

Minutes of the Open Spaces and Play Parks Committee Meeting
Held in Colburn Village Hall on Monday 9th December 2024 at 5.30 pm

Present

Chair: Cllr Miles Burnham took the chair

Councillors: Andrea Crowe & Akuila Tutora

In attendance: Barry Robertson Ground Maintenance

Clerk: Philippa Graves

1. **Apologies for absence** – Cllr Wayne Garbutt. Cllr Angela Dale did not attend.
2. **To receive Councillor “Declaration of Interests** – none
3. To discuss **Matters Arising** from the Minutes of 11th November 2024
Result of Site meeting held on Friday 15th November – councillors spent time walking the woods with Barry Robertson. 2 main trees were identified for felling together with a thorough thinning of weaker trees.
A platform has been hired for next week to start the work.

Wetpour issues Piper Hill – RTC Safety Surfaces were currently too busy to visit for a quote. In February the office will pursue and ask Matthew Day of Streetscape for a quote for the work to be started in the new financial year 2025-26 where there is an allowance in the budget. Drier ground conditions will also cause less damage to surrounding grassland.

4. To receive an **update from the Groundsman** on progress addressing yellow issues in the **Annual Inspection** by RoSPA in September.
Barry Robertson had given a report to the office (stored online) of all the repairs carried out following the Annual Inspection report. Various small parts were on order to complete the work which together with the wetpour repairs would address the outstanding issues. He would update this report as work was completed.

During the weekend storm, Barry had checked the Sidings Woods and Christmas Tree to ensure it was still standing despite the extremely high winds.

Raised beds on Broadway – The clearing and trimming of bushes had been completed and all agreed that the beds were looking smart and well cared for.

The next step was to bring the soil surface up by 4-5”. Barry would get a quote from YIBS for bagged topsoil having measured the area required. Although Hunters and Chas Long also provided topsoil, they could only deliver in bulk and soil could not be dumped on the car park or the surrounding areas which the Town Council did not own.

Quotes to be confirmed at the next meeting. Barry proposed to close off parts of the car park adjacent to the beds for an early morning delivery of bagged soil which would be tipped directly into the beds so the full car park could be re-opened later in the morning.

5. To confirm plant requirements for the **3-tier planter** at The Broadway.
This was discussed at November’s meeting and Cllr Crowe agreed to purchase bulbs and Cllr Dale was going to arrange some winters plants for the 3-tier planter.
Subsequent to this current meeting, Cllr Crowe messaged that she had winter pansies left over which she would use to refresh the 3-tier planter for the winter season.

*MBurnham
16/12/24*

6. To note Litter pick dates

Dates to be noted – Sat 18th Jan, Sat 1st & 18th February 2025

7. Biodiversity Action Plan – to note any opportunities in future plans. The extended Wild Flower area has been seeded.

8. Date of next meeting – Mon 6th January 2025 commencing at 5.30 pm

This is the first Monday in the month to give more time between Open Spaces and Town Council meeting. Is the room available?

9. Items for next Agenda

None recorded

Chair thanked everyone for their attendance and meeting closed at 5.55 pm

*W. Dunning
16/12/24*