May 2023 (this will start at 6 pm with the Annual Meeting and proceed with the monthly meeting)

11. ANY OTHER BUSINESS (at the Chairman's discretion)

None

The meeting closed at 8.05 pm

APD
17/4/23

COLBURN TOWN COUNCIL 20th March 2023

Payments & Receipts for approval – list circulated by email and attached to minutes

It was **RESOLVED** to approve the following payments and receipts made since the last Town Council meeting 20th February 2023:

Online Payments (visa, DD, BACS)

28.2	241	DD – Bank of Ireland monthly charges	£7.26
	242	DD – Bank of Ireland online charge	£5.00
1.3	243	DD - Garage rent Mar	£42.50
3.3	244	BACS – Agilico Technologies – copier charges	£54.60
	245	BACS - Defib Sales & Training Ltd	£347.94
	246	BACS – Clerk re-imburement – office mobile	£15.94
	247	BACS – Colburn Village Hall – office rental & meetings Jan-Mar	£840.00
6.2.	248	DD – BT a/c	£47.94
8.3	249	BACS – Colburn Community Sports Centre – March Energy grant	£7000.00
	250	BACS – Mayor’s allowance – Cllr Mincher Feb – March	£160.00
15.3	251	BACS – MANY Bookkeeping – Mar payroll	£15.00
	252	BACS – Clerk re-imburement Stationery	£13.60
	253	BACS – Fresh Mango – March retainer	£64.80
17.3	254	BACS – Clerk’s salary Mar	£1224.14
	255	BACS – Deputy Clerk’s salary Mar	£770.83
	256	BACS - Robertson’s Garden Services – 4 wks -13.2 – 10.3.23	£1697.50
	257	BACS – “ “ – Open Spaces Tip run 9 bags	£33.80)
		BACS - “ “ “Chain saw chain	£34.99)
		BACS - “ “ Monthly water	£4.00)
			£72.79

Receipts

27.2	37	Mayor’s Dinner – NYCC 2 tickets	£30.00
28.2	38	Mayor’s Dinner – 2 tickets	£30.00
3.3	39	CCLA monthly interest	£177.08
6.3	40	Mayor’s Dinner – 2 tickets	£30.00

WJG
17/4/23